

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
FRIDAY, SEPTEMBER 22, 2017 8:30 A.M.**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice Chairman
Jennifer T. Dane, Secretary/Treasurer
U. Henry Bowlin
Tom Green
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons
Stephen P. Smith
Brett Renton, Airport Counsel
Mayor Jeffrey C. Triplett, City Liaison

ABSENT: Commissioner Brenda Carey, County Liaison

STAFF PRESENT: Diane Crews, President & CEO
George Speake, Executive Vice President & COO
Don Poore, Chief Financial Officer
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAPD Chief
Lori Hunt, Administrative Assistant
Jacqueline Lauterbach, Leasing Manager
Al Nygren, Property Manager
Lauren Rowe, Communications Director

OTHERS PRESENT: Sonya Brauer, South East Ramp
Elizabeth Brown, AWW
Dee Figliolia, NAI Realvest
Larry Gouldthorpe, AWW
Krysty Carr, AFA Flying Services
Geoff Lane, Constant Aviation
Lisa O'Connor, NAI Realvest
Paul Partyka, NAI Realvest
Kevin Spolski, Spolski Construction

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:32 a.m. followed by the Pledge of Allegiance and introduction of guests.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JULY 21, 2017; APPROVAL OF MINUTES OF THE JOINT MEETING HELD AUGUST 28, 2017

Motion by Board Director Smith, seconded by Board Director Robertson, to approve the Minutes of the Regular Meeting held on July 21, 2017 and approve the Minutes of the Joint Meeting held on August 28, 2017. Vote was taken, none opposed. Motion passed.

Chairman Ioppolo offered condolences on behalf of himself and the Board to Board Director Robertson and his wife, Lisa, regarding the recent passing of her father.

4. LIAISON REPORTS

A. City of Sanford

Mayor Triplett had nothing to report.

5. COMMENTS FROM THE PUBLIC

None.

6. PRESIDENT'S REPORT

President Crews updated the Board regarding Hurricane Irma's impact on the Airport we have identified 52 buildings, 9 t-hangars, airfield lighting and airfield signage which was under water or damaged. In addition, there was damage to the electrical vault, roadway signage and several fences, and 4 taxiways were under water. The most substantial of these was fence damage that had to be taken care of right away because it impacted security.

Lauren Rowe, Communications Director, presented an overview of media coverage: in August President Crews conducted a one day media tour with interviews at FOX 35, Channel 13, "Flashpoint" taping at Channel 6, and met with the managing Editor and staff at The Orlando Sentinel. President Crews also conducted an interview with the *Orlando Business Journal's* real estate reporter regarding terminal expansion, the Commerce Park and real estate expansion. Training of guide dogs at the Airport was featured on News 13, and the *New York Times* Sunday edition referenced the Airport in an article regarding smaller airports. Lauren Rowe updated the Board on the upcoming 75th Anniversary Celebration to be held November 3rd, honoring veterans and 3D Groundbreaking of the Terminal Expansion. Lauren thanked Michael Caires, AWW Public Relations Manager who during Hurricane Irma constantly monitored

the Airport Facebook account and replied in a very timely manner to all inquiries, providing great customer service. She and Michael Caires have discussed streamlining customer service efforts in the future.

Chairman Ioppolo asked Mr. Gouldthorpe to express his thanks to Michael Caires on behalf of the Board. President Crews noted that Lauren is getting the Airport access where we haven't had access before, projecting us forward and creating a greater presence for us in Central Florida.

Don Poore presented the Financials.

President Crews distributed the aerials. President Crews informed the Board the Terminal Expansion project is out to bid, the bid opening has been extended to September 29th, and we are finalizing our response to the FAA's comments on the PFC application. The Domestic Outbound Baggage project was completed end of July. The FIS Baggage Claim project has started after being delayed waiting on equipment arrival, and is now 5-10% complete. With regards to the Runway Incursion Mitigation project, the Airport is waiting on the FAA to get back with us. The Taxiway Romeo and Ramp Expansion bid was awarded at the beginning of today's meeting.

Mayor Triplett inquired how many respondents there were for the Terminal Expansion project. President Crews clarified the bid opening hasn't occurred yet but she believes two large national firms will be responding. There was a tremendous outpouring of people at the mandatory pre-bid meeting although a number of those were sub-contractors.

President Crews referenced the report from NAI Realvest which was submitted to the Board. A one page high level executive summary was requested by Board Director Green for future submittals from NAI Realvest. Board Director Green requested information regarding expenses in future NAI Realvest reports. Paul Partyka addressed Board Director Green's request, and also introduced Dee Figliolia, Senior Property Manager who was integral in putting together the property management report. After feedback from President Crews and Don Poore, he stated they will be improving the report to make it simpler to understand, easier to read and provide the high level one page report, although this will take a couple of months after they receive information from Don Poore. Ms. Figliolia thanked the Board for the opportunity to work together and agreed with the direction received today, they will use that in future reporting format.

President Crews referenced the status report from Zyscovich and reported that Zyscovich will be at the October Board meeting. She stated the Board Directors and staff were invited to meet one on one with Zyscovich to provide feedback per the agreement. President Crews stated she and Chairman Ioppolo met with Zyscovich a couple of weeks ago regarding a hotel feasibility study, which should be ready for the October meeting. A draft presentation of the completed master plan will be provided at the November meeting.

President Crews referenced paperless agenda's; discussion ensued regarding which Board Directors would be in favor of this option of delivery. It was determined paperless agenda's would be used by any of the Board Directors interested in using the web based program as long as it isn't cost prohibitive.

President Crews thanked the Police, Fire, Operations and Maintenance Departments for their assistance throughout the weekend of Hurricane Irma.

7. COUNSEL'S REPORT

Brett Renton updated the Board on three items: Jetezy, Trademarks and the McDonnell matter.

8. AIRPORTS WORLDWIDE REPORT

Larry Gouldthorpe referenced the AWW report which reflected another great traffic performance month in August. Elizabeth Brown, new General Manager, was introduced to the Board. Mr. Gouldthorpe announced his retirement to take place the middle of next year after 20 years at Orlando Sanford International Airport. Chairman Ioppolo congratulated Mr. Gouldthorpe on his upcoming retirement.

9. CHAIRMAN'S REPORT

Chairman Ioppolo updated the Board on President Crews' evaluation. The comments and input from all the Board Directors were compiled and discussed.

Chairman Ioppolo made a recommendation to award President Crews the maximum bonus of 15% of her compensation in the amount of \$28,000+ for the Fiscal 2016/2017 year.

Chairman Ioppolo discussed President Crew's contract and stated the salary was set low at that time as it was her first year as President. In the last two years President Crews has done very good overall. Chairman Ioppolo asked the Board to consider adjusting the salary to be more commensurate of an equivalent position at other airports. Chairman Ioppolo asked President Crews and Don Poore to bring back salary survey information to determine where President Crews sits in relation to similar executives at similar sized airports to see if there is an adjustment necessary and what the magnitude of that adjustment should be.

Chairman Ioppolo also noted President Crew's contract is three years with two one year extensions. He suggested to the Board and recommended because of the direction of the Airport in the next three years that it would be beneficial to the Airport to pick up the two option years now to have the benefit looking forward 36 months and knowing the important things that we put in place this year, the airport expanding the terminal expanding the AWW contract, Zyscovich

deal and NAI Realvest deal to name a few, that we would have some consistency in leadership.

Board Director Bowlin concurred with Chairman Ioppolo's comments. Board Director Smith agreed 100%, and stated she's done a great job and the airport is in great hands.

Motion by Board Director Smith, seconded by Board Director Dane to award the maximum bonus 15% of base compensation for FY 2016/17. Vote taken, none opposed. Motion passed.

Board Director Green recommended contacting an independent group to evaluate the consideration to adjust President Crew's salary. Chairman Ioppolo stated he is looking to receive 3-4 different reports: Greeneville Airport CEO who has conducted his own report, ACI and Mercer who reports on southeast airports.

Motion by Board Director Simmons, seconded by Board Director Dane to pick up the option of the two one year contract extensions on President Crews contract. Vote taken, none opposed. Motion passed.

President Crews noted she read all the comments made by the Board Directors on her review, she takes them to heart and will work toward improvement in some areas. She appreciates the validation of the Board Directors' confidence in her, it's been a great two years, we've worked really hard and made a lot of changes and she is looking forward to the next three years.

Chairman Ioppolo updated the Board on contract negotiations with AWW. Chairman Ioppolo stated he expects at the October Board meeting to either have a contract to approve or a recommendation. Chairman Ioppolo apologized for the meeting date changes over the last few months, and explained that it was necessitated by the fact that he didn't want to have more than one meeting per month and sometimes there were things occurring that the Board would have to act on, and yet those items weren't ready to act on. Following discussion, Wednesday October 18th was determined as the October meeting date.

Chairman Ioppolo stated that he and President Crews are working on a set of performance goals for 2018 which he anticipates bringing those back to the Board for consideration and approval at the October Board meeting. Chairman Ioppolo referenced the hotel project, and stated he and President Crews have been in discussion with a group of people interested in one or two sites. He and President Crews have solicited their input and used that input to further conversations with Zyscovich who are preparing a report. He expects to have an interesting feasibility study to accelerate a hotel discussion because they feel there is such opportunity there and that study should be available for the next meeting.

Board Director Green requested moving Consent Agenda item A. to Discussion Agenda.

10. CONSENT AGENDA

- A. [**Moved to Discussion Agenda**] Consider approval of Solar Lease Agreement with FPL for Canopy Small Scale Structures at the Orlando-Sanford International Airport.
- B. Consider approval of Addendum A to Lease No. 2015-014 with Avocet Parts Trading, LLC. for Bldg. 415 (Commercial/Hangar) 3015 Carrier Ave.
- C. Consider ratification of Lease No. 2017-033 with VIA AIR LLC. for Bldg. 147 (Commercial/Hangar) 1722 Hangar Rd.

Motion by Board Director Smith, seconded by Board Director Dane to approve Consent Agenda items B and C. Vote taken, none opposed. Motion passed.

11. DISCUSSION AGENDA

- A. [**Moved from Consent Agenda**] Consider approval of Solar Lease Agreement with FPL for Canopy Small Scale Structures at the Orlando-Sanford International Airport.

President Crews stated this was brought to the Board several months ago; Florida Power and Light had come to the Airport to see if we would be interested in participating in their program to promote its renewable energy. FPL was looking for highly visible places and naturally thought of the Airport, so they looked at our site and identified the walkway across from the terminal. We asked that they do the entire walkway not just the portion that is parallel to the terminal, and include the walkway down to the Alamo bridge. This represents a two million dollar investment and FPL would be responsible for the maintenance. After the Board expressed their interest in this idea, Airport staff and counsel worked with FPL's legal staff on a lease document.

President Crews stated she met with Board Director Green who expressed some concerns, including the lack of a power of design approval. President Crews stated we do ultimately have approval just in the fact they can't do anything on Airport property without us signing off on a permit application to the City of Sanford, and the project also goes before our DRC prior to application for permit.

Brett Renton referenced several issues which should not be controversial to add to the agreement and would clarify 1) Approval rights specifically over what the ultimate project will look like or any modification would be added to the contract. 2) Signage 3) Exhibit clarifying what it will look like, a conceptual design. The aerial provided shows exactly where it's located, but the legal description is

pretty obscure. And the final item would be going back to them to discuss putting a cap on the total dollar amount to be paid by the SAA should the SAA terminate them in the first five years. President Crews clarified it's a 20 year lease and it was initially any time during the 20 years we would have to pay for re-location of the equipment but now it's five years and we would have to define the amount.

Board Director Smith inquired if this lease was agreed upon today when would they begin installing the panels. President Crews responded as soon as possible before January. Board Director Green inquired if this would interfere with the terminal expansion. George Speake responded this would take place after the Thanksgiving Christmas break and before Spring Break. The intent is to shut down an entire lane so they can work continuously to speed them up.

(Board Director Dane left the meeting at 10:21)

Board Director Smith inquired if we established any type of estimated savings on our power. President Crews responded we don't receive any type of benefit of the energy that is created, it's not ours. We get a new walkway to replace aged infrastructure that is 25 years old. What we have now is functional but it will look better than it does now. The benefit is they will pay us \$18 times the total kW hours that it is proposed to produce annually. President Crews stated FPL is a very good partner to the SAA, they are working with us regarding the hardening project to delay working on the area where the proposed hotel project is slated to go, they respond quickly when we need them, and this is something that also promotes their renewable energy project. George Speake displayed conceptual design drawings.

Motion by Board Director Robertson, seconded by Board Director Smith to approve and authorize the President & CEO to execute the Solar Lease Agreement with FPL for Canopy Small Scale Structures at the Orlando-Sanford International Airport with the amendments Counsel has suggested. Vote taken, none opposed. Board Directors Green and Dane were not present for the vote. Motion passed.

- A. Consider approval of the Master Equity Lease Agreement and the Amendment to Master Equity Lease Agreement with Enterprise Fleet Management for the lease of twelve (12) vehicles and the capitalization of twelve (12) existing vehicles in the Airport fleet to fund the lease.

President Crews inquired of the Board Directors had they had a chance to look over the agreement that was sent to them and stated she was asked what the length of the actual lease agreement is. George Speake introduced Sheldon Brown and Derrick James with Enterprise Fleet Management who have worked with President Crews and George Speake regarding this agreement. George Speake clarified the length of the agreement is twelve months.

Board Director Green inquired about the sale value of the vehicles. George Speake referenced the Fleet Synopsis page 2; \$75,100 is the value of our twelve vehicles we would be trading in for the credit we would receive on the existing vehicles, versus \$27,200 if we sold the vehicles out right. George Speake stated we had budgeted to replace 5 vehicles and the sale of those vehicles would be the \$27,000; in the first year of the lease a check from Enterprise would be coming to the Authority in the amount \$3,883.

Board Director Green inquired at the end of year if the Airport decides this isn't what we were looking for and we have to go buy new vehicles, regardless of the lease, how does the Airport exit out of the deal, are there penalties? Mr. James responded there are no penalties and you can do one of two things: 1) turn the vehicle back in to Enterprise and when Enterprise sells the vehicle, the proceeds from that sale that exceed the balance that is owed would go back to the Airport; there shouldn't be anything owed by the Airport, that is the way it is structured. The second option would be the Airport takes ownership of the vehicles by buying the vehicles at the residual value and exiting out of the agreement.

President Crews noted that Don Poore spoke with several of the entities that were listed as references; she invited Mr. Poore to share with the Board his take away. Don Poore stated he spoke with Seminole State College who has used Enterprise for almost ten years; they stated it was a fantastic program. He also spoke with City of Sanford who used them for quite a while and they stated it's worthwhile; they had nothing but excellent comments as to how it has worked. Mr. Poore also reached out to Orange County Property Appraiser who hasn't respond back.

Board Director Robertson asked if the vehicles that we purchase this year are for one year or three years? President Crews responded one year. George Speake clarified Enterprise is able to buy vehicles on our behalf at a discounted rate because we are a government entity. That discounted rate is low enough that there's enough resale value left in that vehicle when they turn around and sell it that it's basically like driving the vehicle for free in some cases.

Board Director Robertson inquired about the cost of retrofitting the vehicles each year. George Speake responded initially we're looking at \$40,000 - \$60,000 which is in the budget since we won't be spending as much as we budgeted for in vehicle purchases. As long as there isn't a major model change which happens every 3 - 5 years, then we will be able to use most of that equipment the following years. There will be a point when we can anticipate that will happen so we'll need to budget to upgrade the after-market equipment that has to go on our vehicles, but for the most part we will swap it out.

Board Director Green stated after one year you've spent \$45,000 then you have to go do it again. George Speake responded no, because most of that \$45,000 is equipment, although there will be some labor in swapping it out. The Airport uses a company called Lights & More; that we've been using for years, they do a fantastic job and they do a really good job at keeping the cost low. Chairman

Ioppolo clarified because you are getting a new vehicle every year the maintenance cost goes down to almost nothing because all the maintenance is covered.

Board Director Smith questioned whether or not the Airport would want new vehicles every single year, as we don't put a lot of miles on these vehicles and would it save us money to only get a new vehicle every two to three years? George Speake explained that the resale value of that vehicle drops as well, so you aren't getting the benefit of the program. If you look at their estimate, for some of these vehicles we would actually get credit from them to sell it versus having you drive it for a while. President Crews clarified the whole premise of the program is to do it every year so you get the equity.

In response to Board Director Robertson, George Speake stated that the SAA has about 52 vehicles, although not all of our vehicles can be done this way where they are turned over every year. We can go further with leasing through Enterprise for Police vehicles but then we'd hang on to them for four or five years because the after-market in that vehicle is a lot more expensive. He noted that we wouldn't want to participate in the program for some of our maintenance vehicles like our panel vans as we don't want to have to drag all the tools and equipment out of the panel vans.

Board Director Slattery commented the only way this works is they can buy these vehicles way below what anybody else can, so the day that stops is the day we stop this program correct? You've got to pay attention because you're getting government incentives and it sounds like GM is getting paid by the government to give these out for a cheap price. George Speake responded we get a good price to purchase vehicles anyways because we are purchasing them off the Sheriff's contract. Board Director Slattery reiterated we have to pay attention, if this goes away or if we can't buy it this cheap, we are out of the program, because that's what makes this whole thing go. George Speake noted it could be there is a year they say it's Fords not GM's or next year it's Dodge not Ford.

Board Director Green requested at the end of every year we get a report on the valuation of the vehicles, that there has to be some way you can track that because once that changes it's a whole different ball game. President Crews asked Sheldon Brown to address the concerns voiced. Mr. Brown stated that is something they would monitor as a company; they have an account management team, who would meet with you every six months to a year to keep you up to speed with the vehicle markets. George Speake clarified that he and President Crews have discussed this to the point they are testing this themselves that is why they chose 12 vehicles not 50. Board Director Slattery stated this makes sense, although he doesn't like the image of getting brand new vehicles every year for the airport; this is the wrong message and it makes us look like we are lavishly spending our money to the public.

Motion by Board Director Bowlin, seconded by Board Director Smith to approve the Master Equity Lease Agreement and the Amendment to Master Equity Lease

Agreement with Enterprise Fleet Management for the lease of twelve (12) vehicles and the capitalization of twelve (12) existing vehicles in the Airport fleet to fund the lease. Vote taken, Board Director Slattery voting in opposition. Motion passed.

B. Consider approval of:

- a) Conditional Limited Release of Claims and Indemnity Agreement between Gator Dock & Marine LLC, Sanford Airport Authority and The Crane Group Companies Limited;
- b) Landlord's Request for Consent to Change of Control for Lease No. 2009-28 from Gator Dock & Marine LLC f/k/a Gator Dock & Marine Acquisition LLC to Capital Partners Inc., provided closing takes place within 3 months from date of SAA Approval; and
- c) Landlord's Consent to Tenant's Collateral Pledge relative Lease No. 2009-28 between Sanford Airport Authority and Gator Dock & Marine LLC.

President Crews stated that she and Counsel had spoken with all the Board Directors regarding this item with the exception of Board Director Robertson who spoke with Counsel this morning.

Brett Renton updated the Board, this was initially on the Agenda for the September 12th Board Meeting, but because of Hurricane Irma we were impacted and delayed. The purchasing party Capital Partners, who you are requested to approve as well the pledge agreement that is listed, they actually went forward with their transaction. Instead of dealing with this approval as a condition precedent that has to be approved prior to the closing, they made it a post-closing obligation. This has re-figured who has the power to sign on behalf of whom so because of that the document that was the conditional limited release claims and indemnity agreement needs to be revised and redrafted so it will fix that particular issue. Today we are asking that particular item (a) not be approved.

With regards to the other items (b) & (c), President Crews has met with Capital Partners Inc., reviewed their financials, talked with them and recommends that they are in a strong position looking to invest in this particular area and believe this business will grow. It was noted that the business will have the same employees, same personnel and that it's just the very top in their cooperative structure that will change. As part of the transaction, they have a pledge agreement with the bank that they are looking to if there is any personal property should there be a default they come in like us basically jump our priority on the landlord lien should they default. There is only ten months remaining in the lease. Brett Renton stated the motion today will be for items (b) & (c) and that (a) be held back unless there is any discussion or questions we'll put item (a) on the consent agenda in October.

Motion by Board Director Smith, seconded by Board Director Bowlin to approve discussion item (b) Landlord's Request for Consent to Change of Control for Lease

No. 2009-28 from Gator Dock & Marine LLC f/k/a Gator Dock & Marine Acquisition LLC to Capital Partners Inc., provided closing takes place within 3 months from date of SAA Approval. Vote taken, none opposed. Motion passed.

Motion by Board Director Smith, seconded by Board Director Bowlin to approve discussion item (c) Landlord's Consent to Tenant's Collateral Pledge relative Lease No. 2009-28 between Sanford Airport Authority and Gator Dock & Marine LLC. Vote taken, none opposed. Motion passed.

Board Director Slattery stated if the tenant renews, they will ask for this again, that we can't look at it as temporary. He asked if everybody understands what this does, that we have no rights to anything inside when we sign this. Counsel clarified that the Airport has no rights to fixtures, personal property.

C. [**Heard out of order, prior to President's Report**] Consider approval of:

- 1) Official bid tabulation and authorization to award contract for Taxiway Romeo and New Terminal Ramp Project to GLF Construction Corp; and
- 2) Acceptance of FAA Grant in the amount of \$5,553,000.00 for the project.

Chairman Ioppolo informed the Board this item was being presented out of order due to a timing issue requirement by the State to get paperwork filed by 5 p.m. today.

President Crews clarified it is a federal mandate that paperwork be filed by 5 p.m. today. This project is two parts: the widening and strengthening of Taxiway Romeo to the east of the international terminal; and a ramp to replace a ramp that will be displaced when the four gates are added to the new terminal. This item was put out to bid as a whole project per the instruction of the FAA as they were going to try to get enough discretionary funds for it to be funded all at one time. Every year we have entitlements and choose how to use those, they are based on number of enplanements at the airport. Discretionary funds are allocated by the FAA based on project priority. Lowest bid for the combined project was 12 million dollars which came in less than engineers estimate. If the projects are separated, the cost would be 2 million more. The FAA has been working with us, came up with a plan for us along with staff that allowed us to accept the combined bid saving 2 million dollars, to be funded thru the FAA over 3 years. The first grant we get right away, and has been announced by Congresswoman Murphy's office is a combination of 4.6 million in entitlement funds for the past year, and \$903,000 in discretionary funds. Next year we will put in March or April another grant in the amount of \$4-5 million and the subsequent year we will get the remainder out of the entitlement funds. Being funded over three years, there will be three separate grants. There will be a short fall of 8 months to a year where we will front the money and get reimbursed, so she proposes to use our established line of credit 3.5 million and then reimburse ourselves.

Board Director Slattery inquired if we are guaranteed to receive the third grant. President Crews responded it is entitlements, we know that we are entitled to it

and can use it for this project, although there might be a delay in getting it depending on the status of the FAA. It would be highly unlikely that we wouldn't get it in a timely manner, but we will get it one way or another because it's based on enplanements. Board Director Slattery inquired if we would also get the interest on our line of credit. President Crews responded she didn't think they would reimburse us interest on upfront funding, they are just giving us a mechanism to do it. The time period will be very short, could be as little as eight months. Board Director Green inquired how much was being considered for the upfront funding. President Crews responded less than 2 million. This is a yearlong project starting in January, and if we don't have to borrow against it, then we won't.

Motion by Board Director Robertson, seconded by Board Director Smith to approve Official bid tabulation and authorization to award contract for Taxiway Romeo and New Terminal Ramp Project to GLF Construction Corp. Vote taken, none opposed. Motion passed.

Motion by Board Director Smith, seconded by Board Director Robertson to approve Acceptance of FAA Grant in the amount of \$5,553,000.00 for the project. Vote taken, none opposed. Motion passed.

D. Discussion regarding SAA/Airports Worldwide Operations & Management Agreement.

Chairman Ioppolo stated this item was discussed under the Chairman's Report.

12. COMMENTS FROM THE PUBLIC

None.

13. OTHER BUSINESS

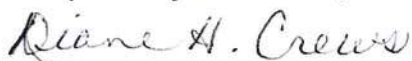
Chairman Ioppolo encouraged the Board Directors to speak with President Crews or Lauren Rowe regarding the plans for the 75th Anniversary,

14. REMINDER OF NEXT BOARD MEETING (OCTOBER 18, 2017)

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:44 a.m.

Respectfully submitted,



Diane H. Crews, President & CEO

/lh