

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, MAY 7, 2013**

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**PRESENT:** Stephen P. Smith, Chairman  
U. Henry Bowlin, Secretary/Treasurer  
Jennifer T. Dane  
Whitey Eckstein  
Frank S. Ioppolo, Jr.  
William R. Miller  
Clayton D. Simmons  
Tim M. Slattery  
Commissioner Lee Constantine – *arrived at 9:02 a.m.*  
Brett R. Renton, Airport Counsel

**ABSENT:** Tom Ball, Vice-Chairman  
Mayor Jeffrey C. Triplett, City Liaison

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Bryant W. Garrett, Vice President of Finance  
George Speake, Vice President of Operations & Maintenance  
Diana M. Muñiz-Olson, Executive Secretary  
Don Poore, Finance Manager

**OTHERS PRESENT:** Bill Brooks, Wilbur Smith Associates  
Margaret Cummins, AHSCG  
Tracy Forrest, Winter Park Construction  
Larry Gouldthorpe, TBI  
Shannon Gravitte, Mears Transportation Group-  
Jim Huckeba, Renaissance Strategy Group, LLC  
Geoff Lane, Starport  
Brady Lessard, CPH Engineers, Inc.  
Commissioner Mark McCarty, City of Sanford  
William G. McGrew, ATKINS  
Genean H. McKinnon, McKinnon & Associates  
Al Nygren, O.R. Colan Associates  
Jack Reynolds, JRA, Inc.  
Tim Shea, AVCON  
Kevin J. Spolski, Spolski Construction  
Craig Sucich, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:31 a.m., followed by the Pledge of Allegiance.

Chairman Smith welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR APRIL MEETING HELD ON APRIL 2, 2013; AND MINUTES FROM THE SPECIAL MEETING HELD ON APRIL 10, 2013

Motion by Board Member Bowlin, seconded by Board Member Simmons, to approve the minutes of the regular April meeting held on Tuesday, April 2, 2013, and the minutes of the special meeting held on Wednesday, April 10, 2012. Vote taken, none opposed. Motion passed.

4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Extension of Runway 9L-27R – The Runway opened without any major incidents. Staff continues to work on the punch list and the electrical items. Because of the rain, the hydroseed is doing well and the grass is looking green.
- B. Aerials – Distributed during the Runway 9L-27R Extension report.
- C. Land Acquisition – Progressing well. Later on in his report, President Dale will brief the Board on the mediation for the Hoke property. Counsel will later brief the Board about the Driscoll, Artzner, and Fertakis properties.
- D. T-Hangar Repairs – Repairs have been completed on Buildings 427, 428, and 429. The contract for repairs on Buildings 430, 431, and 441 has been signed.
- E. Property Acquisition with Noise Mitigation Grant – Staff is still working with Al Nygren on the land acquisition. Everything is going as anticipated with the properties on the west side. Three owners are not willing to sell.
- F. Year-to-date Financial Statements – The 2<sup>nd</sup> Quarter Financial Statements Interim Financial Results for the month ended March 31, 2013 were presented by President Dale and CFO Bryant Garrett.

G. Runway 18-36 extension Benefit Cost Analysis (BCA) – President Dale stated Jack Reynolds is working with Allegiant on the BCA, and noted Mr. Reynolds is also working on determining the benefit-cost ratio (an indicator that attempts to summarize the overall value for money of a project/proposal). Mr. Reynolds noted the preliminary run of the BCA ratio shows at almost 2, only 1 is needed (anything equal to or greater than 1 is considered good). He is doing the BCA in a very conservative way; the numbers will be approximately 50% of what the numbers could be, but it will still be over what is needed. Mr. Reynolds commented that a letter from Allegiant specified the need for an ILS on Runway 18. He further noted the airline really wants to use Runway 36 for take-off; there should not be any problem with air traffic. The airline will save approximately 6 minutes for every operation they make by taking off to the north. An accelerated stop (distance) will be achieved because of the addition of the 1,000 feet to the Runway and the displaced threshold on the north end.

Regarding NextGen on Runway 18-36, George Speake briefed the Board on the FAA's efforts to redesign the air space, in conjunction with NextGen.

H. Southwest Apron Improvements – Phase 1 has been put out to bid. President Dale showed on the map the area to be included on Phase 1; he noted the phase will include fixing the drainage problems. The mandatory pre-bid meeting was held two weeks prior. The bid opening is scheduled for May 24, 2013 at 2:00 p.m. The engineer's recommendations will be brought back to the Board for approval in June. Project is scheduled to start in July. The airfield will not be affected by this project.

I. SPP Program – President Dale continues his discussions with the four screening companies. The FAA has not done the RFP. Some of the companies are concerned with Florida's Sunshine Law and their confidential/proprietary information.

J. Attorneys' Fees – Distribution of attorneys' fees.

K. Truss plant tenant – During the April 10, 2013 special meeting, the Board approved a lease (Lease No. 2013-12) with American Builders Supply, Inc. for the truss plants (located at 2721 East 26<sup>th</sup> Place and 2901 Aileron Circle). The tenant would like the lease to commence on June 1, 2013; however, they have a lot of equipment to install. Tenant is requesting the personal guarantee be waived and the rent be deferred until August 2013 (once everything is installed). The annual rent will be spread over the remaining ten (10) months. President Dale stated he has done due diligence on the company, and noted that the Board generally waives the personal guarantee for airlines and sometimes for companies that are making a substantial investment in the property. Motion by Board Member Slattery, seconded by Board Member Ioppolo, to spread the rent over the remaining ten (10) months: however, hold the waiving of personal guarantee for discussion. Vote taken, none opposed. Motion regarding the deferment of rent passed.

Discussion ensued regarding the waiving of the personal guarantee and liens. Motion by Board Member Simmons, seconded by Board Member Eckstein, to waive the personal guarantee, but to include the guarantee from the company's equity firm in lieu of the personal guarantee; and for President Dale to explore the possibility of getting a UCC (Uniform Common Code) lien on the equipment. Vote taken, none opposed. Motion passed.

- L. Swearing-in of Officer Chester – President Dale noted Congressman Mica was present at the swearing-in of our newest officer, Keith Chester.
- M. Sweeper truck – President Dale stated the sweeper truck the Airport currently has is 13 years old, and noted it is quite an expensive item. The quote for a sweeper is approximately \$200,000.00. President Dale recommended the Board allow staff to seek a 50-50 grant from the State, and to match it with funds from reserves. Discussion ensued regarding funding. Motion by Board Member Miller, seconded by Board Member Dane, to authorize purchase of the equipment, accept the 50-50 grant from the State and Resolution 2013-05, and to declare the old sweeper surplus equipment, to be liquidated once the new sweeper is purchased. Vote taken, none opposed. Motion passed.
- N. Annual Part 139 Commercial Service Airport Inspection – The yearly inspection checks the Airport's markings, signage, pavement, training, ARFF, and wildlife management program, among other things. The inspectors had a lot of good things to say about the Airport. President Dale stated the inspector noted the Airport had the best signage/markings that he had inspected. President Dale commended Mr. Speake, along with the Maintenance and ARFF (Airport Rescue and Fire Fighting) Departments for their work maintaining the airfield.
- O. Development of properties – During the April meeting, the Board authorized President Dale to discuss with Avcon a task order to assimilate the potential properties and get a package together (with updated surveys, soil samples, etc.) to make the parcels market ready. President Dale distributed information on the six potential properties to be developed. He asked for approval of the task order with Avcon, to provide professional engineering services for commercial property development. Motion by Board Member Eckstein, seconded by Board Member Simmons, to approve task order with Avcon, in the amount of \$59,930.00, for engineering services in regards to the development of the commercial properties (scope of service to include: surveying, airport restrictions and obstruction surfaces, preliminary design, development exhibit, draft marketing plan, and parcel marketing brochures). Vote taken, none opposed. Motion passed.
- P. Commemorative book – Diane Crews stated Seminole County has given the Authority two checks totaling \$12,119.00, for the pre-sales of the book. She noted they are just launching their marketing campaign for corporate sales.

- Q. Wildlife – President Dale briefed the new Board members about the paper (*Personal liability in the aftermath of bird strikes: A costly consideration*) he wrote when the Airport hosted the North American Bird Strike Conference in 2008. The director of the Brazilian Aeronautical Accident Investigation and Prevention Center (CENIPA) contacted President Dale to request authorization to post his paper on their website. Ms. Crews noted that a lot of the Board members were not part of the Board when the paper was published, and stated copies are available for those that are interested in getting one.

President Dale stated the Airport continues to have problems with gopher tortoises. The Authority can relocate them without a permit; however, they cannot be taken without one. Staff will have a conference call with State, Federal and local agencies to discuss the gopher tortoise issue. Part 139-37 states that any animal that can create a hole is considered a danger in the vicinity of the Safety Area. If immediate action is not taken by the observer, he/she is liable for negligence. The Board and the City will also be liable.

- R. Avocet's marketing – President Dale distributed Avocet's marketing brochure
- S. TBI's flier – President Dale distributed a flier with the destinations and information on the airlines.
- T. Avocet demolition pad – Because of the amount of planes being demolished, Avocet needs to expand their demolition pad by approximately 280 feet (making it 330 x 280 feet) and putting two 50 x 200 feet concrete pads. President Dale noted Frank Liberatore would be putting this project out to bid.
- U. Hoke property mediation – President Dale stated a mediated settlement agreement regarding the Hoke property was signed by him as a recommendation to the Board. He clarified that during mediations, he has authorization to sign as a recommendation to the Board only. He noted the Authority deposited \$400,000.00 with the clerk of the court when the order of taking was granted. The mediated settlement agreement asks for an additional \$60,000.00. The attorney's fees (which the Authority is responsible for) are approximately \$95,000.00, and there are still funds available in the grant. President Dale recommended the Board accept the mediated settlement agreement. Discussion ensued. Motion by Board Member Simmons, seconded by Board Member Bowlin, to accept the mediated settlement agreement for the Hoke property. Vote taken, none opposed. Motion passed.

## 5. COUNSEL'S REPORT

Counsel briefed the Board on the following:

- A. Hoke property – The Hoke trial is resolved with the approval of the mediated settlement agreement.

- B. Inverse Condemnation – Regarding the McDonnell case, the inverse condemnation two-week trial is set for September 9, 2013. We have deadlines (as to disclosures) beginning in June 2013. Regarding the Iosue case, Counsel noted the Board rejected their offers during the previous meeting. Counsel noted that he has not received any complaint.
- C. Eminent Domain – Regarding the Artzner property, David Shontz (Airport Counsel) and President Dale will meet with opposing counsel later in the day for an informal settlement conference. The trial is set for November 12-15, 2013. Regarding the Driscoll property, the trial is set for October 2013 (still need to set the mediation). Regarding the Fertakis property, Counsel is filing a motion for case management.
- D. Skyblue – The motion for summary judgment is set for the day of the meeting at 1:30 p.m.

## 6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

### A. Monthly Statistics for April 2013

- i. UK traffic total  
April 2013 – **33,054** passengers
- ii. International traffic total  
April 2013 – **41,395** passengers
- iii. Domestic traffic total  
April 2013 – **135,035** passengers
- iv. Total traffic  
April 2013 – **176,430** passengers
- v. Year-to-date traffic  
2013 – **657,023** passengers
- vi. Percentage  
UK traffic is down 8% compared to April 2012. International traffic is down 4% compared to April 2012. Domestic traffic is up 10% compared to April 2012. Total traffic is up 6% compared to April 2012. Year-to-date traffic is up 15% compared to 2012.

## B. Miscellaneous Updates

- i. Allegiant – The airbus might be arriving (in the form of an A-319) earlier than expected (as early as June). The early arrival is due in part to the aircraft's fuel performance and savings (25% better than anticipated). The Little Rock, AR service starts June 6, 2013, the 45<sup>th</sup> destination for the airline.
- ii. Dreamliner – The Dreamliner (787) is expected in July 8, 2013, the first time to land in Central Florida.
- iii. Capital projects – Mr. Gouldthorpe briefed the Board on the capital projects (economy parking lot exit canopy, technology for boarding passes on mobile phones, six recharging stations, pre-conditioned air on Gate 9, new carpeting on the terminal, and a new parking shuttle bus).
- iv. SFB Marketing – TBI is doing a lot of marketing with the Central Florida area sport teams (Predators, Solar Bears, Orlando Magic, and Orlando City Soccer). Two buses will be wrapped with the Airport's marketing logo. The service, scheduled to start in June, will run for a full year, seven days a week. The Lynx bus will run from Route 41 to SR 436 (from Apopka to MCO). The Votran bus is a utility bus that runs through Volusia County.
- v. Rental Car Services – TBI is holding a rental car meeting in the next several weeks to discuss the evolving needs of the rental car customers. The new facilities at the Welcome Center are working great. One problem identified is that the return volume exceeds the capacity of the return lot.

## 7. LIAISON REPORTS

### City of Sanford

Commissioner McCarty discussed permitting and the City's future in transportation and energy efficiency.

### Seminole County

Commissioner Constantine stated he received compliments on the Airport.

## 8. CHAIRMAN'S REPORT

Chairman Smith stated a friend is handling the remains of The Senator (one of the oldest and tallest cypress trees in the world before it burned), and asked if the Airport might be interested in a small piece for the new exhibit at the Welcome Center (with the permission of the County). Commissioner Constantine stated he received a piece of

The Senator. The piece is bigger than he expected, and he would be happy to give the Airport a part of it. Commissioner Constantine suggested the display/plaque include a picture of The Senator as it was and its history.

9. CONSENT AGENDA

- A. Consider approval of Addendum C to Lease No. 2010-11 with RANDY DYKES for Building No. 513, located at 3905 Moores Station Road (Residence).

Staff recommends approval of Addendum C to Lease No. 2010-11 with RANDY DYKES for Building No. 513, located at 3905 Moores Station Road (Residence). Addendum C extends the lease term for one (1) additional year, effective May 1, 2013. The annual rental rate has increased from \$12,000.00 to \$12,600.00, an increase of \$600.00; the monthly payment has increased from \$1,000.00 to \$1,050.00.

- B. Consider approval of Lease No. 2013-15 with EXECUTIVE JET DESIGN, INC. for Building No. 333-A, located at 1620 Hangar Road (Hangar).

Moved to Discussion Agenda.

- C. Consider approval of Addendum A to Lease No. 2012-22 with INSHORE POWER BOATS, LLC for Building No. 138-N, located at 2764 Navigator Avenue (Warehouse).

Staff recommends approval of Addendum A to Lease No. 2012-22 with INSHORE POWER BOATS, LLC for Building No. 138-N, located at 2764 Navigator Avenue (Warehouse). Addendum A extends the lease term for one (1) additional year, effective July 1, 2013. The annual rental rate remains \$5,380.00; the monthly payment is \$448.33, exclusive of taxes.

- D. Consider approval of Lease No. 2013-14 with INSHORE POWER BOATS, LLC for Building No. 138-S, located at 2754 Navigator Avenue (Warehouse).

