

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, SEPTEMBER 3, 2013**

- PRESENT:** Stephen P. Smith, Chairman
Tom Ball, Vice-Chairman
U. Henry Bowlin, Secretary/Treasurer
Jennifer T. Dane – *arrived at 8:49 a.m.*
Whitey Eckstein
Frank S. Ioppolo, Jr.
William R. Miller
Clayton D. Simmons
Tim M. Slattery
Mayor Jeffrey C. Triplett, City Liaison
Commissioner Lee Constantine – *arrived at 9:00 a.m.*
Brett R. Renton, Airport Counsel
- ABSENT:** None
- STAFF PRESENT:** Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Diana M. Muñiz-Olson, Executive Secretary
Don Poore, Finance Manager
Jennifer Taylor, Project Coordinator/Land Acquisition Specialist
- OTHERS PRESENT:** Larry Gouldthorpe, TBI
Jim Huckleba
Geoff Lane, Starport
Al Nygren, O.R. Colan Associates
Jack Reynolds, JRA, Inc.
Tim Shea, AVCON
David A. Shontz, Shutts & Bowen LLP
Kevin J. Spolski, Spolski Construction
Craig Sucich, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Smith welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON AUGUST 6, 2013; AND MINUTES FROM THE JOINT MEETING HELD ON AUGUST 26, 2013

Motion by Board Member Ball, seconded by Board Member Bowlin, to approve the minutes of the regular August meeting held on Tuesday, August 6, 2013; and the minutes of the joint meeting held on Monday, August 26, 2013. Vote taken, none opposed. Motion passed.

4. COUNSEL'S REPORT

President Dale requested Counsel's Report be discussed out of order.

Regarding the McDonnell case, Counsel noted there was a motion for summary hearing on Friday, August 30th, and that David Shontz (Airport Counsel) would brief the Board on the subject. Mr. Shontz stated that primarily the motion for summary was heard, and the court granted in total all of the Authority's requests. Discussion ensued regarding recoverable costs. Mr. Shontz reminded the Board that when it comes to litigations, the Board has the right to go into shade sessions, and suggested having sessions more often (if needed) to discuss any questions the Board might have. Counsel also noted that if any board members have specific questions about ongoing litigation, they can call Airport Counsel or President Dale and discuss it on a one-on-one basis. President Dale reminded the Board that a shade session will become public record after the litigation concludes.

Regarding the Driscoll case, Counsel confirmed it is set for trial. Mr. Shontz noted the property owner has acquired and moved to a new parcel of land with a house. Mr. Shontz noted President Dale and he met with opposing counsel the previous week. The appraisal report from opposing counsel was due to Counsel on Friday, August 30th; however, they were not in a position to be able to produce it. Opposing counsel had requested a continuance of trial (in October) because they needed additional time to prepare. Mr. Shontz stated that at this time he does not know when the new trial date will be; however, he believes it will be in the 4-6 month time frame.

Regarding the Fertakis case, Mr. Shontz stated that it was never set because opposing counsel set it as a motion instead of notice of trial. Counsel is going to file a formal notice and have it set on the docket.

5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Recognition – Al Nygren, with O.R. Colan Associates, was presented with an Airport jacket in appreciation for his assistance with the land acquisition project.
- B. Award – Not only did the Airport received the 2013 Commercial Service Airport Project from the FDOT in recognition for the Extension of Runway 9L-27R (as noted in the August meeting), it also received the Safety Mark of Distinction award from FAA Atlanta - Southern Region for the same project. President Dale presented the Board with the award and distributed the letter of recognition that came with it.
- C. Runway 9L-27R Extension – The Authority is still clearing some of the land in the RPZ. A new localizer on 27R has to be installed. At the FAA's expense, a Mark 20 Localizer will be installed in the Fall. President Dale believes it will be done sometime in November 2013.
- D. Runway 18-36 extension Benefit Cost Analysis (BCA) – President Dale noted the BCA has been submitted to the Airports District Office (ADO). Jack Reynolds noted the BCA is already in Washington, DC.
- E. Southwest Apron Rehabilitation – The Authority is waiting to receive the funds for the project. President Dale believes it will be sometime between now and the middle of September 2013.
- F. Passenger Boarding Bridges – The Authority has a contract with ThyssenKrupp for all the bridges, and a contract with Mark Construction for the site preparation/installation. The first phase has begun, and the project is on schedule. The two (2) bridges are expected to arrive on September 23rd. Board Member Miller questioned the timeline for the next four bridges. Craig Sucich stated it depended on the availability of funds, giving notice to Thyssen Krupp, and taking the existing bridges out of service. ThyssenKrupp must be given sixteen (16) week notice to construct the bridges. President Dale stated that taking bridges out of service is the main issue, more so than the funds. Mr. Sucich noted the originally plan called for it to be done over a period of 2 years; however, he believes it can be shortened to 12-18 months. He believes that as soon as the current bridges are done, the contractor will take the next two (2) bridges out of service, and start doing all the prep work for the two (2) bridges expected to arrive at the beginning of the year. President Dale noted that up to two (2) bridges can be done at a time (continuously). Larry Gouldthorpe noted staff is working with Allegiant on their schedule (regarding this project and access to the bridges).

- G. Year-to-date Financial Statements – President Dale and Bryant Garrett briefed the Board on the 10th Monthly Period Unaudited Financial Results for the month ended July 31, 2013.
- H. SPP Program – Staff is still waiting on the RFP to be issued. President Dale stated he met individually with a couple of board members to discuss any questions they had about his recommendation. He would still like to proceed in working with American Homeland and Blue Hackle on a sub-contractor agreement, pending review by Counsel. Discussion ensued. Chairman Smith noted the Board can have a special meeting to make a final decision if the RFP comes out too soon (prior to the next regular meeting).
- I. Attorneys' Fees – Discussion of attorneys' fees.
- J. Christmas meeting – Motion by Board Member Ioppolo, seconded by Board Member Dane, to reschedule the December meeting to Tuesday, December 17, 2013. Vote taken, none opposed. Motion passed.
- K. Aerials – President Dale noted there is an updated aerial on the wall; however, the smaller ones are not available for review.

6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

- A. Monthly Statistics for August 2013
 - i. UK traffic total
August 2013 – **52,926** passengers
Year-to-date – **243,158** passengers
 - ii. International traffic total
August 2013 – **58,656** passengers
Year-to-date – **306,199** passengers
 - iii. Domestic traffic total
August 2013 – **111,665** passengers
Year-to-date – **1,196,876** passengers
 - iv. Total traffic
August 2013 – **170,321** passengers
 - v. Year-to-date traffic
2013 – **1,454,398** passengers

- vi. Percentage
UK traffic is down 10% compared to August 2012; down 6% year-to-date. International traffic is down 9% compared to August 2012; down 4% year-to-date. Domestic traffic is up 7% compared to August 2012; up 21% year-to-date. Total traffic is up 1% compared to August 2012. Year-to-date traffic is up 14% compared to 2012.

Diane Crews noted staff is planning a commemoration of the 2 millionth (arriving) passenger.

B. Miscellaneous Updates

- i. Allegiant – Starting this Fall, the airline expects to add nine (9) markets, the single largest expansion at one time in the history of the Airport. The A320s will start arriving at the end of the month. The seating configuration on the A320s is larger than on the MD80s. Mr. Gouldthorpe noted he is seeing growth magnified not only by the additional markets, but also by the additional seating. Discussion ensued regarding the airline’s growth at SFB. Mr. Gouldthorpe noted the nine (9) markets are: Bismarck, ND; Charlottesville, VA; Clarksburg, WV; Concord, NC; Portsmouth, NH; Springfield, IL; St. Cloud, MN; Tulsa, OK; and Oklahoma City, OK.
- ii. Signage – TBI is preparing its contingency planning for the busy schedule and getting ready to execute the signage program. Mr. Gouldthorpe briefed the Board on the new terminal signage plan.
- iii. TBI sale – Board Member Eckstein questioned what effect (if any) the acquisition will have on TBI. Mr. Gouldthorpe stated he has not received any news, and it is still business as usual. The deal is expected to be finalized at the end of the month.

7. LIAISON REPORTS

City of Sanford

None. Due to a conflict, Mayor Triplett left the meeting during the TBI Report.

Seminole County

Commissioner Constantine noted that Seminole County approved the joint Seminole County/Central Florida Zoo space in the Welcome Center. He reminded Chairman Smith a piece of The Senator is still available for display at the Welcome Center. He also thanked President Dale for allowing CALNO to use the Vigilante Room for their meeting, and asked President Dale to join them and say a few words to the group at the beginning of the meeting.

8. CHAIRMAN'S REPORT

Chairman Smith reported on the following:

- A. President Dale's Compensation – Chairman Smith distributed President Dale's compensation package and noted he based his bonus recommendation (as stated in the compensation package) on the following: 1) President Dale's performance evaluation; 2) the force account performance; and 3) mainly the hundreds of hours of labor that were put in by President Dale to make the runway project a success (which resulted in two awards).

Board Member Eckstein stated the thing that he always measures President Dale or anybody else on is how much money he/she saves the Authority, and noted the Board would have to hire 3-4 people to obtain what it gets from President Dale alone. Board Member Slattery stated he has a fundamental problem with rewarding one person, when it takes others as well. Chairman Smith clarified that he was planning to ask the Board about the possibility of setting up a \$30,000.00 fund for the other salaried employees that work above and beyond and do not get compensated. Board Member Simmons stated he agrees with Board Member Slattery, and noted that while President Dale does a great job and is everything the Board says he is, he has an outstanding staff that should be recognized.

Board Member Ioppolo questioned where the compensation stands in comparison to other presidents of similar airports. President Dale clarified we (the SAA Human Resources Department) conduct a salary comparison.

Motion by Board Member Eckstein, seconded by Board Member Dane, to approve the Chairman's bonus recommendation as stated on President Dale's compensation package (3% increase given to all employees, and a 15% bonus at his current salary). Under discussion.

Discussion ensued regarding setting goals for President Dale for the following year. Board Member Ioppolo noted it is not an issue with President Dale's performance; however, the Board might be served well by having a compensation committee. He noted this is an opportunity to improve the process.

Following discussion, vote taken, Slattery opposed. Motion regarding President Dale's salary increase and bonus passed with eight votes.

- B. Bonus pool – President Dale stated he would like to establish a bonus pool for salaried employees, starting this year with \$30,000.00, and confirmed with the Board that it was their intent that employee bonuses will be determined at his discretion as President/CEO. Discussion ensued regarding funding the bonus pool and setting up a compensation committee.

Motion by Board Member Simmons, seconded by Board Member Ioppolo, to authorize a \$50,000.00 bonus pool to be distributed to the salaried employees, based on President Dale's measure of their performance this year; and at the Chairman's discretion, appoint a compensation committee, to at least include Board Member Slattery and Board Member Ioppolo, to put together a compensation formula to establish the total funding pool down the road. Under discussion.

Further discussion ensued regarding the award of bonuses before the end of the fiscal year and whether or not the proposed allocation of \$50,000.00 was adequate. President Dale stated he believes the \$50,000.00 will be enough, and that he does not have to distribute all of it. Further, he would not like to limit it to just salaried employees; there may be some key person that does something worthy in a particular year. Chairman Smith reiterated the distribution would be at President Dale's discretion. Following discussion, vote taken, none opposed. Motion regarding bonus pool/compensation committee passed.

9. CONSENT AGENDA

- A. Consider approval of Addendum D to Lease No. 2001-22 with LOUIS C. BROADWAY, JR. d/b/a BROADWAY SERVICES for Building No. 13, located at 2885 Mellonville Avenue (Warehouse/Office).

Staff recommends approval of Addendum D to Lease No. 2001-22 with LOUIS C. BROADWAY, JR. d/b/a BROADWAY SERVICES for Building No. 13, located at 2885 Mellonville Avenue (Warehouse/Office). Addendum D extends the lease term for one (1) additional year, effective September 1, 2013. The lease consists of 1,955 square feet, at \$5.00 per square foot. The annual rental rate remains at \$9,775.00; the monthly payment remains at \$814.58, exclusive of taxes.

- B. Consider approval of "Aviation Authority Consent and Certification" of Leasehold Mortgage by Centennial Bank for Freeman Holdings of Orlando LLC.

On August 6, 2013, the SAA Board approved the transfer of interests in the Avion by Quinn FBO to Freeman Holdings of Orlando LLC (Million Air) via Lease Nos. 2013-24, 2013-25, 2013-26 and 2013-27, and the FBO Agreement. In addition, the Board approved Lease No. 2013-28 for an additional fuel farm facility. We have now been contacted by Centennial Bank in connection with a loan that it is making to Freeman Holdings of Orlando, LLC. In that regard, Centennial Bank is taking a leasehold mortgage on Freeman's leasehold interests under its lease with the Sanford Airport Authority and a security interest in its rights in and to the FBO Agreement and Fueling Permit. The leases require that the SAA must give its consent to the creation of the liens and security interests. Accordingly, in order to close the loan, Centennial Bank has created and our attorneys have approved the attached "Aviation Authority Consent and Certification" document for your consideration, to be executed by the SAA Board Chairman upon your approval.

Staff recommends approval of the "Consent and Certification" of Leasehold Mortgage by Centennial Bank for Freeman Holdings of Orlando LLC, to be executed by the SAA Board Chairman.

- C. Consider approval of Addendum B to Lease No. 2003-32 with FUTURE HEALTH CONCEPTS, INC. for Building No. 24, located at 1211 29th Street (Warehouse and Lean-to) and Building No. 418, located at 1211 30th Street (Office/Warehouse/Land).

Staff recommends approval of Addendum C to Lease No. 2003-32 with FUTURE HEALTH CONCEPTS, INC. for Building No. 24, located at 1211 29th Street (Warehouse and Lean-to) and Building No. 418, located at 1211 30th Street (Office and Warehouse, Land). Addendum C extends the lease term for five (5) additional years, effective September 1, 2013. The lease consists of:

Bldg. 24	4,115 sq ft	@ \$3.74 sq ft
Lean to	600 sq ft	@ \$1.11 sq ft

Bldg. 418		
Office	1,417.76 sq ft	@ \$4.35 sq ft
Warehouse	8,858.30 sq ft	@ \$3.74 sq ft
Land	29,844 sq ft	@ \$0.22 sq ft

The annual lease rate in the first year remains at \$61,918.08; the monthly payment in the first year remains at \$5,159.92, exclusive of taxes.*

Note: There is no increase for the first three years; there is a 2% increase in year 4; and 3% increase in year 5.

- D. Consider approval of Addendum B to Lease No. 2003-12 with SUPERCHIPS, INC. for Building No. 532, located at 1790 East Airport Boulevard (Office).

Staff recommends approval of Addendum B to Lease No. 2003-12 with SUPERCHIPS, INC. for Building No. 532, located at 1790 E. Airport Boulevard (Office). Addendum B increases the rental rate effective October 1, 2013. The lease consists of 185,000 square feet of land, at \$0.19 per square foot on the first year, an increase of 5% from \$0.18 per square foot. The annual lease rate in the first year has increased from \$33,300.00 to \$35,150.00; the monthly payment in the first year has increased from \$2,775.00 to \$2,929.17, exclusive of taxes.*

Note: The rate on years 2-3 is \$0.20 per square foot, an increase of 5% from \$0.19 per square foot. The rate on years 4-5 is \$0.21 per square foot, an increase of 5% from \$0.20 per square foot.

- E. Consider approval of Addendum B to Lease No. 2009-49 with WAYNE DENSCH DEVELOPMENT COMPANY for Building No. 423, along with 8,520 square feet of land, located at 1900 E. Airport Boulevard (Commercial Hangar).

Staff recommends approval of Addendum B to Lease No. 2009-49 with WAYNE DENSCH DEVELOPMENT COMPANY for Building No. 423, along with 8,520 square feet of land, located at 1900 E. Airport Boulevard (Commercial Hangar). Addendum B extends the lease term for one (1) additional year, effective October 1, 2013. The lease consists of 4,900 square feet of hangar space (along with 8,520 square feet of land), at \$6.00 per square foot for the building. The annual rental rate remains at \$29,400.00; the monthly payment remains at \$2,450.00, exclusive of taxes.

- F. Consider approval of Addendum A to Lease No. 2012-40 with WORLD DUTY FREE US, INC. for Building No. 515-4, located at 2830 S. Mellonville Avenue; and Building No. 518-8, located at 2806 S. Mellonville Avenue (Warehouses/Offices).

Staff recommends approval of Addendum A to Lease No. 2012-40 with WORLD DUTY FREE US, INC. for Building No. 515-4, located at 2830 S. Mellonville Avenue; and Building No. 518-8, located at 2806 S. Mellonville Avenue (Warehouses/Offices). Addendum A alters the lease to include Building No. 515-8, effective August 1, 2013. The lease now consists of the following:

Bldg. 515-4	1,500 sq ft	@ \$6.00 sq ft
Bldg. 515-8	1,500 sq ft	@ \$5.00 sq ft

The annual lease rate in the first year has increased from \$9,000.00 to \$16,500.00; the monthly payment in the first year has increased from \$750.00 to \$1,375.00, exclusive of taxes.

Motion by Board Member Ioppolo, seconded by Board Member Simmons, to approve Consent Agenda Items A through F. Vote taken, none opposed. Motion passed.

10. DISCUSSION AGENDA

- A. Consider approval of Resolution Number 2013-09, regarding setting forth the order of meetings and right to the public to speak and address the SAA Board.

During the July 9, 2013 meeting, staff recommended approval of Resolution Number 2013-09. At the time, Board Member Simmons recommended review before approval, and it was the consensus of the Board to review the resolution further for any changes and/or recommendations by the Board.

The item was re-introduced for discussion at the August 9, 2013 meeting; however, Board Member Simmons was absent. At that meeting, a motion made by Board

Member Dane, seconded by Board Member Ioppolo, to carry over Discussion Agenda Item A to the next meeting passed (awaiting comments from Board Member Simmons).

Resolution 2013-09 will set forth the order of meetings and right to the public to speak and address the Sanford Airport Authority Board regarding any subject on the agenda, as well as all other matters of public importance; providing certain rules for addressing the Sanford Airport Authority Board; providing the order of public meetings; and other details with respect to said public speaking; providing for severability and an effective date.

Board Member Simmons noted he had a chance to discuss with Counsel his recommendations. Counsel distributed copies of the Resolution 2013-09 (attached) and briefed the Board on the recommended changes. President Dale distributed the comment form the City Commission uses at their meetings. Following discussion, motion by Board Member Ball, seconded by Board Member Ioppolo, to approve Discussion Agenda Item A (Resolution Number 2013-09), as presented by Counsel, to be effective October 1, 2013. Vote taken, none opposed. Motion passed.

11. COMMENTS FROM THE PUBLIC

None

12. OTHER BUSINESS

Chairman Smith stated he has to appoint a Chairman to the SANAC Committee. George Speake clarified that every year the SANAC Chairman is appointed and/or reappointed by the Chairman of the Board. Motion by Board Member Eckstein, seconded by Board Member Miller, to reappoint Andrew Van Gaale as SANAC Chairman. Vote taken, none opposed. Motion passed.

Board Member Eckstein wanted to reiterate there is something the Board can do for the development of the Airport (junior college, vet school, etc.) Board Member Ioppolo suggested Board Member Eckstein stay for the SAA Economic Development Committee meeting, immediately following the regular meeting, to discuss his suggestions further.

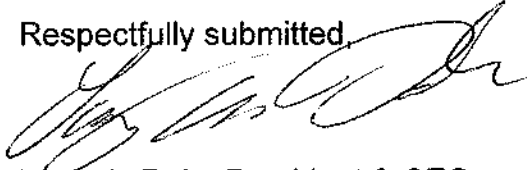
13. REMINDER OF SAA ECONOMIC DEVELOPMENT COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

14. REMINDER OF NEXT BOARD MEETING (OCTOBER 1, 2013)

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:27 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale", written in a cursive style.

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

August 14, 2013

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (August 18, 2013) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its September meeting on Tuesday, September 3, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, September 3, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Notice is hereby given that following the regular Sanford Airport Authority September meeting on Tuesday, September 3, 2013, the SAA Economic Development Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, September 10, 2013, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, October 8, 2013. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, September 4, 2013, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

RESOLUTION NO. 2013-09

A RESOLUTION SETTING FORTH THE ORDER OF MEETINGS AND RIGHT TO THE PUBLIC TO SPEAK AND ADDRESS THE SANFORD AIRPORT AUTHORITY BOARD REGARDING ANY SUBJECT ON THE AGENDA AS WELL AS ALL OTHER MATTERS OF PUBLIC IMPORTANCE; PROVIDING CERTAIN RULES FOR ADDRESSING THE SANFORD AIRPORT AUTHORITY BOARD; PROVIDING THE ORDER OF PUBLIC MEETINGS; AND OTHER DETAILS WITH RESPECT TO SAID PUBLIC SPEAKING; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Recitals:

WHEREAS, Chapter 286, Florida Statutes, and Article I, Section 24 of the Constitution of the State of Florida (the Declaration of Rights for each Florida citizens) mandate that all meetings of any collegial public body of a special district, at which official acts are to be taken or at which public business of such body is to be transacted or discussed, shall be open and noticed to the public; and

WHEREAS, on June 28, 2013, the Governor of Florida signed into law Senate Bill 0050, which created 286.0114, F.S. (Effective Date October 1, 2013) setting forth certain requirements for the public to address government meetings; and

WHEREAS, the bill authorizes the Sanford Airport Authority to adopt certain reasonable rules or policies governing the opportunity to be heard and if a board or commission adopts such rules or policies and thereafter complies with them, it is deemed to be acting in compliance with the section; and

WHEREAS, the Sanford Airport Authority finds that the Authority and its staff have a duty to comply fully and effectively with the provisions of Section 286.0114, Florida Statutes, and Article I, Section 24 of the Constitution of the State of Florida; and

WHEREAS, the Sanford Airport Authority has been and is in compliance with the provisions of Article I, Section 24 of the Constitution of the State of Florida; and

WHEREAS, the Sanford Airport Authority hereby reaffirms its commitment to openness in government and encourages citizens to be knowledgeable of and participate in discussions regarding propositions before the Sanford Airport Authority Board.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SANFORD AIRPORT AUTHORITY that:

Section 1. Authority for this Resolution. This Resolution is adopted pursuant to the provisions of Chapter 71-924, Laws of Florida, Section 286.0114, Florida Statutes and other applicable provisions of law.

Section 2. Recitals. The above recitals are true and accurate and are hereby

incorporated as part of this Resolution.

Section 3. Legislative Findings. The Sanford Airport Authority (the "Authority") has complied with all requirements and procedures of Florida law in processing and advertising this Resolution.

Section 4. Interpretation. Whenever in this Resolution any governmental unit or body, including the Authority, or any officer, director, board, department, commission, or agency of a governmental unit or body is defined or referred to, such definition or reference shall be deemed to include the governmental unit or body or officer, director, board, department, commission or agency succeeding to, or in whom or which is vested, the functions, rights, powers, duties and obligations of such governmental unit or body or officer, director, board, department, commission or agency, as the case may be, encompassed by this Resolution.

Unless the context shall clearly indicate otherwise in this Resolution: (i) references to sections and other subdivisions, whether by number or letter or otherwise, are to the respective or corresponding sections and subdivisions of this Resolution; (ii) the terms "herein," "hereunder," "hereby," "hereto," "hereof," and any similar terms, refer to this Resolution only and to this Resolution as a whole and not to any particular section or subdivision hereof; and (iii) the term "heretofore" means before the date of adoption of this Resolution; the word "now" means at the time of enactment of this Resolution; and the term "hereafter" means after the date of adoption of this Resolution.

Section 5. Policies Relating to Public Input, Public Meetings and Public Hearings. The Authority hereby adopts the procedures set forth in this Resolution which shall govern all meetings of the Authority, except workshops or work sessions, and the members of the Authority, staff, and the public shall adhere to the rules, set forth herein:

(a). The Authority recognizes the importance of protecting the right of the citizens and public to express their opinions and encourages citizen participation in the governance process. The Authority also recognizes the necessity for conducting orderly and efficient meetings in order to complete its business in a timely and proper manner.

(b). The presiding officer of the Authority shall be the Chairman, or in the Chairman's absence, the Vice Chairman. The presiding officer shall preserve order and decorum at all regular and special meetings of the Authority and shall have the authority to regulate irrelevant debate, repetitious discussion and disruptive behavior at a public meeting. The presiding officer shall decide all questions of order and decorum, subject, however, to an appeal of said decision forthwith by a member of the Authority, in which event a majority vote of the Authority shall govern and conclusively determine such question of order or decorum.

(c). At regularly scheduled Authority meetings, the Authority shall provide a comment period for the general public to speak on both agenda and non-agenda items. This public comment period is denoted on the agenda as "Public Comment Period." The remarks of each speaker shall be limited to three (3) minutes, unless such time is enlarged

or contracted by the presiding officer, subject to a majority vote of the Authority board. The Authority may provide a time for such comments both near the beginning of the meeting for items appearing on the agenda and a Public Comment Period near the end of the meeting for non-agenda items or at the beginning of the meeting for both agenda and non-agenda items. The purpose of the public comment portion of the meeting is to receive input pertaining to matters over which the Authority has jurisdiction or control. This period of time is for comments and not for questions directed to the Authority board members or Authority staff for immediate answer. Questions directed to the Authority may be referred to Authority staff to be answered within a reasonable period of time following the date of the meeting. The public are encouraged to correspond and communicate with Authority staff and the Authority board in order that the Authority may provide information to citizens in a timely manner.

(d). It is prohibited for any person to disturb or interrupt any meeting of the Authority or otherwise fail to comport with the rules of decorum herein. The use of obscene or profane language, loud and disruptive speech or other loud and boisterous behavior, physical violence or the threat thereof, use of "fighting words" (e.g. words likely to cause a fight, that are threatening, annoying, or tending to cause a breach of the peace) or speech that threatens harm, engaging in commercial speech (advertising), engaging in personal attacks, or engaging in election or campaign activities, which the presiding officer or a majority of the Authority determine is intended as a disruption of the meeting and a failure to comply with any lawful decision or order of the presiding officer or of a majority of the Authority shall constitute a disturbance. It is prohibited for any person to approach the board table of the Authority without first being invited to do so by the presiding officer.

(e). In order to conduct orderly and efficient meetings, order must be preserved. Out of respect for all speakers, no unruly behavior such as applause, audible conversations, booing, harassing remarks or other audience participation during or at the conclusion of anyone's presentation will be tolerated. The Authority is not allowed to consider such actions and it intimidates and takes time away from other speakers. It is prohibited for any person, by speech or otherwise, to delay or interrupt the proceedings or the peace of the Authority, or disturb any person having the floor. Persons making irrelevant, impertinent, or slanderous remarks or who become boisterous while addressing the Authority shall not be considered orderly or decorous and will be subject to removal. Any person who becomes disorderly, disruptive, is out of order, interferes with the orderly business of the Authority, or who fails to confine remarks to the identified subject or business at hand may be cautioned by the presiding officer and (if such person is at the lectern) given the opportunity to conclude remarks on the subject in a decorous manner and within the designated time limit. Any person failing to comply as cautioned may be required to relinquish the podium, may be barred from making any additional comments during the meeting or may be ordered to be removed from the meeting room by the presiding officer.

(f). Each person desiring to address the Authority must, before addressing the Authority, legibly complete a uniform comment card and submit the comment card to the Clerk or designee.

(g). When the name of a person desiring to speak is called or the person is otherwise recognized by the presiding officer, the person shall step up to the speaker's lectern and shall give their name and place of residence or business address in an audible tone of voice to facilitate recordation in the minutes.

(h). All remarks shall be addressed to the Authority as a body and not to any particulate member thereof. Speakers shall not address the audience and shall direct their comments solely to the Authority.

(i). Only a member of the Authority or a person having the floor as granted by the presiding officer, may be permitted to enter into any discussion, either directly, or through a member of the Authority. It is prohibited for members of the public who do not have the floor to enter into such discussions without the permission of the presiding officer. No question shall be asked of an Authority Member or of the Authority's staff except through the presiding officer. The presiding officer shall determine the appropriateness of such questions. If a speaker requests information during the Public Comment Period and such information is not provided to the speaker in the normal course of the discourse on the matter before the Authority, or the speaker seeks documents about the matter before the Authority, the speaker is invited to request any and all public records by submitting a request in accordance with controlling law.

(j). Speakers must make their comments concise and to the point, and present any data or evidence desired to be considered by the Authority. No person may speak more than once on the same subject unless specifically granted permission by the presiding officer. Any written information to be distributed should be submitted in advance of the meeting in not less than thirteen (13) copies in order that the Chairman, each Authority member, the Clerk, the CEO/President and the General Counsel may each review a copy.

(k). With regard to comments during public hearings, as described below, once public input begins, there will be no further comment cards allowed to be submitted to the Clerk, or designee, for that subject. An opportunity for members of the public to comment shall be provided before or during consideration of each agendaized public hearing item on which an official act will be taken. Each person shall limit his or her address to three (3) minutes, unless such time is enlarged or contracted by the presiding officer or by majority vote of the Authority or a person is speaking of an organization as set forth below. Once an individual has addressed the Authority, he or she will not be permitted to return to the podium for follow-up comments, unless the issue involved is quasi judicial in nature. In that case, the applicant whose application is being heard by the Authority may return to the podium to conclude his or her position as a matter of rebuttal prior to the matter being brought before the Authority for determination at which time no further public input will be accepted.

(l). Members of the public will be allowed to defer/transfer their time to a single speaker, however, a single speaker shall be allowed no more than six (6) minutes speaking time. If an organization is presenting its views during a public hearing, the first person representing the organization will be allowed six (6) minutes speaking time.

Subsequently, all other speakers on behalf of that organization will be afforded three (3) minutes to address the Authority. No more than five speakers who are employed by or associated or affiliated with the organization shall be allowed to speak from a single organization about the same topic.

(m). There are, generally, two types of public hearings: (1). Legislative, and (2). Quasi-judicial. The purpose of a legislative public hearing is to obtain public input on legislative decisions on matters of policy such as development of the airport, approving the budget, agreeing to contracts or enacting general rules. A legislative public hearing is generally less formal than a quasi-judicial hearing since it is a policy making proceeding. A quasi-judicial public hearing is much like a courtroom proceeding, in that testimony and evidence is presented, as well as having expert witnesses testify. These hearings involve land use matters including requests for zoning actions and similar land use decisions. The decisions made at the hearing must be based upon and supported by the testimony and evidence presented.

(n). Authority workshops are held in a public setting, but public input is not permitted unless invited by the presiding officer or by majority vote of the Authority. Workshops generally consist of free flowing discussion sessions or briefings received by staff. Matters that are to be considered at public hearings may be discussed at work shops, however, no formal agency action will be taken at a workshop.

(o). The Authority typically operates with an agenda for each of its meetings. The consent agenda consists of routine items, such as previously budgeted purchases, leases or administrative matters that require final approval by the Authority. Items may be removed from the consent agenda for discussion upon the request of members of the Authority. Items removed from the consent agenda will be moved to the Discussion Agenda and public input will be accepted. The consent agenda is approved or disapproved in a single vote and public comment on any item placed on the consent agenda must be made during the Public Comment Period. The consent agenda, although acted upon during the course of a public meeting, generally consists of pro forma administrative actions.

(p). For non-public hearing agendized matters, except for those placed on the consent agenda, an opportunity for members of the public to comment shall be provided before or during consideration of each agenda item on which an official act will be taken. Each person shall limit his or her address to three (3) minutes, unless such time is enlarged or contracted by the presiding officer or by majority vote of the Authority.

(q). While the Authority board tries to place all items on the agenda, the Authority is obligated by the Federal Aviation Administration to be economically self sufficient. The Authority manages the airport resources in a prudent, lawful, community-conscious and fiscally responsible manner and strives to respond quickly to new business opportunities, a delay of which could stifle the growth or success of the Orlando Sanford Airport. As such, the Authority board recognizes that it may occasionally be necessary for an item to be added to the agenda as an "add-on." In those instances when it becomes necessary for add-on items to the agenda, an opportunity for members of the public to

comment shall be provided before or during consideration of each add-on agenda item on which an official act will be taken. Each person shall limit his or her address to three (3) minutes, unless such time is enlarged or contracted by the presiding officer or by majority vote of the Authority.

Section 6. Implementing administrative actions. The CEO/President, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed appropriate.

Section 7. Governing Law. This Resolution shall be governed exclusively by the provisions hereof and by the applicable laws of the State of Florida.

Section 8. Savings. The prior actions of the Sanford Airport Authority's actions relative to public hearings and meetings are hereby ratified and affirmed.

Section 9. Conflicts. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 10. Severability. If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

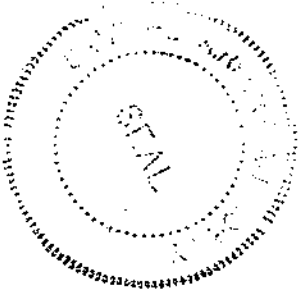
Section 11. Effective Date. This Resolution shall take effect October 1, 2013.

ADOPTED by the Governing Board of the Authority this 3rd day of September, 2013.

[SIGNATURES BEGIN ON NEXT PAGE]

RESOLUTION NO. 2013-09

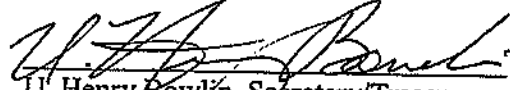
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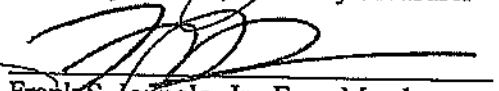
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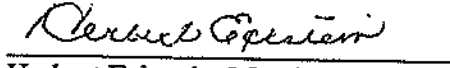

Stephen P. Smith, Chairman

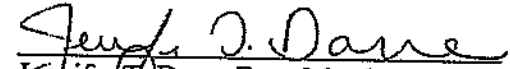

Tom Ball, Vice-Chairman

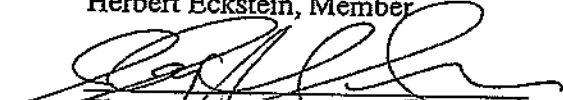

U. Henry Bowlin, Secretary/Treasurer


William R. Miller, Member

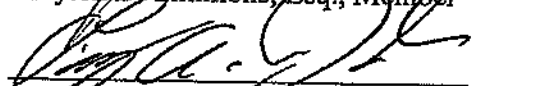

Frank S. Loppolo, Jr., Esq., Member

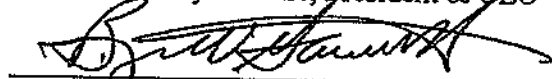

Herbert Eckstein, Member


Jennifer T. Dane, Esq., Member


Clayton D. Simmons, Esq., Member


Tim M. Slattery, Member


Attested: Larry A. Dale, President & CEO


Attested: Bryant W. Garrett, Vice President Finance & CFO