

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
MONDAY, JUNE 2, 2014**

- PRESENT:** Tom Ball, Chairman
Frank S. Ioppolo, Jr., Vice-Chairman
Tim M. Slattery, Secretary/Treasurer
U. Henry Bowlin
Jennifer T. Dane
William R. Miller
Clayton D. Simmons - *arrived at 9:43 a.m.*
Stephen P. Smith
Commissioner Brenda Carey
Brett Renton, Airport Counsel
- ABSENT:** Whitey Eckstein
Mayor Jeffrey C. Triplett, City Liaison
- STAFF PRESENT:** Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Tommy L. Barnes, ARFF Chief
Scott Cole, Assistant Director of Maintenance
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAA Police Chief
Diana M. Muñiz-Olson, Executive Secretary
Don Poore, Chief Financial Officer
Jennifer Taylor, Project Coordinator/Land Acquisition Specialist
Mike Wagner, Assistant Director of Operations
- OTHERS PRESENT:** Andrew Bolin, ATKINS
Larry D. Gouldthorpe, TBI
Dan LaMorte, Turner Construction Co.
Geoff Lane, Starport
William G. McGrew, ATKINS
Jack Reynolds, JRA, Inc.
Tim Shea, AVCON
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction
Craig Sucich, ATKINS
Patty Warren

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:33 a.m., followed by the Pledge of Allegiance.

Chairman Ball welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON MAY 6, 2014

Motion by Board Member Smith, seconded by Board Member Bowlin, to approve the minutes of the regular meeting held on Tuesday, May 6, 2014. Vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

None

5. COMMITTEE REPORTS

Board Member Slattery, Chairman of the Audit Committee, briefed the Board on the Audit Committee budget work-session meeting held on May 19, 2014.

Regarding the RFP for Professional Audit Services, Commissioner Carey stated the County and City have already negotiated their rates, and noted the Authority might consider the option to piggy-back off their contracts.

6. PRESIDENT'S REPORT

Chairman Ball recognized Board Member Slattery on his coming birthday. During the Construction Update, President Dale congratulated Counsel on his recent engagement.

President Dale reported on the following:

A. Construction Update

- i. Extension of Runway 9L-27R
 - a. Land Acquisition - Fertakis Litigation
- ii. Extension of Runway 18/36 – BCA Status & Voluntary Purchases
- iii. Southwest Apron Rehabilitation – Bid Package 1 & Bid Package 2
- iv. Passenger Boarding Bridges
- v. T-Hangar Repairs

B. Monthly Interim Financial Results of Fiscal Year 2013-2014, for Period Ending April 30, 2014

C. Annual Budget Process – Fiscal Year 2014-2015

Since at this time the Audit Committee is not prepared to make a recommendation, Board Member Slattery requested another Audit Committee work-session to review the budget. Discussion ensued regarding the Board's availability and the deadlines for submittal to the City.

[Discussed out of order under Discussion Agenda Item B] It was the consensus of the Board to have the Audit Committee meeting on Tuesday, June 24, 2014 at 3:00 p.m., for final review of Fiscal Year 2014-2015 Proposed Operating and Capital Budget for recommendation to the Board at the July 1, 2014 regular meeting.

[Discussed out of order under RFP for Professional Audit Services] It was the consensus of the Board to hold the joint meeting with the City of Sanford, for the approval of the budget, on Monday, August 25, 2014. The City confirmed the date before the end of the meeting; however, the time has not been set.

D. RFP for Professional Audit Services Advertised

Counsel recommended against backing-off/stopping the RFP process in order to piggy-back off another contract instead.

E. Screening Partnership Program (SPP) Update

F. Recognition plaque from the FAA

G. Aerials

None for this month

H. FAC Conference

I. Reschedule August meeting

It was the consensus of the Board to reschedule the August meeting to Tuesday, August 12, 2014 at 8:30 a.m.

7. COUNSEL'S REPORT

Counsel briefed the Board on the McDonnell Litigation.

8. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for May 2014

i. UK traffic total

May 2014 – **24,136** passengers

Year-to-date – **42,150** passengers

- ii. International traffic total
May 2014 – 31,858 passengers
Year-to-date – 81,964 passengers
- iii. Domestic traffic total
May 2014 – 155,734 passengers
Year-to-date – 825,435 passengers
- iv. Total traffic
May 2014 – 187,592 passengers
- v. Year-to-date traffic
2013 – 908,489 passengers
- vi. Percentage
UK traffic is down 40% compared to May 2013. UK year-to-date traffic is down 51% compared to 2013. International traffic is down 33% compared to May 2013. International year-to-date traffic is down 38% compared to 2013. Domestic traffic is up 21% compared to May 2013. Domestic year-to-date traffic is up 18% compared to 2013. Total traffic is up 6% compared to May 2013. Year-to-date traffic is up 9% compared to 2013.

C. Memorial Day Holiday Parking Plan

D. Allegiant

E. The Game Plane Update

9. LIAISON REPORTS

City of Sanford

None

Seminole County

Commissioner Carey noted the Penny Sales Tax passed (May 20, 2014 special election), and will come into effect on January 1, 2015. Now that it has passed, the County can allocate some of the funds to top priority projects.

10. CHAIRMAN'S REPORT

Chairman Ball reminded the Board to contact Diana M. Muñoz-Olson by June 15, 2014 if attending the FAC Conference.

11. CONSENT AGENDA

- A. Consider acceptance and approval of Joint Participation Agreement FM No. 414454-1-94-01, and the amended Resolution Number 2014-02-A, for the design and bidding phase services for the North Apron Expansion.
- B. Consider approval of Lease No. 2014-13 with MELISSA M. DULL for Building No. 520, located at 3933 Moores Station Road (Residence).
- C. Consider approval of Addendum B to Lease No. 2012-22 with INSHORE POWER BOATS, LLC for Building No. 138-N, located at 2764 Navigator Avenue (Warehouse).
- D. Consider approval of Addendum A to Lease No. 2013-14 with INSHORE POWER BOATS, LLC for Building No. 138-S, located at 2754 Navigator Avenue (Warehouse).
- E. Consider approval of Addendum B to Lease No. 2012-19 with CANDICE ROZZO for Building No. 303, located at 2850 Aileron Circle (Residence).
- F. Consider:
 - i. Approval of "Assumption of Lease and Consent" of Lease No. 2011-26 between the SANFORD AIRPORT AUTHORITY (Landlord), GOODMAN NETWORKS INCORPORATED (Assignor) and ACCORDANT COMMUNICATIONS (Assignee), for the remaining portion of existing lease.
 - ii. Approval of Lease No. 2014-16 with ACCORDANT COMMUNICATIONS, INC. for Building No. 141, located at 2774 Carrier Avenue (Warehouse/Office).
- G. Consider approval of "Consent to Assignment" of Lease No. 33-90 between the SANFORD AIRPORT AUTHORITY (Landlord), GSR EQUITY, LLC (Assignor) and GH HOLDINGS USA, LLC (Assignee).
- H. Consider approval of Lease No. 2014-12 with JEYZA MANSO for Building No. 301, located at 2822 Aileron Circle (Residence).

Motion by Board Member Smith, seconded by Board Member Bowlin, to approve Consent Agenda Items A through G; and add-on Consent Agenda Item H. Vote taken, none opposed. Motion passed.

12. DISCUSSION AGENDA

- A. Consider authorization to reject all bid submissions for the Southwest Apron Rehabilitation – BP 2 (Bid Package No. 2); consider approval to re-advertise the solicitation for bid.

Following discussion, it was the recommendation of staff and the project senior engineer that the Southwest Apron Rehabilitation – Bid Package 2 be awarded to GLF Construction Corporation at the value engineered contract amount, subject to FAA funding.

Upon further discussion, motion by Board Member Smith, seconded by Board Member Simmons, to approve contract with GLF Construction Corporation, as apparent lowest responsive bidder, in the amount of \$11 million, subject to FAA AIP funding. Vote taken, none opposed. Motion passed.

B. Review and consider approval of Fiscal Year 2014-2015 Proposed Operating and Capital Budget for transmittal to the City of Sanford.

Item moved to the July agenda. The Audit Committee meeting date was established, as previously noted.

13. COMMENTS FROM THE PUBLIC

None

14. OTHER BUSINESS

None

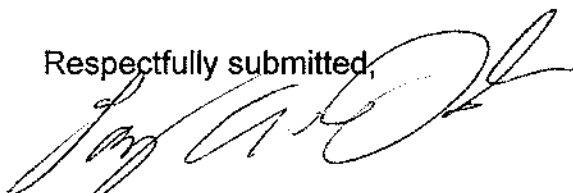
15. REMINDER OF SAA ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

16. REMINDER OF NEXT BOARD MEETING (JULY 1, 2014)

17. ADJOURNMENT

There being no further business, the meeting adjourned at 9:54 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

May 13, 2014

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (May 18, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its June meeting on Monday, June 2, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority June meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

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SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, June 10, 2014, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, July 8, 2014. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, June 4, 2014, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO