

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, JUNE 5, 2012**

PRESENT: Stephen P. Smith, Vice-Chairman - *acting Chairman*
U. Henry Bowlin, Secretary/Treasurer
David L. Cattell – *arrived at 8:56 a.m.*
Whitey Eckstein
William R. Miller
Clayton D. Simmons
Tim M. Slattery
Mayor Jeffrey C. Triplett, City Liaison
Brett R. Renton, Airport Counsel

ABSENT: Tim Donihi, Chairman
Tom Ball
Commissioner Dick Van Der Weide, County Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Jennifer Taylor, Project Coordinator/Land Acquisition Specialist
Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: David Doudney, Doudney Surveyors
Tracy Forrest, Winter Park Construction
Larry D. Gouldthorpe, TBI
Chris Hardiman, Sentinel Capital Aviation, LLC
Jim Hukeba, Renaissance Strategy Group, LLC
Geoff Lane, Starport
Jeremy Lupa, AFGE
Bill McGrew, ATKINS
Al Nygren, O.R. Colan Associates
Jeremiah Owens, CPH Engineers, Inc.
Jack Reynolds, JRA, Inc.
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction
Lori Steiner, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Vice Chairman Smith welcomed the guests.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON MAY 1, 2012

Motion by Board Member Miller, seconded by Board Member Bowlin, to approve the minutes of the regular May meeting held on Tuesday, May 1, 2012. Vote taken, none opposed. Motion passed.

4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Wildlife video – President Dale showed a video of a bear roaming the Airport fenced area, and then vacating the property by climbing over the fence. He clarified he has discussed with Florida Fish and Wildlife the wildlife management alternatives for future bear sightings at the Airport. The Authority has the authority to take the bear if needed.
- B. Paul Stevens' Retirement – President Dale introduced Paul Stevens, Ops Supervisor, who is retiring after 15 years of service. He thanked Mr. Stevens for his job at the Airport. Mr. Stevens thanked the staff for their support, especially during his military tours of duty. George Speake noted Mr. Stevens has served in the Army, Marines, and Navy, and on multiple tours.
- C. Extension of Runway 9L-27R – The project went out to bid again on May 11, 2012. The bids will be opened on June 7, 2012 at 2:00 p.m. Staff will later receive the engineer recommendations on the bid tabulations, qualifications, and the apparent lowest bidder. Staff will bring the contract to the Board on the July meeting for award/approval. The Authority has executed the reimbursable agreement with the FAA regarding the NAVAIDS and relocation of the ILS components. Once the contract is awarded, staff will issue a Notice to Proceed so that construction can commence on August 1, 2012. The threshold will be temporarily relocated in January 2013. The project is expected to be completed by April 12, 2013.
- D. Land Acquisition – The Authority has received two grants for land acquisition related to the Runway 9L-27R Extension Project. The Authority needs to acquire the Fertakis properties (two parcels). No demolition will be needed on these vacant parcels. Counsel will file for the Order of Taking the day of the meeting. Counsel discussed Resolution No. 2012-10 and requested approval of said resolution, in order to proceed to take necessary steps to institute and prosecute

such necessary actions and proceedings as may be proper for acquisition of the Fertakis properties.

Motion by Board Member Simmons, seconded by Board Member Bowlin, to adopt Resolution No. 2012-10. Discussion ensued.

Board Member Slattery questioned if the Authority had had any discussions with the owner. President Dale clarified the owner wanted to sell the three parcels she owns, but the Authority could only buy two since the third one was not needed. He also noted it was hard to make contact with the owner. Following discussion, vote was taken, none opposed. Motion to adopt Resolution No. 2012-10 passed.

President Dale stated that the Authority made an offer for the Adessa property. Since Counsel has a conflict of interest, Lawrence Gendzier has been hired as counsel for the Authority in this matter.

Regarding the Driscoll property, the owner agreed to the stipulated Order of Taking. The Authority gave the owner 8 months extended possession.

Regarding the Delphini property, the Stipulated Order of Taking was done on May 23, 2012.

- E. Title opinion – Every 5 to 10 years the Authority does an updated title opinion on all of the properties of the Airport. The FAA requires the Board Attorney to do the title opinion. The title opinion was received and President Dale will send it to the FAA after it is executed.
- F. T-Hangar Repairs – The project is progressing well.
- G. Build-out – Previously the Board approved a couple of build-outs, one for Orange Air, and the other for Synergy Woods. The plans for Synergy Woods will be completed on Friday, June 8, 2012. The build-out for Orange Air has gone out to bid. Orange Air is in the process of getting its Part 121 certification.
- H. Attorneys' Fees – Distribution of attorneys' fees.

The Board adjourned for a break at 9:03 a.m.

The Board reconvened from break at 9:06 a.m.

- I. CNL Revolving Tax Exempt Advised Line of Credit (CRA) – President Dale noted that when Eminent Domain takes place, there is no way to know if there are enough funds for the expenses. He stated the Authority could apply for a third grant; however, it cannot be until the following year. He had asked Board Member Bowlin (as Secretary/Treasurer) to meet with staff and CNL Bank to discuss the terms of the tax-free loan to allow for the purchase of the Adessa

property. The Authority has a \$1 million Line of Credit. President Dale recommended the Authority increase the Line of Credit to \$4 million and discussed the terms of the loan. President Dale noted it will be at least one year until the grant is received, maybe 18 months. He anticipates the cost would be less than the \$4 million available.

Discussion ensued.

Motion by Board Member Eckstein, seconded by Board Member Cattell, to approve the CNL Loan proposal to allow for the purchase of the Adessa property. Under discussion.

Board Member Miller questioned if there are any downsides/risk to this deal. President Dale stated he believes the risks are minimal. He noted the Authority is entitled to the grant, and will get it.

Following discussion, vote was taken, none opposed. Motion regarding the CNL Loan passed.

- J. Property Acquisition with Noise Mitigation Grant – President Dale stated Al Nygren is assisting staff with the noise mitigation land acquisition on the seven additional parcels. Approximately \$1.8 million is left on the grant.
- K. Wildlife Management – The Authority has a permit to take down the osprey nest located on Lake Mary Boulevard and Red Cleveland Boulevard; the chick has fledged out of the nest.

Regarding the eagle's nest removal, staff is trying to get the permit renewed. President Dale clarified that a State permit is not needed. However, he noted that Counsel had to write a letter to U.S. Fish and Wildlife confirming the emergency need to remove the inactive nest and that the application should be granted without further delay. President Dale anticipates they will issue the permit, and stated that staff will continue to do everything possible.

Gopher tortoises are still a problem. President Dale briefed the Board on the possibility of the Airport being part of a pilot program for artificial turf. It was the consensus of the Board for President Dale to continue to work on the Board's behalf regarding the gopher tortoise issue.

- L. Conference and Training – The Airport Commissioners Public Policy and Leadership Academy is scheduled for October 28 – 30, 2012. The agenda will be available on June 15, 2012. The annual Florida Airports Council Conference is scheduled for July 22 – 25, 2012, at Naples, Florida. Board members interested in attending need to contact Diana M. Muñiz-Olson as soon as possible, in order to get the discounted registration price. Mr. Gouldthorpe stated he will have the details of the dinner TBI sponsors with AVCON at the

next meeting. He noted that dinner usually starts at 6:30 p.m.; transportation is provided for the guests from the hotel to the venue.

- M. ACI-NA 2011 Report – The ACI-NA 2011 Report for passenger count and operations is now available. SFB is ranked as follows:
- i. 99th in total passengers
 - ii. 6th fastest growing airport in North America (with 35% increase in total passenger compared to 2010)
 - iii. Fastest growing airport with 1 million or more passengers
 - iv. 34th for International passengers
 - v. 42nd in total movements
 - vi. 10th fastest growing in total movements (landings and take offs)
 - vii. 6th in total General Aviation movements.
- N. FAC Report – FAC reports the enplanements at Florida's commercial airports and how the airports are ranked. They show the Airport as the fastest growing in Florida, and 6th in the country.
- O. Notice of Termination – President Dale stated New Dirt, Inc. has exercised their right to terminate the lease with a 60-days written notice. The space surpasses the tenant's needs.
- P. Monitoring of Wells – President Dale stated staff thought the testing, monitoring, and cleaning of the wells for Tank 62 would be a simple operation. He noted the Army Corps of Engineers does not know the source of the TCE contamination. The project is not costing the Airport money; however, it could inhibit the capacity/efficiency of the Airport and might cause problems with the integrity of the ramp. President Dale stated Kenneth Wright recommended a "REBECCA" closing be done.
- Q. Year-to-date Financial Statements – President Dale distributed the report and briefed the Board on the document.
- R. 2012 Seminole County Tourism Celebration Luncheon – President Dale thanked Chairman Donihi and Board Member Smith for attending the luncheon and accepting the Tourism Ambassador Award on behalf of the Board.
- S. Autism Foundation Award – President Dale congratulated George Speake and John Bresnahan (TSA) for receiving the "Autism Award" from the United Kingdom Autism Foundation. The Foundation gave the recognition to Mr. Speake and Mr. Bresnahan for reaching out to families traveling through the Airport with autistic children.
- T. Next-Gen GPS System – President Dale briefed the Board on the Next-Gen system; however, he noted one of the problems is that some airlines do not have

the GPS receiving equipment in the planes. President Dale stated there have been discussions regarding grants to fund the GPS equipment.

- U. Articles – President Dale briefed the Board on an article from Congressman Mica regarding the TSA. He expects to hear back from the TSA sometime this month regarding the status of the application. He also discussed an article regarding Allegiant's expected 2013 growth and moving away from the Las Vegas base. Board Member Eckstein discussed Allegiant's stock.

5. COUNSEL'S REPORT

Regarding the Millwork lawsuit, Counsel stated the motion for Summary Judgment has been filed and the Affidavit has been signed by Diane Crews. He is waiting on a hearing in front of judge.

Board Member Simmons questioned if the reassignment of judges affected the schedules. Counsel noted it may affect the eminent domain cases. President Dale expressed his concern that the eminent domain cases have not been handled/rescheduled in a timely fashion. He stated it has been a problem to get a timely Order of Taking once suit is filed.

6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for May 2012

- i. UK traffic total
May 2012 – **43,194** passengers
- ii. International traffic total
May 2012 – **48,871** passengers
- iii. Domestic traffic total
May 2012 – **100,405** passengers
- iv. Total traffic
May 2012 – **149,276** passengers
- v. Year-to-day traffic
Mat 2012 – **719,701** passengers
- vi. Percentage
UK traffic is up 8% compared to May 2011. International traffic is up 17% compared to May 2011. Domestic traffic is up 26% compared to May

2011. Total traffic is up 19% compared to May 2011. Year-to-date traffic is up 23% compared to 2011. Cargo traffic is down 10% compared to May 2011.

B. Miscellaneous Updates

- i. Rental car relocation project – Mr. Gouldthorpe stated the car rental agencies were relocating to the new area on the day of the meeting. He commended Kevin Spolski for his work. Board Member Smith stated he walked through the area and is impressed with the work; he commended Mr. Gouldthorpe for the project. Mr. Gouldthorpe stated the rental car project is approximately 75% complete, with the inside space done. The remaining 25% is for the conversion of the bottom floor in the parking garage back to regular parking. Mr. Spolski noted the work to redo that area on the parking garage is expected to last approximately 10-12 days. Mr. Gouldthorpe stated the new revenue control equipment at the exit of the bottom floor still needs to be installed. Project is progressing well and on budget. Mr. Gouldthorpe thanked President Dale and the staff for their assistance in getting it all completed.
- ii. Allegiant – TBI is seeing some strong indications that the fall schedule will increase in service. TBI has been requesting five new potential cities in the fall, and they are getting positive feedback from the airline. By the end of the year the Airport could have 45-46 destinations.

Mr. Gouldthorpe noted it has been five years since TBI did the joint venture fuel project with Allegiant. The program has been successful; however, TBI will evaluate if they want to keep the pipeline agreement. Allegiant will meet with TBI on June 18, 2012 to discuss the fuel issue.
- iii. Arkefly – The airline's direct flights to Sanford on Wednesdays (for 10 weeks in the summer) will start June 27, 2012.
- iv. Brazilian program – The Brazilian program will return on June 30, 2012, for approximately 22 additional rotations during the summer.
- v. Icelandair – The airline is doing very well, and is looking at adding more frequency. TBI is working with them on an incentive program. Mr. Gouldthorpe noted the load factor and yields are incredible.
- vi. Thompson Tours – Next Spring Thompson Tours will be bringing their 787 Dreamliners into Sanford, one of the first markets to receive the new aircraft.
- vii. Visit from Monroe County Officials – On behalf of TBI, Mr. Gouldthorpe thanked President Dale and staff for meeting with Monroe County Officials (Key West and Marathon) to discuss the Airport's private/public cooperation.

- viii. FAC Conference dinner – Mr. Gouldthorpe expect to have the formal invitations to the TBI/AVCON dinner the following week.

President Dale stated that with growth it is imperative the Airport get the third baggage claim into operation. He stated staff will meet with TSA to discuss capacity and exit lane issues.

7. LIAISON REPORTS

City of Sanford

Board Member Eckstein expressed his concern over the status of the City. He discussed the legacy of professional athletes from Sanford and recommended the City do positive marketing to focus on that. Mayor Triplet stated the Positive Marketing Partner Panel will meet the night of the meeting. He will ask them to contact Board Member Eckstein to discuss.

Seminole County

None

8. CHAIRMAN'S REPORT

None

9. CONSENT AGENDA

- A. Consider approval of Addendum A to Lease No. 2011-26 with DESIGN BUILD TECHNOLOGIES, LLC for Building No. 141, located at 2774 Carrier Avenue (Warehouse/Office).

Staff recommends approval of Addendum A to Lease No. 2011-26 with DESIGN BUILD TECHNOLOGIES, LLC for Building No. 141, located at 2774 Carrier Avenue (Warehouse/Office). Addendum A extends the lease term for one (1) additional year, effective June 17, 2012. The lease consists of 7,940 square feet of office and warehouse space, at \$3.75 per square foot. The annual rental rate is \$29,775.00; the monthly payment is \$2,481.25, exclusive of taxes.

- B. Consider approval of Lease No. 2012-02 with MARK E. GRZESKOWIAK for the property located at 2550 S. Mellonville Avenue (Residential – Noise Mitigation Land Acquisition Program Leaseback).

Staff recommends approval of Lease No. 2012-02 with MARK E. GRZESKOWIAK for the property located at 2550 S. Mellonville Avenue (Residential – Noise Mitigation Land Acquisition Program Leaseback). The lease term is for ninety (90) days, commencing on January 13, 2012, and ending on April 12, 2012. The rental rate during the said term is \$0.00. The lessee shall have the right and option to renew this lease on a month-to-

month basis, following the term expiration on April 12, 2012, the rental rate during the extended term is \$500.00 per month.

Note: This property was purchased with funding from FAA Grant No. 3-12-0069-062-2009 and FDOT Grant No. 407669-1-94-01 as part of the Noise Mitigation Land Acquisition Program.

- C. Consider approval of Lease No. 2012-17 with KAY HAYES and STEPHEN THERRE for six (6) acres of land located on the east side of Beardall Avenue (Grazing Land).

Staff recommends approval of Lease No. 2012-17 with KAY HAYES and STEPHEN THERRE for six (6) acres of land located on the east side of Beardall Avenue (Grazing Land). The lease shall have a month-to-month term, commencing on May 1, 2012. The lease consists of six (6) acres, at an annual rental rate of \$222.88; the monthly payment is \$18.57, exclusive of taxes.

Note: The land will be used for the grazing of horses.

- D. Consider approval of Addendum F to Lease No. 95.73 with HILL LABS, INC. for Building No. 454, located at 2650 S. Mellonville Avenue (Office/Warehouse).

Staff recommends approval of Addendum F to Lease No. 95.73 with HILL LABS, INC. for Building No. 454, located at 2650 S. Mellonville Avenue (Office/Warehouse). Addendum F increases the rental rate, as stipulated on the lease, on every fifth anniversary of the Commencement Date. The lease includes Parcel 1 consisting of 66,712 square feet, at \$0.24 per square foot; and Parcel 2 consisting of 90,500 square feet, at \$0.24 per square foot. The annual rental rate is \$37,730.88, an increase of \$6,288.48; the monthly payment is \$3,144.24 exclusive of taxes.

- E. Consider approval of Sublease Agreement to Lease No. 33-90 between GSR EQUITY, LLC and SENTINEL CAPITAL AVIATION, LLC for Building No. 450, located at 1300 26th Street Place (Hangar/Office).

Staff recommends approval of Sublease Agreement to Lease No. 33-90 between GSR EQUITY, LLC and SENTINEL CAPITAL AVIATION, LLC for Building No. 450, located at 1300 26th Street Place (Hangar/Office). GSR EQUITY, LLC is letting the entire premises to SENTINEL CAPITAL AVIATION, LLC, and shall no longer have any access to, or use of, the premises except to confirm any obligations of the agreement. The sublease consists of 51,830 square feet of land. The monthly payment is \$1,000.00.

- F. Consider approval of Communications Site Lease Agreement between MetroPCS Florida, LLC and the Sanford Airport Authority.

In 2009, the SAA entered into a lease agreement (Lease No. 2009-27) with AT&T (under New Cingular Wireless PCS LLC) for the construction of a rotating beacon tower for the Airport and location of a wireless communication facility for AT&T. The Airport pays only for the beacon and its maintenance. At this time, a second wireless communication provider, MetroPCS Florida, LLC, wishes to co-locate at the beacon tower under a Communication Site Lease Agreement. The term of the Agreement is 10 years, with one additional 10-year option. The rental rate is \$1,500.00 per month, with an annual increase of 3%. Lease commencement shall occur on the date Lessee begins construction of its facilities, or 6 months from the last date of execution by a party to the lease agreement, whichever occurs first.

Staff recommends that the SAA Board approve the Communications Site Lease Agreement between MetroPCS Florida, LLC and the Sanford Airport Authority.

- G. Consider approval of Lease No. 2012-22 with INSHORE POWER BOATS, LLC for Building No. 138-N, located at 2764 Navigator Avenue (Warehouse/Office).

Staff recommends approval of Lease No. 2012-22 with INSHORE POWER BOATS, LLC for Building No. 138-N, located at 2764 Navigator Avenue (Warehouse/Office). The lease shall have a thirteen (13) months term, commencing on June 1, 2012, with the first month's rent waived as a lease incentive. The lease consists of 2,152 square feet of office and warehouse space, at \$2.50 per square foot. The annual rental rate is \$5,380.00; the monthly payment is \$448.33, exclusive of taxes.

Note: Tenant does boat manufacturing and repairs.

- H. Consider approval of Lease No. 2012-19 with CANDICE ROZZO for Building No. 303, located at 2850 Aileron Circle (Residence).

Staff recommends approval of Lease No. 2012-19 with CANDICE ROZZO for Building No. 303, located at 2850 Aileron Circle (Residence). The lease shall have a one (1) year term, commencing on June 1, 2012. The annual rental rate is \$10,200.00; the monthly payment is \$850.00.

Motion by Board Member Simmons, seconded by Board Member Cattell, to approve Consent Agenda Items A through F, and Add-on Items G and H. Vote taken, none opposed. Motion passed.

10. DISCUSSION AGENDA

None

11. COMMENTS FROM THE PUBLIC

None

12. OTHER BUSINESS

None

13. SCHEDULE BUDGET WORKSESSION (JUNE 2012)

It was the consensus of the Board to hold a specially called meeting on Tuesday, June 26, 2012 at 8:30 a.m. to discuss the budget.

14. REMINDER OF NEXT BOARD MEETING (JULY 3, 2012)

15. ADJOURN FOR BREAK

The meeting was adjourned for a break at 10:39 a.m.

16. RECONVENE FOR TRAINING

The meeting reconvened from break at 10:48 a.m.

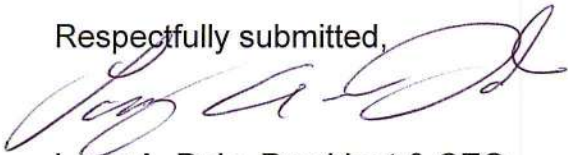
17. BOARD TRAINING: Airport Industry Familiarization and Training for Part-Time Policy Makers [by Airport Cooperative Research Program] – (The Airport – Sections 7-9)

President Dale briefed the Board on the PowerPoint training presentation.

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:36 a.m.

Respectfully submitted,

A handwritten signature in purple ink, appearing to read "Larry A. Dale", is written over the typed name.

Larry A. Dale, President & CEO
/dmm



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

May 15, 2012

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Patti, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (May 20, 2012) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its June meeting on Tuesday, June 5, 2012, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority for will be held on Tuesday, June 5, 2012, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

The Sanford Airport Authority will conduct a regular specially called meeting on Tuesday, June 26, 2012, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) scheduled to be held on Tuesday, June 12, 2012, has been cancelled. Information may be obtained by calling (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held for Tuesday, July 10, 2012. Information may be obtained by calling (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The next meeting will be held on Wednesday, June 6, 2012, at 10:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by calling (407) 585-4002.

The Sanford Airport Design Review Committee (DRC) will conduct a regular specially called meeting on Wednesday, June 20, 2012, at 11:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by calling (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO