

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, OCTOBER 1, 2013**

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- PRESENT:** Stephen P. Smith, Chairman  
Tom Ball, Vice-Chairman  
U. Henry Bowlin, Secretary/Treasurer  
Jennifer T. Dane – *arrived at 8:39 a.m.*  
Whitey Eckstein  
Frank S. Ioppolo, Jr. – *arrived at 8:37 a.m.*  
William R. Miller  
Tim M. Slattery  
Mayor Jeffrey C. Triplett, City Liaison – *arrived at 8:35 a.m.*  
Commissioner Lee Constantine – *arrived at 9:13 a.m.*  
Brett R. Renton, Airport Counsel
- ABSENT:** Clayton D. Simmons
- STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Bryant W. Garrett, Vice President of Finance  
George Speake, Vice President of Operations & Maintenance  
Diana M. Muñiz-Olson, Executive Secretary  
Don Poore, Finance Manager  
Jennifer Taylor, Project Coordinator/Land Acquisition Specialist
- OTHERS PRESENT:** Brett Berry, Blue Hackle, LLC  
Margaret Cummins, AHSCG  
Jeff Donalson, Reiss Engineering  
Larry Gouldthorpe, TBI  
Jim Huckeba  
Geoff Lane, Starport  
Jeremiah Owens, CPH Engineers, Inc.  
Jack Reynolds, JRA, Inc.  
Tim Shea, AVCON  
Sandeep Singh, AVCON  
Kevin J. Spolski, Spolski Construction  
Craig Sucich, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Smith welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 3, 2013

Motion by Board Member Ball, seconded by Board Member Bowlin, to approve the minutes of the regular September meeting held on Tuesday, September 3, 2013. Vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

Chairman Smith briefed the public on the new procedures for public participation. There were no comments from the public.

5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Reappointment by the City of Sanford of Chairman Smith and Board Member Miller to the SAA Board, for a 4-year term, effective October 1, 2013
- B. Distribution of Aerial Photos
- C. Construction Update
  - i. Extension of Runway 9L-27R
    - a. Update on eminent domain.
  - ii. Extension of Runway 18/36 – BCA status
  - iii. Southwest Apron Rehabilitation – Bid Package 1
  - iv. Passenger Boarding Bridges
- D. Monthly Activity Report for August 2013
- E. 11<sup>th</sup> Monthly Period Unaudited Financial Results for the month ended August 31, 2013

F. Request for Shade Session

Counsel requested a shade session (executive meeting) to discuss the McDonnell vs. SAA litigation, and briefed the Board on the shade session process. It was the consensus of the Board to meet on Tuesday, October 15, 2013 at 8:30 a.m.

G. Screening Partnership Program

The Screening Partnership Program and possible action will be discussed during the special called meeting on October 15<sup>th</sup>, before the public meeting adjourns for the shade session.

H. Seminole County Centennial Book Sales

I. Photos/presentation of the New Tractors

6. COUNSEL'S REPORT

Counsel briefed the Board on a tenant issue (Superchips).

7. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. TBI Acquisition and Integration Plans

B. Monthly Statistics for September 2013

i. UK traffic total

September 2013 – **40,813** passengers

ii. International traffic total

September 2013 – **47,708** passengers

iii. Domestic traffic total

September 2013 – **72,412** passengers

iv. Total traffic

September 2013 – **120,356** passengers

v. Year-to-date traffic

2013 – **1,575,149** passengers

vi. Percentage

UK traffic is down 19% compared to September 2012. International traffic is down 14% compared to September 2012. Domestic traffic is up 10%

compared to September 2012. Total traffic is down 1% compared to September 2012. Year-to-date traffic is up 13% compared to 2012.

- C. Arrival of the A320s
- D. Meeting with the Rental Car Representatives
- E. Way-finding Signs Improvements
- F. Holiday Parking
- G. Honor Flight Event on October 19, 2013
- H. SFB voted Favorite Airport on *Hometown News*
- I. New Advertising Display and Artigator at the Welcome Center

8. LIAISON REPORTS

City of Sanford

Mayor Triplett briefed the Board on the following:

- A. Mayfair Golf Course
- B. Oktoberfest
- C. City's Budget
- D. Reappointment of Chairman Smith and Board Member Miller
- E. Clarification regarding line item on the Authority's Budget
- F. Don't Text and Drive Law

Seminole County

Commissioner Constantine thanked the Authority for hosting the CALNO meeting and briefed the Board on the following:

- A. County's Budget
- B. Sports Complex

Discussion ensued regarding stormwater fees and consumptive use permits.

9. CHAIRMAN'S REPORT

Chairman Smith thanked Mayor Triplett for his reappointment to the Board.

10. CONSENT AGENDA

- A. Consider approval of Consent to Assignment of Lease No. 2011-46 AND Lease No. 2013-15 between the SANFORD AIRPORT AUTHORITY (Landlord), EXECUTIVE JET DESIGN, INC. (Assignor) and EXECUTIVE JET DESIGNS, INC. (Assignee).
- B. Consider approval of Lease No. 2013-29 with GLF CONSTRUCTION CORPORATION for Building No. 439 and 22,957 sq. ft. of land, located at 3026 Carrier Avenue (Warehouse/Office/Land).
- C. Consider approval of Lease No. 2013-34 with ORLANDO SANFORD AIRCRAFT SERVICES, INC. for Building Nos. 413 and 421, located at 1910 and 1920 East Airport Boulevard (Hangar/Office/Ramp/Land).
- D. Consider approval of Addendum A to Lease No. 2009-50 with SEMINOLE COUNTY SHERIFF'S OFFICE for Building No. 504, located at 500 Don Knight Lane (Hangar).
- E. Consider approval of Addendum A to Lease No. 2009-52 with the SEMINOLE COUNTY SHERIFF'S OFFICE for 21,780 square feet (1/2 acre) of land immediately west of Building 310, located at 28th Street and Navigator Avenue (Training land).
- F. Consider acceptance and approval of Joint Participation Agreement and Resolution Number 2013-10, for the 50/50 funding to purchase three (3) tractors-mowers for mowing the airfield to the required FAR 139 standards.
- G. Consider acceptance and approval of Joint Participation Agreement and Resolution Number 2013-11, to conduct a study of the Airport's pavement to meet current FAA ACN-PCN requirements.
- H. Consider and authorize the disposal of various pieces of equipment, each of which has economically exceeded their useful life.
- I. Sanford Aviation Noise Abatement Committee (SANAC) Appointment Confirmation (Ryan Michaud).

Motion by Board Member Ball, seconded by Board Member Dane, to approve Consent Agenda Items A through I. Vote taken, none opposed. Motion passed.

11. DISCUSSION AGENDA

None.

12. COMMENTS FROM THE PUBLIC

Kevin Spolski commented on the stormwater fee discussion during the Seminole County Liaison report, and noted Spolski Construction was retained by Allegiant to do some remodeling on three buildings. Regarding the stormwater fee, President Dale clarified the Airport has its own master stormwater permit. He further noted the Authority mitigated the wetlands and maintains all the stormwater conditions at the Airport as part of development, as required.

13. OTHER BUSINESS

Motion by Board Member Ioppolo, seconded by Board Member Dane, to approve the appointment of a compensation committee on behalf of the Board to provide guidance and guidelines vis-à-vis (in relation to) the executive compensation goal. Vote taken, none opposed. It was the consensus of the Board to appoint three (3) Board members. Board Member Bowlin, Board Member Simmons, and Board Member Slattery were appointed to the committee.

Counsel briefed the Board on the process for the Election of Officers in November.

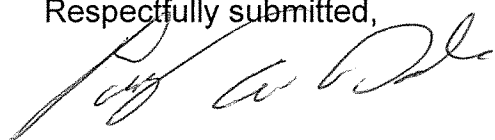
14. REMINDER OF SAA ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

15. REMINDER OF NEXT BOARD MEETING (NOVEMBER 5, 2013)

16. ADJOURNMENT

There being no further business, the meeting adjourned at 10:23 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO  
/dmo



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

September 10, 2013

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (September 15, 2013) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**  
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its October meeting on Tuesday, October 1, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority October meeting, the SAA Economic Development Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, October 1, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, October 8, 2013, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting will be held on Tuesday, October 8, 2013, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, October 2, 2013, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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Larry A. Dale  
President & CEO