

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, JULY 9, 2013**

PRESENT: Stephen P. Smith, Chairman
Tom Ball, Vice-Chairman
Jennifer T. Dane
Whitey Eckstein
William R. Miller
Clayton D. Simmons
Tim M. Slattery
Commissioner Lee Constantine – *arrived at 8:53 a.m.*
Brett R. Renton, Airport Counsel

ABSENT: U. Henry Bowlin, Secretary/Treasurer
Frank S. Ioppolo, Jr.
Mayor Jeffrey C. Triplett, City Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Diana M. Muñiz-Olson, Executive Secretary
Don Poore, Finance Manager
Jennifer Taylor, Project Coordinator/Land Acquisition Specialist
Brad Welborn, Wildlife/Airport Operations Specialist

OTHERS PRESENT: Andrew Bowlin, ATKINS
Chris Breese, ASIG
William Cochran, Shutts & Bowen, LLP
Margaret Cummins, AHSCG
Jeff Donalson, Reiss Engineering
Stacy Entwistle, TBI
Tracy Forrest, Winter Park Construction
Luke Givens, Seminole County
Larry Gouldthorpe, TBI
Geoff Lane, Starport
Commissioner Mark McCarty, City of Sanford
Jeremy Morton, CPH Engineers, Inc.
Al Nygren, O.R. Colan Associates
Robert Reiss, Reiss Engineering
Jack Reynolds, JRA, Inc.
Tim Shea, AVCON
Sandeep Singh, AVCON
Mary Sodestrum, AVCON
Kevin J. Spolski, Spolski Construction
Andrew Starling, Shutts & Bowen, LLP

OTHERS PRESENT (Continued):

**Craig Sucich, ATKINS
Pam Waldron, ASIG
Lydia Wing, GEC**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Smith welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR JUNE MEETING HELD ON JUNE 4, 2013; AND MINUTES FROM THE SPECIAL MEETING HELD ON JUNE 20, 2013

Motion by Board Member Ball, seconded by Board Member Simmons, to approve the minutes of the regular June meeting held on Tuesday, June 4, 2013; and the minutes of the special meeting held on Thursday, June 20, 2013. Vote taken, none opposed. Motion passed.

4. RECOGNITION

On behalf of the Board, Chairman Smith awarded plaques to Jamie Barber (Chris Breese accepted on her behalf) and Pam Waldron, with ASIG, in recognition for their volunteer work at the Airport with Give Kids the World and the Make-A-Wish Foundation (welcoming and assisting the families upon arrival).

5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials – Distribution of the regular aerials and a book with aerials from the Runway 9L-27R expansion project.
- B. Eminent Domain – Regarding the Driscoll property, the pre-trial conference is set for October 17, 2013 and the trial is set for October 28, 2013. Regarding the Fertakis property, Counsel is waiting on the court to set the trial date.

- C. T-Hangar Repairs – Repairs have begun on Building 441 and are 70% complete.
- D. Runway 18-36 extension Benefit Cost Analysis (BCA) – Jack Reynolds has worked on the BCA, and the draft seems to be very favorable. After the Board meeting, President Dale will meet with Sandeep Singh (AVCON) and Mr. Reynolds to review the BCA draft and get it in the final stages for submission.
- E. Southwest Apron Rehabilitation – The AIP funding includes entitlement and discretionary funds. After an airport uses all of its entitlement funds (based on enplanements), the FAA pays discretionary funds based on what they believe is credible (it is not extra money). President Dale stated he does not believe the Airport will receive the \$10.9 million originally expected; it would most likely be approximately \$6.5 million (\$6.125 million plus the 5% from the FDOT and the Authority respectively). The ADO is willing for the Authority to value engineer the contract into smaller phases. Discussion ensued regarding availability of funds and modifying the amount of phases the project will require. President Dale clarified the AIP discretionary funding was originally exempt from sequestration, until the government needed the funds for contract towers. Counsel recommended that since there is a material change in the scale (of the project) and potential funding, a new motion be made.

Following discussion, motion by Board Member Slattery, seconded by Board Member Simmons, to authorize President Dale to proceed to contract, subject to the availability and the amount of funding at the original quantity pricing of the RFP; the amount of the contract, initially authorized at \$10.9 million, will be whatever funding rate is provided by the FAA to do the value engineer. Vote taken, none opposed. Motion passed.

- F. Passenger Boarding Bridges – President Dale distributed pictures of the bridges being constructed, and noted the contract with value engineering in the amount of \$2,303,369.57 has been executed. Discussion ensued regarding the items that were changed in the value engineering.
- G. FDOT Funding for Voluntary Land Acquisition – Staff will be working on voluntary purchases of properties adjacent to the south end of Runway 18-36, to be used for future aviation purposes.
- H. Year-to-date Financial Statements – The Board reviewed the 8th Monthly Period Unaudited Financial Results for the month ended May 31, 2013.
- I. SPP Program – The TSA gave a tour of the Airport to potential bidders (on June 26, 2013). The pre-solicitation notice came out just for SFB. President Dale is continuing his discussions with the four security companies and will bring back recommendations to the Board. Approximately twenty-eight (28) different companies came to the tour. Also in attendance were representatives from MCO. The RFP is expected to be issued soon.

- J. Attorneys' Fees – Discussion of attorneys' fees.
- K. Commemorative book – Diane Crews stated payments received to date represent 33.4% of the initial cost. Chairman Smith stated they are doing a big push for Seminole County corporations to buy the books in bulk. Discussion ensued regarding the marketing of the book and repayment.
- L. Wildlife Management Presentation – Brad Welborn, the Airport's Wildlife/Airport Operations Specialist, briefed the Board on the various types of pyrotechnics and equipment (including the cannons) used to harass/take wildlife. He also noted the safety precautions taken and the protective equipment used. President Dale noted the equipment is funded through the AIP program; however, the maintenance and the ammunition are not.

George Speake briefed the Board on the wildlife data. President Dale noted the Authority has done everything legally possible to be in compliance with wildlife management.

Mr. Speake gave an update on the tortoise issue and noted the FAA has finally agreed to put a test plot of artificial turf at the Airport. Artificial turf has been installed internationally; however, the FAA wants more proof that it will be a safe product to use at U.S. airports. (The installation would be FAA R&D funded).

6. COUNSEL'S REPORT

Counsel briefed the Board on the following:

- A. Eminent Domain – Regarding the Driscoll property, expert disclosures are set for the following week. Regarding the Fertakis property, Counsel is waiting for the court to set the trial date.
- B. Inverse Condemnation – Regarding the McDonnell case, the trial is set for September 9, 2013. McDonnell counsel disclosed all of their experts for the trial. Four (4) experts were named; however, Counsel has only received two (2) reports. Counsel is moving to strike some of the McDonnell experts, and will file motions for summary judgment shortly.
- C. Skyblue – Judgment was obtained. Counsel had to bring a motion to compel, which required their attendance at a deposition in aid of execution and to turn over the documents. Per the order granted by the court, disclosure of documents was scheduled for the previous day (July 8th); however, Counsel did not receive the documents in question. As a result, Counsel is moving (filing a motion) for contempt. Depositions are scheduled to be held on July 19, 2013.
- D. Millwork International – Counsel noted depositions were taken and a claim against any/all of the assets was recorded.

7. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for June 2013

- i. UK traffic total
June 2013 – **49,165** passengers
Year-to-date – **135,715** passengers
- ii. International traffic total
June 2013 – **53,690** passengers
Year-to-date – **185,249** passengers
- iii. Domestic traffic total
June 2013 – **164,348** passengers
Year-to-date – **865,802** passengers
- iv. Total traffic
June 2013 – **218,038** passengers
- v. Year-to-date traffic
2013 – **1,051,719** passengers
- vi. Percentage
UK traffic is down 7% compared to June 2012; down 5% year-to-date. International traffic is down 7% compared to June 2012; down 3% year-to-date. Domestic traffic is up 31% compared to June 2012; up 22% year-to-date. Total traffic is up 19% compared to June 2012. Year-to-date traffic is up 16% compared to 2012.

B. Miscellaneous Updates

- i. Allegiant – The airline is doing capacity adjustments. There might be a dip (in traffic) during August/September, when compared to last year; however, the airline is expected to make it up on the fourth quarter. November and December look very promising with the arrival of the Airbus A320's.
- ii. Economy parking lot – A canopy will be installed over the economy parking lot exit (at Airline Avenue). The canopy will mirror the one at the parking garage exit, and it is meant to protect the equipment from the elements (rain).
- iii. July 4th Holiday parking – At its peak, there were 1,700 vehicles parked overnight (85% occupied), compared to 1,100 vehicles the previous year.

- iv. Brazilian charter program – The Brazilian program has begun and will continue through August.
- v. Off-site car rental compliance – Mr. Gouldthorpe stated he is working with President Dale and Mr. Speake regarding off-site car rental hire compliance. Per the Airport's Rules and Regulations, companies that operate small car rental agencies off airport property are required to register those businesses, and pay a fee for operations done at the Airport. Three (3) companies have been contacted regarding their lack of compliance.
- vi. Airbus – The Allegiant Airbus A319 is expected to arrive during the week, with service going to Niagara Falls.
- vii. Dreamliner – The first Dreamliner to land in Florida arrived the day before the meeting. Mr. Gouldthorpe showed pictures of the landing and briefed the Board on the unique features of the plane.
- viii. Hurricane season – Staff is tracking Tropical Storm Chantal, and is coordinating with the airlines (especially international).
- ix. FAC Conference dinner – Mr. Gouldthorpe invited the Board to the TBI/AVCON dinner.

Board Member Eckstein questioned the status of the TBI sale. Mr. Gouldthorpe stated Abertis has narrowed the list of potential bidders (to approximately five) and expects binding offers to come in the following week. He noted the goal is to have the sale completed by September.

8. LIAISON REPORTS

City of Sanford

Commissioner McCarty thanked the Board for sponsoring the 4th of July event. He showed a video (narrated by him) presenting the amenities of District 1. Commissioner McCarty stated he would love to see something (similar to his video) from the Airport on the City's website (to promote the Airport).

Seminole County

Commissioner Constantine briefed the Board on the schedule for the sport complex and the County's budget process.

9. CHAIRMAN'S REPORT

Chairman Smith stated that at the next meeting he will share some photographs of his visit (along with Board Members Bowlin and Dane) to the USS Harry S. Truman.

10. CONSENT AGENDA

- A. Consider approval of Addendum M to Lease No. 5-89 with AEROSIM FLIGHT ACADEMY for Building Nos. 131, 289, 297, 455 (Office/Hangar), and No. 210 (Fuel).

Staff recommends approval of Addendum M to Lease No. 5-89 with AEROSIM FLIGHT ACADEMY for Building Nos. 131, 289, 297, 455 (Office/Hangar), and No. 210 (Fuel), as follows, contingent upon execution of the addendum by Aerosim Flight Academy:

Bldg #	Address	Square Feet	Rate	TOTAL
131	2649 Flightline Ave	12,100	\$2.24	\$ 27,104.00
210 Fuel	1250 30th Street		\$3,000 annually	\$ 3,000.00
289 Main Office	2700 Flightline Ave	17,235	\$2.37	\$ 40,846.95
297	2694 Flightline Ave	9,538	\$2.37	\$ 22,605.06
455 Hangar	2685 Flightline Ave	8,640	\$4.50	\$ 38,880.00
Land		208,893.30	\$0.1228	\$ 25,645.47
Ramp		275,239.60	\$0.0614	\$ 16,899.71
				\$ 174,981.19

Addendum M extends the lease term for five (5) additional years, effective September 1, 2013. The annual rental rate is \$174,981.19; the monthly payment is \$14,581.77, exclusive of taxes.

NOTE: Aerosim has provided the SAA with a Letter of Intent to provide assurance that they wish to renew Lease No. 5-89 for five (5) years at the rate structure shown above.

- B. Consider approval of Addendum B to Lease No. 2010-32 with AEROSIM FLIGHT ACADEMY for Building No. 310, located at 1345 28TH Street (Dormitory).

Staff recommends approval of Addendum B to Lease No. 2010-32 with AEROSIM FLIGHT ACADEMY for Building No. 310, located at 1345 28TH Street (Dormitory), contingent upon execution of the addendum by Aerosim Fight Academy. Addendum B extends the lease term for five (5) additional years, effective September 1, 2013. The lease consists of 40,260 square feet of dormitory space at \$2.50 per square foot. The annual rental rate is \$100,650.00; the monthly payment is \$8,387.50, exclusive of taxes.

NOTE: Aerosim has provided the SAA with a Letter of Intent to provide assurance that they wish to renew Lease No. 2010-32 for five (5) years at the rate structure shown above.

- C. Consider approval of Addendum C to Lease No. 2010-20 with AVOCET CAPITAL, LLC for Building No. 142-W, located at 1143 30th Street (Warehouse/Office).

Staff recommends approval of Addendum C to Lease No. 2010-20 with AVOCET CAPITAL, LLC for Building No. 142-W, located at 1143 30th Street (Warehouse/Office). Addendum C extends the lease term for one (1) additional year, effective August 17, 2013. The lease consists of 10,448 square feet of office and warehouse space, at \$3.25 per square foot. The annual rental rate remains at \$33,956.00; the monthly payment is \$2,829.67, exclusive of taxes.

- D. Consider approval of Addendum D to Lease No. 2001-15 with ORLANDO SANFORD INTERNATIONAL, INC. for Building No. 415, located at 3015 Carrier Avenue (Warehouse/Office).

Staff recommends approval of Addendum D to Lease No. 2001-15 with ORLANDO SANFORD INTERNATIONAL, INC. for Building No. 415, located at 3015 Carrier Avenue (Warehouse/Office). Addendum D extends the lease term for one (1) additional year, effective July 1, 2013. The lease consists of 12,750 square feet of building at \$6.76 per square foot; 7,000 square feet of land at \$0.29 per square foot; and 26,250 square feet of ramp at \$0.24 per square foot. The annual rental rate remains \$94,520.00; the monthly payment is \$7,876.67, exclusive of taxes.

- E. Consider approval of Addendum C to Lease No. 2010-21 with SEMINOLE COUNTY POLICE ATHLETIC LEAGUE, INC. for Building No. 515-6/7, located at 2812-2818 South Mellonville Avenue (Warehouse/Office).

Staff recommends approval of Addendum C to Lease No. 2010-21 with SEMINOLE COUNTY POLICE ATHLETIC LEAGUE, INC. for Building No. 515-6/7, located at 2812-2818 South Mellonville Avenue (Warehouse/Office). Addendum C extends the lease term for two (2) additional years, effective August 1, 2013. The lease consists of 3,000 square feet of office and warehouse space, at \$4.36 per square foot, an increase from \$4.00 per square foot. The annual rental rate has increased from \$12,000.00 to \$13,080.00, an increase of \$1,080.00; the monthly payment has increased from \$1,000.00 to \$1,090.00.

- F. Consider approval of Addendum A to Lease No. 2008-26 with VAL-U-VET ANIMAL HEALTH, INC. for Building No. 440, located at 1701 E. Airport Boulevard (Office).

Staff recommends approval of Addendum A to Lease No. 2008-26 with VAL-U-VET ANIMAL HEALTH, INC. for Building No. 440, located at 1701 E. Airport Boulevard (Office). Addendum A extends the lease term for one (1) additional year, effective August 1, 2013. The lease consists of 2,560 square feet, at \$11.81 per square foot.

The annual rental rate remains \$30,233.60; the monthly payment is \$2,519.47, exclusive of taxes.

Motion by Board Member Eckstein, seconded by Board Member Simmons, to approve Consent Agenda Items A through F. Vote taken, none opposed. Motion passed.

11. DISCUSSION AGENDA

- A. Consider approval of Fiscal Year 2013-2014 Proposed Operating and Capital Budget for transmittal to the City of Sanford.

Staff recommends approval of Fiscal Year 2013-2014 Proposed Operating and Capital Budget for transmittal to the City of Sanford.

Motion by Board Member Ball, seconded by Board Member Miller, to approve Discussion Agenda Item A. Vote taken, none opposed. Motion passed.

- B. Consider approval of Resolution Number 2013-09, regarding setting forth the order of meetings and right to the public to speak and address the SAA Board.

Staff recommends approval of Resolution Number 2013-09. This resolution will set forth the order of meetings and right to the public to speak and address the Sanford Airport Authority Board regarding any subject on the agenda, as well as all other matters of public importance; providing certain rules for addressing the Sanford Airport Authority Board; providing the order of public meetings; and other details with respect to said public speaking; providing for severability and an effective date.

Following discussion, it was the consensus of the Board to review Resolution 2013-09 further for any changes and/or recommendations by the Board. Discussion Agenda Item B will be presented again for discussion at the August meeting.

12. COMMENTS FROM THE PUBLIC

None

13. OTHER BUSINESS

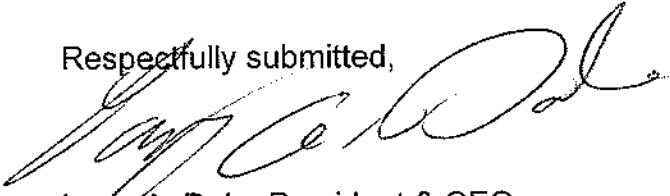
None

14. REMINDER OF NEXT BOARD MEETING (AUGUST 6, 2013)

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:50 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale". The signature is written in a cursive, flowing style with a large initial "L".

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

June 19, 2013

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (June 23, 2013) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its July meeting on Tuesday, July 9, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, July 9, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, July 9, 2013 has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, October 8, 2013. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The next meeting has been rescheduled and will now be held on Tuesday, July 2, 2013, at 3:00 p.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO