

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, JULY 1, 2014**

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**PRESENT:** Tom Ball, Chairman  
Frank S. Ioppolo, Jr., Vice-Chairman - *arrived at 8:34 a.m.*  
Tim M. Slattery, Secretary/Treasurer  
U. Henry Bowlin  
Whitey Eckstein  
Jennifer T. Dane  
William R. Miller  
Clayton D. Simmons  
Stephen P. Smith  
Mayor Jeffrey C. Triplett, City Liaison  
Commissioner Brenda Carey  
Brett Renton, Airport Counsel

**ABSENT:** None

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Finance & Administration  
George Speake, Vice President of Operations & Maintenance  
Jerry Crocker, IT Manager  
Thomas R. Fuehrer, SAA Police Chief  
Diana M. Muñiz-Olson, Executive Secretary  
Don Poore, Chief Financial Officer

**OTHERS PRESENT:** Brett Blackadar, Seminole Co. Public Works  
Margaret Cummins, AHSCG  
Justin Edwards, Parsons Brinkerhoff  
Larry D. Gouldthorpe, TBI  
Jim Huckeba, Renaissance Strategy Group, LLC  
Maureen Kelly  
Robyn Kramer  
Geoff Lane, Starport  
Jonathan Lawler  
Brady Lessard, CPH Engineers, Inc.  
William G. McGrew, ATKINS  
Frank Mazelin  
TJ Sellers  
Tim Shea, AVCON  
Kevin J. Spolski, Spolski Construction  
Craig Sucich, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Ball welcomed everyone present.

Counsel introduced Robyn Kramer, Maureen Kelly, and Jonathan Lawler, interning at Shutts and Bowen, LLP for the summer.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JUNE 2, 2014

Motion by Board Member Smith, seconded by Board Member Bowlin, to approve the minutes of the regular meeting held on Monday, June 2, 2014. Vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

None

5. LIAISON REPORTS

Seminole County

Chairman Ball noted that Commissioner Carey has a schedule conflict and requested to do her report out of order. Commissioner Carey introduced Brett Blackadar, County Engineer overseeing capital projects. Mr. Blackadar gave an update on the SR 46 project and a change in the construction schedule. Following discussion, Commissioner Carey wished everyone present a happy 4<sup>th</sup> of July.

6. COMMITTEE REPORTS

Board Member Slattery, Chairman of the Audit Committee, will brief the Board on the Audit Committee recommendation during the Discussion Agenda Item A.

7. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials
- B. Construction Update
  - i. Extension of Runway 9L-27R
    - a. Land Acquisition - Fertakis Litigation
  - ii. Extension of Runway 18/36 – BCA Status & Voluntary Purchases
  - iii. Southwest Apron Rehabilitation – Bid Package 1 & Bid Package 2
  - iv. Passenger Boarding Bridges
  - v. T-Hangar Repairs
- C. Quarterly Interim Financial Results of Fiscal Year 2013-2014, for Period Ending May 31, 2014
- D. Joint Budget Meeting with City Commission confirmed for August 25, 2014 at 4:00 p.m.
- E. RFP for Professional Audit Services
- F. Screening Partnership Program (SPP) Update
- G. RFQ for Engineering Services
- H. FAC Conference
- I. Airport Night at the Stadium on July 10, 2014
- J. Seminole County Commemorative book
- K. Framed Commemorative Photo from Orange Air

8. COUNSEL'S REPORT

Counsel briefed the Board on the Fertakis and McDonnell Litigations.

## 9. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

### A. Monthly Statistics for June 2014

#### i. UK traffic total

June 2014 – **30,525** passengers

Year-to-date – **72,684** passengers

#### ii. International traffic total

June 2014 – **35,055** passengers

Year-to-date – **117,007** passengers

#### iii. Domestic traffic total

June 2014 – **190,027** passengers

Year-to-date – **1,015,485** passengers

#### iv. Transit traffic

June 2014 – **300** passengers

#### v. Total traffic

June 2014 – **225,336** passengers

#### vi. Year-to-date traffic

2013 – **1,133,836** passengers

#### vii. Percentage

Total traffic is up 3% compared to June 2013. Year-to-date traffic is up 8% compared to 2013.

### C. 4<sup>th</sup> of July Holiday Parking Plan

### D. Increased Rental Car Activity

### E. Allegiant

#### i. Purchase of Additional Aircraft

#### ii. Award from International Air Transport Association (IATA)

### F. Game Plane

Board Member Slattery questioned if there has been any progress on attracting other airlines. Mr. Gouldthorpe noted they are currently working on a few deals that involve the South American market.

Regarding the IATA award, Mayor Triplett questioned which airline was number one. Diane Crews clarified Allegiant was number one for small carriers worldwide. Chairman Ball asked President Dale to send a letter to Allegiant congratulating them on their efforts and the award.

#### 10. LIAISON REPORTS - Continued

##### City of Sanford

Mayor Triplett reported on the following:

- A. River Walk Phase II
- B. Crossway at Sanford Avenue
- C. Ad Valorem Values
- D. Negotiations with Unions
- E. Working with FDOT/Amtrak to do Overpass on Palmetto Avenue

Mayor Triplett encouraged all present to go to Buster's Bistro and support the USA Soccer Team during their World Cup game later in the day. He also wished everyone a happy 4<sup>th</sup> of July, and reminded them of the Sanford 4<sup>th</sup> of July Celebration.

Chairman Ball questioned if there were any reports on the Sunrail ridership. Mayor Triplett noted that the overall ridership is where it was expected to be within three (3) years from now; however, Sanford is a little lower than expected.

#### 11. CHAIRMAN'S REPORT

Chairman Ball handed out evaluations for President Dale's performance. He asked the Board to review and complete the forms, and return them to Ms. Crews prior to the August meeting.

#### 12. CONSENT AGENDA

- A. Consider approval of Addendum E to Lease No. 2009-12 with AIR ESSENTIALS, INC. d/b/a FLORIDA CLAY ART, CO. for Building No. 256, located at 1645 Hangar Road (Warehouse/Office).

- B. Consider approval of Addendum A to Lease No. 2013-20 with APOLLO'S CHARIOTS for Building No. 515-5, located at 2824 Mellonville Avenue (Warehouse/Office).
- C. Consider approval of Addendum C to Lease No. 2009-28 with GATOR DOCK & MARINE ACQUISITIONS, LLC for Buildings 16 and 425, located at 2880 South Mellonville Avenue (Warehouse/Office).
- D. Consider approval of Addendum A to Lease No. 2001-05 with HAZARD SERVICES INTERNATIONAL, INC. for Bunker 60 and adjacent land, both located at the airfield (Bunker/Land).
- E. Consider approval of Lease No. 2014-17 with HEATHER A. WING for Building No. 300-N, located at 3104 Rudder Circle (Residence).
- F. **(ADD-ON ITEM)** Consider approval of Addendum A to Lease No. 2011-28 with SEMINOLE COUNTY SHERIFF'S OFFICE for land located immediately south of Building No. 535, Special Operations – Pole Barn, located at 501 Don Knight Lane (Land).

Motion by Board Member Simmons, seconded by Board Member Dane, to approve Consent Agenda Items A through E; and add-on Consent Agenda Item F. Vote taken, none opposed. Motion passed.

### 13. DISCUSSION AGENDA

- A. Recommendation from Audit Committee and consider approval of Fiscal Year 2014-2015 Proposed Operating and Capital Budget for transmittal to the City of Sanford.

Board Member Slattery thanked Staff for their assistance during this process and Chairman Ball for giving the Committee ample time to discuss the budget in detail.

Motion by Board Member Slattery, seconded by Board Member Bowlin, to approve Discussion Agenda Item A, approving Fiscal Year 2014-2015 Proposed Operating and Capital Budget for transmittal to the City of Sanford for approval. Vote taken, none opposed. Motion passed.

- B. Consider approval of renewal of the General Aviation Master Development Agreement with the Orlando Sanford Airport Southeast Ramp Hangar Development, Inc.

Following discussion, motion by Board Member Ioppolo, seconded by Board Member Smith, to table Discussion Agenda Item B, for discussion at the August meeting. Vote taken, none opposed. Motion passed.

14. COMMENTS FROM THE PUBLIC

Regarding the SR 46 project, Kevin Spolski recommended looking at an alternative method to get the road stabilized sooner rather than later.

Regarding the rezoning of Marina Island, Mayor Triplett stated the Commission will have a second reading on July 14, 2014. He encouraged the Board to read the article published by the Sanford Herald, and to make comments on the Public Document found on the City's website.

15. OTHER BUSINESS

None

16. REMINDER OF SAA AUDIT COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

17. REMINDER OF FAC CONFERENCE

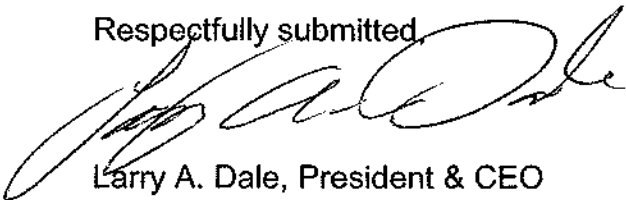
18. REMINDER OF SAA ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING (JULY MEETING CANCELLED)

19. REMINDER OF NEXT BOARD MEETING (RESCHEDULED TO AUGUST 12, 2014)

20. ADJOURNMENT

There being no further business, the meeting adjourned at 9:48 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO  
/dmo



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

June 9, 2014

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (June 15, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its July meeting on Tuesday, July 1, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority July meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant





SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
www.orlandosanfordairport.com

June 24, 2014

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (June 29, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**UPDATED PUBLIC NOTICE**  
SANFORD AIRPORT AUTHORITY

Notice is hereby given that immediately following the regular Sanford Airport Authority July meeting on Tuesday, July 1, 2014, the SAA Audit Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please note the SAA Economic Development Advisory Committee meeting previously advertised as scheduled immediately after the regular Sanford Airport Authority July meeting has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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President & CEO

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Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

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Immediately following the regular Sanford Airport Authority July meeting, the SAA Audit Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, July 15, 2014, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting will be held on Tuesday, July 15, 2014, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The next meeting will be held on Wednesday, July 2, 2014, at 10:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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President & CEO