Staff recommends approval of Lease No. 2013-14 with INSHORE POWER BOATS, LLC for Building No. 138-S, located at 2754 Navigator Avenue (Warehouse). The lease shall have a one (1) year term, commencing on May 1, 2013. The lease consists of 1,920 square feet of office and warehouse space, at \$2.00 per square foot. The annual rental rate is \$3,840.00; the monthly payment is \$320.00, exclusive of taxes.

Note: Tenant does boat manufacturing and repairs.

- E. Consider approval of Addendum A to Lease No. 2012-19 with CANDICE ROZZO for Building No. 303, located at 2850 Aileron Circle (Residence).

Staff recommends approval of Addendum A to Lease No. 2012-19 with CANDICE ROZZO for Building No. 303, located at 2850 Aileron Circle (Residence). Addendum A extends the lease term for one (1) additional year, effective June 1, 2013. The annual



rental rate has increased from \$10,200.00 to \$10,500.00, an increase of \$300.00; the monthly payment has increased from \$850.00 to \$875.00.

- F. Consider approval of Lease No. 2013-07 with SANFORD RV REPAIR, LLC for Building No. 407, located at 1211 26th Place (Warehouse/Office).

Staff recommends approval of Lease No. 2013-07 with SANFORD RV REPAIR, LLC for Building No. 407, located at 1211 26th Place (Warehouse/Office). The lease shall have a one (1) year term, commencing on May 1, 2013. The lease consists of 8,750 square feet of office and warehouse space, at \$3.00 per square foot. The annual rental rate is \$26,250.00; the monthly payment is \$2,187.50 exclusive of taxes.

Note: Tenant does RV designing and repairs of parts.

- G. Consider approval of changes to the Sanford Airport Authority's ICMA 457 employee retirement investment account.

SAA's 457 account with ICMA was created on May 26, 1983 and modified to its current composition on November 19, 1992.

ICMA has recommended a couple of features that they offer which would give participating employees other options for their funds, which reside in the tax deferred accounts and the new payroll deducted funds. Specifically, the two proposed changes would allow for after-tax contributions to go to a proposed ROTH IRA account and for participating employees to borrow from their own pre-tax funds. The borrowed funds would be paid back using payroll deductions and the interest paid would be paid by the participating employee to themselves.

Staff recommends acceptance by the Board of changes to the Sanford Airport Authority's ICMA 457 employee retirement investment account, including approval of Resolution No. 2013-03 and Resolution No. 2013-04.

- H. Consider approval of Addendum A to Lease No. 2010-20 with AIRLINE TRAINING & LEASING USA, CORP. for Building No. 145, located at 1642 Hangar Road (Hangar/Office).

Staff recommends approval of Addendum A to Lease No. 2010-20 with AIRLINE TRAINING & LEASING USA, CORP. for Building No. 145, located at 1642 Hangar Road (Hangar/Office), upon execution of lease addendum by both parties. Addendum A renews the lease term for two (2) years; with two (2) two-year options. The lease extension will commence on June 1, 2013, and end at midnight on May 31, 2015. The lease consists of 14,400 square feet of space which will remain at \$3.50 per square foot for the first 6 months of the extended term, and increase to \$3.75 per square foot for the remaining 18 months of the two-year term. The annual rental rate will be \$54,000.00; the monthly payment will be \$4,500.00, exclusive of taxes.

Note: This building was formerly leased to Pan Am and Capital Cargo, and contains a full-motion 727 simulator.

Motion by Board Member Simmons, seconded by Board Member Miller, to approve Consent Agenda Items A through G (excluding Item B – for discussion), and add-on Item H. Vote taken, none opposed. Motion passed.

## 10. DISCUSSION AGENDA

- A. Consider approval of Lease No. 2013-15 with EXECUTIVE JET DESIGN, INC. for Building No. 333-A, located at 1620 Hangar Road (Hangar).

Staff recommends approval of Lease No. 2013-15 with EXECUTIVE JET DESIGN, INC. for Building No. 333-A, located at 1620 Hangar Road (Hangar). The lease shall have a three (3) year and seven (7) months term, commencing on May 1, 2013. The lease consists of 8,572 square feet of hangar and office space, at \$4.00 per square foot. The annual rental rate is \$34,288.00; the monthly payment is \$2,857.33, exclusive of taxes.

Note: Tenant will be using the hangar for aircraft painting preparation.

Following discussion, motion by Board Member Simmons, seconded by Board Member Bowlin, to approve Discussion Agenda Item A, subject to receiving the personal guarantee. Vote taken, none opposed. Motion passed.

- B. Consider approval of Bank Loan Term Sheet proposed by CNL Bank to fund the purchase and installation of twelve (12) Passenger Boarding Bridges.

The purchase and installation of twelve (12) Passenger Boarding Bridges (PBB) costs are to be covered by Passenger Facility Charge (PFC) revenue derived from a \$4.00 fee levied against each enplaned passenger at the Orlando Sanford International Airport (SFB). This project can be fully funded by the PFCs; however, the proposed acquisition and installation plan may exceed the incoming cash flow from the PFCs. To counter this cash flow issue, borrowing may be required. Debt service costs are anticipated and are eligible for reimbursement under the FAA approved PFC #3 authorization.

Per the bid contract awarded to ThyssenKrupp Airport Systems, the purchase price of the twelve (12) PBBs is \$7,250,236. The engineer's estimate of probable costs for the installation is \$3,422,991; this gives a project total of \$10,673,227 (without debt service).

As of April 25, 2013, the Authority has spent \$1,531,818 on the PFC funded Baggage Claim project and \$376,938 on the PBB project. In addition, the Authority budgeted to return \$997,000 to itself this fiscal year. When these three amounts (totaling \$2,905,756) are added to the \$10,673,227 estimated to complete the PBB project, we get a total of \$13,578,983 needed to bring the Authority to equilibrium on the PFC expenditures. Based upon current PFC and passenger count projections, it will take until April 30, 2016 to collect this amount.

The existing line-of-credit (LOC) with CNL Bank has a maximum balance of \$4,000,000, and it currently has a balance of \$2,890,360 from the purchase of the ADESA Insurance Auto Auction property. The proposed change to the existing LOC provides the ability to draw \$4,000,000 for the cash flow needs of the PBBs. This will increase the amount of the total LOC by \$3,000,000 to a maximum of \$7,000,000. Additionally, the change includes being able to borrow as taxable or tax exempt. It is anticipated that the legal costs of making the changes will run approximately \$40,000.

Motion by Board Member Ioppolo, seconded by Board Member Eckstein, to approve (Discussion Agenda Item B) the line-of-credit according to the term sheet (commencement letter) and authorizing whoever Counsel identifies as the appropriate signatory, to execute the document on behalf of the Board. Vote taken, none opposed. Motion passed.

11. COMMENTS FROM THE PUBLIC

None

12. OTHER BUSINESS

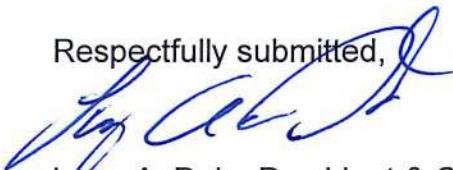
None

13. REMINDER OF NEXT BOARD MEETING (JUNE 4, 2013)

14. ADJOURNMENT

There being no further business, the meeting adjourned at 10:34 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
www.orlandosanfordairport.com

April 17, 2013

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (April 20, 2013) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its May meeting on Tuesday, May 7, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# **PUBLIC NOTICE**

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, May 7, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Notice is hereby given that the Sanford Airport Authority will conduct a special called meeting on Tuesday, May 14, 2013, at 8:45 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, May 14, 2013, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held for Tuesday, July 9, 2013, at 10:00 a.m. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, May 1, 2013, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO