

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, OCTOBER 7, 2014**

PRESENT: Frank S. Ioppolo, Jr., Vice-Chairman
Tim M. Slattery, Secretary/Treasurer
U. Henry Bowlin
Jennifer T. Dane
Whitey Eckstein
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons – *arrived at 9:31 a.m.*
Stephen P. Smith
Commissioner Brenda Carey
Brett Renton, Airport Counsel

ABSENT: Mayor Jeffrey C. Triplett, City Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Don Poore, Chief Financial Officer
Tommy L. Barnes, ARFF Chief
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAA Police Chief
Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: Rosemary Aldridge, Neel-Schaffer
Mario Bizzio, FDOT
Brett Blackadar, P.E., Seminole Co. Engineering Division
Douglas Bullock, Trinity Technology Group
Margaret Cummins, AHSCG
Charlie Foreman, Trinity Technology Group
Tracy Forrest, Winter Park Construction
Larry D. Gouldthorpe, TBI
Mark Harding, Trinity Technology Group
Jim Huckeba, Renaissance Strategy Group
Judith-Ann Jarrette, GEC
Geoff Lane, Starport
Brady Lessard, CPH Engineers, Inc.
Commissioner Mark McCarty, District 1
Genean McKinnon, McKinnon & Associates
Anne Messina, Trinity Technology Group
Jack Reynolds, JRA, Inc.

Tim Shea, AVCON
James Smith, Trinity Technology Group
Kevin J. Spolski, Spolski Construction
Craig Sucich, ATKINS
Bob Turk, City of Sanford
Norm Williamson, Trinity Technology Group

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance. Vice Chairman Ioppolo welcomed Board Member Robertson to the Board.

Board Member Eckstein recommended a room/area in the Airport be named in honor of John "Jack" F. Bolt (Sanford resident); the first (and only) U.S. Marine jet fighter ace, who served during World War II and the Korean War. He is the only U.S. Marine to achieve ace status in two (2) wars.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 2, 2014; AND MINUTES OF THE SPECIAL MEETING HELD ON SEPTEMBER 29, 2014.

Motion by Board Member Smith, seconded by Board Member Bowlin, to approve the minutes of the regular meeting held on Tuesday, September 2, 2014, and the minutes of the special meeting held on Monday, September 29, 2014. Being there were no comments from the public, vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

Introduction of the Trinity Technology Group management team.

5. SR 46 EXPANSION PROJECT – PRESENTATION BY SEMINOLE COUNTY AND FDOT

[Discussed out of Order, after Presentation of Medals] Brett Blackadar and Mario Bizzio briefed the Board on the SR 46 Expansion project, including the existing and updated construction schedules, and the surcharging situation.

6. PRESENTATION OF MEDALS OF VALOR TO SAPD OFFICERS JOE GOSLIN AND GEORGE SMALL

[Discussed out of Order, before the SR 46 Expansion Project] Recognition award to Officer Goslin and Officer Small for their response to a 911 call at the parking garage on May 30, 2014. They not only performed life-saving measures, but also facilitated the family's transport to the hospital.

7. COMMITTEE REPORTS

No report from Board Member Slattery, Chairman of the Audit Committee.

Board Member Simmons, Chairman of the Compensation Committee, was not present at the time of the report. The Compensation Committee will meet immediately following the Board meeting.

Vice Chairman Ioppolo, Chairman of the Economic Development Advisory Committee, noted the Committee will meet immediately following the November Board meeting.

8. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials - Distributed during Construction Update
- B. Construction Update
 - i. Extension of Runway 9L-27R
 - a. Land Acquisition - Fertakis Litigation & Grant for Adesa Purchase
 - ii. Extension of Runway 18/36 – BCA Status
 - iii. Southwest Apron Rehabilitation – Bid Package 1 and 2
 - iv. Passenger Boarding Bridges
 - v. T-Hangar Repairs
- C. Monthly Interim Financial Results of Fiscal Year 2013-2014, for Period Ending August 31, 2014
- D. Screening Partnership Program (SPP) Update
- E. Airport Revenue News Airports Performance Ranking

F. New Website Requirement for all Special Districts

G. 2013 ACI-NA Full Traffic Report

H. Seminole County Commemorative Book Sales

9. COUNSEL'S REPORT

Counsel briefed the Board on the McDonnell Litigation.

10. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for September 2014

i. UK traffic total

September 2014 – **30,955** passengers

Year-to-date – **171,935** passengers

ii. International traffic total

September 2014 – **38,272** passengers

Year-to-date – **235,562** passengers

iii. Domestic traffic total

September 2014 – **78,125** passengers

Year-to-date – **1.411 M** passengers

iv. Year-to-date traffic

2013 – **1,649,938** passengers

v. Percentage

Year-to-date traffic is up 5% compared to 2013.

B. Fall/Holiday Gate Planning and Schedule

C. Fall/Holiday Parking Overflow Planning and Schedule

D. Allegiant – Paperless Boarding, Two (2) Additional Destinations, and Resignation of Andrew Levy.

E. Rental Car Update Meeting

F. Improvements – Dunkin Donuts at Terminal A and Starbucks at Welcome Center

G. SFB – “Simpler Faster Better” Marketing Program

Board Member Eckstein questioned if there has been any effect on TBI's operations as a result of the strengthening of the dollar. Mr. Gouldthorpe noted they have not noticed anything yet; the summer tour packages will be on the market at the World Travel Market in London and will start selling as early as November.

In order to attract British visitors to the local area, Board Member Robinson suggested offering them packages to the local attractions. Vice Chairman Ioppolo questioned the status of attracting new international airlines. Mr. Gouldthorpe noted staff attended the World Routes Conference in Chicago and met with nineteen (19) airlines, many of them international carriers. President Dale stated that GOAA just passed an incentive plan, and that many other international airports are doing it as well. He noted that if the Authority does not “get on board with it”, going to these type of conferences is going to be a waste of time. He would like to bring forward to the Board at the November meeting an overview of what the incentive plan might entail. Discussion ensued regarding incentive programs, funding, and expansion.

11. LIAISON REPORTS - Continued

Seminole County

Commissioner Carey gave an update on the status of the land exchange, and noted Joe Forte is leaving the County effective November 8, 2014.

City of Sanford

[Discussed out of order, after the Chairman's Report] Commissioner McCarty thanked George Speake for speaking at the Rotary Club meeting, and discussed the possibility of reinstating powerboat racing at Sanford.

12. CHAIRMAN'S REPORT

Vice Chairman Ioppolo noted that the Election of Officers is traditionally done in November.

13. CONSENT AGENDA

- A. Consider approval of Lease No. 2014-23 with ATHENS TOWING & RECOVERY, INC. for Building No. 140, located at 2773-2783 Navigator Avenue (Warehouse/Office).

- B. Consider approval of Addendum G to Lease No. 2001-19 with AVIS RENT A CAR SYSTEM, LLC for Building No. 518, located at 1751 Airport Boulevard (Service Facility).
- C. Consider approval of Addendum D to Lease No. 33-90 with GH HOLDINGS USA, LLC for Building No. 450, located at 1300 East 26th Place (Warehouse/Office).
- D. Consider approval of Addendum A to Lease No. 2012-34 with JET STAR, INC. for Building No. 409, located at 1160 30th Street (Warehouse/Office).
- E. Consider approval of Addendum A to Lease No. 2013-08 with SEMINOLE COUNTY SHERIFF'S OFFICE for Building No. 436, located at 1930 East Airport Boulevard (Hangar).
- F. Consider approval of Addendum A to Lease No. 2012-25 with THE LITE HOUSE, LLC for Building 126, located at 2854 Flightline Avenue (Warehouse/Office).
- G. Consider approval of Addendum C to Lease No. 2009-49 with WAYNE DENSCH DEVELOPMENT COMPANY for Building No. 423, along with 8,520 square feet of land, located at 1900 East Airport Boulevard (Commercial Hangar).

Motion by Board Member Smith, seconded by Board Member Dane, to approve Consent Agenda Items A through G. Vote taken, none opposed. Motion passed.

14. DISCUSSION AGENDA

None

15. COMMENTS FROM THE PUBLIC

Bob Turk distributed various advertising/marketing materials, and noted the City is trying to do more advertising and marketing. He also stated the City is entering into a contract to do a new city-wide economic development plan, in an effort to further develop Sanford.

As requested by Board Member Eckstein, Kevin Spolski distributed sketches he created showing possible future development/improvements of Mellonville Avenue, in order to make it more attractive for prospective tenants.

16. OTHER BUSINESS

Regarding the SR 46 Expansion Project, Board Member Miller expressed frustration over the surcharge issue, and suggested the Board, by consensus, support (authorize)

President Dale to communicate to FDOT the Board's concerns over this matter. Mr. Spolski noted that no one has addressed the FDOT regarding the 14-month delay issue, and stressed it needs to be challenged because they could be wrong. Discussion ensued regarding the feasibility of beginning construction on the east end of the project (SR 415) concurrent with the surcharging on the west end (Mellonville Avenue) that is scheduled to begin January 2015. Following discussion, it was the consensus of the Board for President Dale to use all means and avenues available to move forward in presenting the FDOT with the Board's alternate suggestion.

Board Member Slattery questioned the status of the request for a new facility, made by Gator Dock & Marine at the previous Board meeting. President Dale stated the meeting with the tenant had to be rescheduled, and staff is still awaiting confirmation for the new date/time. Board Member Slattery said he spoke with the Authority's bank and was told they would fully underwrite the tenant and their ability to sustain a long-term lease with the Authority.

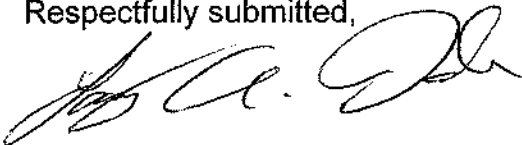
17. REMINDER OF COMPENSATION COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

18. REMINDER OF NEXT BOARD MEETING (NOVEMBER 4, 2014)

19. ADJOURNMENT

There being no further business, the meeting adjourned at 10:07 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

September 16, 2014 Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (September 21, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its October meeting on Tuesday, October 7, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority October meeting, the SAA Compensation Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, October 7, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority October meeting, the SAA Compensation Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, October 14, 2014, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting will be held on Tuesday, October 14, 2014, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, October 1, 2014, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO