

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, FEBRUARY 4, 2014**

- PRESENT:** Tom Ball, Chairman
Frank S. Ioppolo, Jr., Vice-Chairman
Tim M. Slattery, Secretary/Treasurer
U. Henry Bowlin
Whitey Eckstein
William R. Miller
Clayton D. Simmons
Commissioner Mark McCarty, District 1
Commissioner Brenda Carey
Brett Renton, Airport Counsel
- ABSENT:** Jennifer T. Dane
Stephen P. Smith
Mayor Jeffrey C. Triplett, City Liaison
- STAFF PRESENT:** Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Diana M. Muñiz-Olson, Executive Secretary
Don Poore, Finance Manager
- OTHERS PRESENT:** Michael J. Caires, TBI
Margaret Cummins, AHSCG
Larry D. Gouldthorpe, TBI
Geoff Lane, Starport
Kelly Leary, McDirmit Davis & Co., LLC
Brent Lenzen, Kimley-Horn & Associates
Dan Ping
Paul Piro, Kimley-Horn & Associates
Kevin J. Spolski, Spolski Construction
Abby Still, Conestoga-Rovers & Associates
Craig Sucich, ATKINS
Lydia Wing, Geotechnical & Environmental Consultants

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Ball welcomed everyone present, and recognized Commissioner Brenda Carey and Commissioner Mark McCarty.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JANUARY 7, 2014

Motion by Board Member Bowlin, seconded by Board Member Ioppolo, to approve the minutes of the regular January meeting held on Tuesday, January 7, 2014. Vote taken, none opposed. Motion passed.

4. LIAISON REPORTS

Seminole County

Chairman Ball noted that Commissioner Carey has a schedule conflict and will do her report out of order. Commissioner Carey briefed the Board on the following:

- A. Penny Sales Tax
- B. Sports Complex
- C. Possible Land Swap with the Authority

5. BUDWEISER COMMERCIAL & DOCUMENTARY

Michael Caires, TBI's Public Relations Manager, presented the short documentary on the filming of the Budweiser commercial, aired during Super Bowl XLVIII. Parts of the commercial were filmed at the Airport.

6. COMMENTS FROM THE PUBLIC

None

7. AUDIT PRESENTATION – McDirmit Davis & Co., LLC

Kelly Leary, with McDirmit Davis & Co., LLC, presented the Financial Statements for the years ended September 30, 2013 and 2012. Following discussion, motion by Board Member Slattery, seconded by Board Member Bowlin, to approve the Financial Statements for the years ended September 30, 2013 and 2012 (Audit), for presentation to the City Commission (last week in March or first week in April). Vote taken, none opposed. Motion passed.

8. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials (distributed during Audit Presentation)
- B. Construction Update
 - i. Extension of Runway 9L-27R
 - a. Land Acquisition - Fertakis Litigation
 - ii. Extension of Runway 18/36 – BCA status
 - iii. Southwest Apron Rehabilitation – Bid Package 1
 - iv. Passenger Boarding Bridges
 - v. Runway 18 Approach Artificial Turf Installation
 - vi. T-Hangar Repairs
- C. Quarterly Interim Financial Results of Fiscal Year 2013-2014, for Period Ending December 31, 2013
- D. Update on the Screening Partnership Program (SPP)

E. CFCs Rates and Use

Motion by Board Member Slattery, seconded by Board Member Miller, to determine how much over budget the CFCs are before the end of the Authority's fiscal year, and at the end of the fiscal year pay TBI 100% of that over-budget to be applied towards TBI's commitment (further improvements to the Welcome Center) with a cap of up to \$400,000.00, under discussion.

Following discussion, motion by Board Member Eckstein, seconded by Board Member Simmons, to table the motion made by Board Member Slattery. Vote taken, none opposed. Motion passed.

9. COUNSEL'S REPORT

Counsel briefed the Board on the following:

A. McDonnell Litigation

B. Skyblue Update

Before moving forward with litigation and the associated legal fees, Counsel questioned if the Board wanted to continue pursuing a potential judgment of

\$400,000.00. Following discussion, it was the consensus of the Board not to spend additional money in pursuing a recovery.

10. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for January 2014

i. UK traffic total

January 2014 – **243** passengers

ii. International traffic total

January 2014 – **8,259** passengers

iii. Domestic traffic total

January 2014 – **145,218** passengers

iv. Total traffic

January 2014 – **153,477** passengers

v. Percentage

In total, the UK year-to-date traffic and International year-to-date traffic are down over 20% compared to January 2013. Total traffic is up 18% compared to January 2013.

C. Terminal A Activation Plan (Preparations for Busy Domestic Travel Month)

D. SFB Marketing Program

E. Expansion of Dispatch Services

11. LIAISON REPORTS

City of Sanford

In Mayor Triplett's absence, Commissioner McCarty briefed the Board on the following:

A. Encouraged Board to Talk to Legislators About the Airport's Needs and Marketing the City of Sanford

B. Ordinance for Licensing Taxi Cabs

12. CHAIRMAN'S REPORT

Chairman Ball noted the loss of Patti Meador. He thanked everyone that contributed financially or with their thoughts and prayers, and also thanked staff for assisting her family during these difficult times. President Dale noted the entire Airport community came together for that.

13. CONSENT AGENDA

- A. Consider approval of Lease No. 2014-02 with AIRCRAFT SERVICE INTERNATIONAL GROUP for Building No. 317, located at 1690 Hangar Road (Warehouse/Office).
- B. Consider approval of Addendum H to Lease No. 2003-03 with GENESIS MFG AND ENGINEERING, INC. for Building No. 37, located at 3018 Navigator Avenue (Warehouse/Office).
- C. Consider approval of Lease No. 2014-03 with CODY SMITH for Building No. 298-S, located at 3107 Rudder Circle (Residential).
- D. Consider approval of Addendum E to Lease No. 98-08 with TBI US OPERATIONS, INC. for Building No. 502, located at 2951-2955, and Building No. 502-1, located at 2959-2983 Carrier Avenue (Cargo Building).
- E. Consider approval of Addendum A to Lease No. 2013-01 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building 424, located at 1600 Hangar Road (Warehouse/Office).
- F. Consider approval of Addendum B to of Lease No. 2012-03 with VJA CONSTRUCTION, LLC for Building 515-2, located at 2842 South Mellonville Avenue (Warehouse/Office).
- G. Sanford Aviation Noise Abatement Committee (SANAC) Appointment Confirmation.

Motion by Board Member Eckstein, seconded by Board Member Simmons, to approve Consent Agenda Items A through G. Vote taken, none opposed. Motion passed.

14. DISCUSSION AGENDA

- A. Consider naming the Security Training Room the Patricia "Patti" Meadors Security Training Room.

Item moved to the March Board meeting, in order to include a resolution.

15. COMMENTS FROM THE PUBLIC

None

16. OTHER BUSINESS

Board Member Eckstein noted he met a man who commended President Dale's work and abilities. Board Member Eckstein stated he is very grateful for what President Dale has done for this Board.

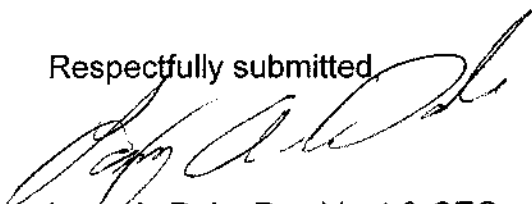
17. REMINDER OF NEXT BOARD MEETING (MARCH 4, 2014)

18. REMINDER OF SAA ECONOMIC DEVELOPMENT COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

19. ADJOURNMENT

There being no further business, the meeting adjourned at 10:54 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

January 14, 2014

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (January 19, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its February meeting on Tuesday, February 4, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority February meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

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SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, February 11, 2014, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, April 8, 2014. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, February 5, 2014, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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Larry A. Dale
President & CEO