

**MINUTES OF THE SPECIAL CALLED MEETING OF THE
SANFORD AIRPORT AUTHORITY
SEPTEMBER 21, 2018**

PRESENT: Tim M. Slattery, Chairman
Jennifer T. Dane, Vice Chairman (via telephone)
William Miller, Secretary/Treasurer
U. Henry Bowlin
Tom Green
Frank S. Ioppolo, Jr.
Clayton D. Simmons
Stephen P. Smith
Brett Renton, Airport Counsel

ABSENT: Clyde H. Robertson, Jr.

STAFF PRESENT: Diane Crews, President & CEO
George Speake, Executive Vice President & COO
Don Poore, Chief Financial Officer
Jerry Crocker, IT Director
Al Nygren, Property Manager
Julie Sawyer, Executive Assistant

OTHERS PRESENT: Dave Cattell
Mark Galvin, Hilltop
David Hand, Atkins
Zach Nelson, McFarland Johnson
Paul Partyka, NAI Realvest
Angela Singleton, Hilltop
Kevin Spolski, Spolski Construction
Jason Terreri, AWW

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 9 a.m. followed by the Pledge of Allegiance and introduction of guests.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. COMMENTS FROM THE PUBLIC

4. CONSENT AGENDA

- A. Consider acceptance and approval of FDOT Joint Participation Agreement, and Resolution Number 2018-05 for Update Master Plan Study.
- B. Consider approval of Task Order for Atkins for Update Master Plan Study.

President Crews updated the Board at last month's meeting the Board approved the FAA Airport Improvement Program Grant for an update of our Master Plan. The AIP grant pays for 90% of the project; the FDOT and the SAA each pay for 5% of the remaining cost. The Board is being asked to approve the corresponding FDOT Joint Participation Agreement (JPA) for that grant today as well as the accompanying resolution which will need to be signed today, as well as the task order for ATKINS, the consultant that will be performing the Master Plan Update. Agenda item A is for the approval of the FDOT Grant and Resolution; Agenda item B is the Task Order for ATKINS to perform the study.

Discussion ensued regarding going out to bid for these types of projects for increased competition rather than use one of the three (3) engineering firms currently under contract. President Crews explained that each of the three (3) consulting engineering firms was procured through a competitive bid process.

Motion by Board Director Smith, seconded by Board Director Bowlin to approve Consent Agenda Items A - B. Vote taken, none opposed. Motion passed.

5. COMMENTS FROM THE PUBLIC

6. OTHER BUSINESS

7. REMINDER OF NEXT BOARD MEETING (OCTOBER 9, 2018)

8. ADJOURNMENT

None.

Chairman Slattery requested a motion to adjourn. Motion by Board Director Ioppolo, seconded by Board Director Green to adjourn. Vote taken, none opposed. Motion passed.

There being no further business, the meeting was adjourned at 9:06 a.m.

Respectfully submitted,

Diane H. Crews

Diane H. Crews, President & CEO
/lh