

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, OCTOBER 14, 2008**

PRESENT: **G. Geoffrey Longstaff, Chairman**
 Tim Donihi, Secretary/Treasurer
 David L. Cattell
 Whitey Eckstein
 Colonel Charles H. Gibson
 William R. Miller
 Brindley B. Pieters
 John A. Williams
 Brett Renton, Airport Counsel

ABSENT: **Clyde H. Robertson, Jr., Vice Chairman**
 Comm. Jack T. Bridges, City Liaison

STAFF PRESENT: **Larry A. Dale, President & CEO**
 Diane Crews, Vice President of Administration
 Bryant W. Garrett, Vice President of Finance
 George Speake, Vice President of Operations & Maintenance
 Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: **Annabelle DiCarlo, AVCON**
 Larry Gouldthorpe, OSI
 Krysty Kress, S.E. Ramp Development
 Geoff Lane, Starport
 Bill McGrew, PBS&J
 James L. Meade, Mears Transportation Group
 Al Nygren, O.R. Colan Associates
 Jack Reynolds, JRA, Inc.
 Kevin Spolski, Spolski Construction

1. INTRODUCTION OF GUESTS AND CALL TO ORDER

The meeting was called to order at 8:35 a.m.

[Out of order, after Approval of Minutes]

Chairman Longstaff welcomed back Annabelle DiCarlo. President Dale congratulated Diane Crews on her birthday. He also thanked James L. Meade, with Mears

Transportation Group, for his assistance in the transportation of 250 people to the airport for the tour during the Birdstrike Conference.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON AUGUST 5, 2008 AND THE JOINT MEETING HELD ON AUGUST 25, 2008

Motion by Board Member Gibson, seconded by Secretary/Treasurer Donihi, to approve the minutes from the regular meeting held on Tuesday, August 5, 2008, and minutes from the joint meeting held on Monday, August 25, 2008. Motion passed.

4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Extension of Runway 9R-27L – Federal Communication Commission (FCC) license was not obtained. The license was later submitted by PBS&J. The runway is in operation, but not the ILS. The system cannot be flight-tested without the FCC license. The procedures cannot be published until it gets tested.

There were some problems with the lights. Apparently, a batch of transformers for the signs and lighting for the signs was bad, but these were replaced under warranty. Board Member Gibson questioned if the runway had PAPIS. President Dale clarified the PAPIS and REILS were operational. Board Member Miller questioned if this license is a standard for the ILS. President Dale stated that FAA Facilities will own, maintain, and operate the ILS. The Airport will get the FCC license to get the runway flight-tested, and then the FAA will get one too. Omega Consultants, subcontractor, was supposed to obtain the FCC license last November, but did not, so PBS&J dismissed Omega and submitted the FCC license application themselves. The Airport did not have a contractual relationship with the subcontractor who designed the ILS system. Board Member Miller questioned if there was any recourse. President Dale thought we would be able to work it out with FAA Facility, but it was determined the Airport would have to wait for the FCC license. Board Member Miller stated this kind of thing should not happen, this project has taken a lot of time to plan. He suggested somebody should be accountable, to let them understand it is unacceptable. President Dale stated he will make sure in the future it is done and he has learned a lesson in oversight. President Dale agreed with Board Member Miller in that it should not have happened.

- B. Extension of Runway 9L-27R – The Benefit Cost Analysis (BCA) is still in Washington for approval. The Environmental Assessment is done; no eagles or gopher tortoises were found on the path. Jack Reynolds stated that the problem is that FAA (in Washington) has not seen a BCA based on cargo. He thinks they are getting close to approving it, and we should have it in another week or two.
- C. Overlay of Runway 9L-27R – The Airport received an increase in grant funding. Congressman Mica has announced over \$9.2 million available in funding for runway improvements and expansion projects; the Airport was originally getting \$5 million. The Airport will now get \$2 million in discretionary funds for the overlay and \$235,000.00 for gopher tortoises relocation. A grant submitted by Jennifer Taylor was approved 100% in the amount of \$1.045 million for eminent domain land acquisition. From the \$9.2 million, \$1.012 million will be entitlement funds, the rest will be discretionary. Chairman Longstaff questioned if the increase in funding will advance the construction schedule. President Dale stated the Airport still needed to sign the contract with Hubbard Construction. He clarified that what drives the scheduling of the contract is the scheduling of the airlines (flight schedules). Chairman Longstaff questioned if the Airport would have to borrow from its own funds. President Dale stated the money is always reimbursable; it seems the projects would be 100% funded at this time. Board Member Miller questioned who will monitor the scheduling (closing times), and how will the project be handled. President Dale stated the coordination of the project will be done as a team: President Dale as Construction Manager, Frank Liberatore as Resident Project Representative (RPR), Jennifer Taylor as Project Coordinator, George Speake as Vice President of Operations and Maintenance, Operations Department, the airlines (domestic & international) and TBI, Inc.
- D. Parking Lot C – Joint venture with OSI, Inc. Still waiting on permit from St. John River Water Management District. The drainage had direct discharge to Lake Jessup without treatment. Lake Jessup is a lake of special concern because of the phosphate loads. President Dale referenced a treatment facility on Kevin Spolski's property that could be used.
- E. Energy Saving Project – The Airport will reduce water consumption, carbon emissions, and increase savings. Larry Gouldthorpe stated the chillers for the Domestic Terminal will be completed March 2009, followed by the maintenance control system. They are already seeing savings.
- F. Cargo enclosure for TSA – Still in Washington for approval. President Dale does not expect it to take place this year. George Speake stated the funding for this year is not available anymore.
- G. Attorneys' Fees – Distribution and discussion of August's attorneys' fees.
- H. City of Sanford - Consumptive Use Permit (CUP) for two wells – As sponsors, the Authority cannot give the wells away due to prohibition of revenue diversion.

The Authority was able to negotiate with FAA to get credit for services. President Dale received a letter from Kristi Aday stating the City had declined the offer. President Dale asked Diane Crews to request a copy of the minutes where the City Commission took this action (to decline the offer). The offer was not taken to the Commission, it was an administrative decision based on a previous decision. President Dale asked Ms. Aday to take it to the Commission for action. The CUP has been given to the City already in good faith; it is effective for 13 years. The Airport would give it to the City if it could, but FAA could declare the Airport ineligible for grants if it did.

- I. Best Western Hotel – The construction of the hotel has been put on hold. The partners will not put in the money necessary for construction. Chairman Longstaff questioned if the Authority's position would be to cancel the lease, and if any money was given in advance. President Dale stated the agreement was done in good faith and no money was received in advance.

Motion by Board Member Eckstein, seconded by Board Member Williams allowing Miro Hospitality Management, Inc. to cancel their lease, provided they provide the Authority the engineering and permits cost, and any out of pocket expenses incurred. Under discussion.

Board Member Miller questioned if Counsel was satisfied that there were any legal ramifications, not just cost. Counsel had not reviewed the document and could not comment.

Motion was withdrawn.

Consensus of the Board for President Dale to review the lease agreement with Counsel, then openly negotiate with Nash Hooda.

Secretary/Treasurer Donihi stated the Authority should see if there are any other developers interested in building a hotel. Chairman Longstaff questioned if the Authority did not let Mr. Hooda out of the lease, will he still be obligated to pay rent. Counsel clarified he needed to review the lease agreement, but it is possible some penalty payment can be applied. Board Member Eckstein stated Counsel should review the documents and then brief the Board during the October meeting. Chairman Longstaff stated the Authority should consider collecting a fee in advance in regards to future long-term leases. Board Member Miller questioned if the Board was aware of conversations of a hotel being built at Airport Blvd. and Sanford Ave. President Dale reported that he had been aware of the project for more than a year and had met with the proposed developer. He then showed the Board the proposed location on the aerial.

- J. City of Sanford - Airport's Lease – The Enabling Legislation allows the Authority to operate the Airport within the City district; however, it does not specify the location of the Airport. A resolution done in 1981 corrected that problem. The current lease was done in 1996, to be retroactive to 1995. Kenneth Wright wrote

a response to Kristi Aday's letter, stating the Authority's point of view and suggesting the termination of the lease. The City thought if the lease was cancelled, the Authority would become autonomous, not a dependent special district. President Dale would like to get back to the City and assure them the Authority would like to continue to operate the Airport on their behalf.

Chairman Longstaff would rather terminate the lease, since the Airport owns some of the land, and the City owns the other. However, he suggested the lease be modified. President Dale stated there is some confusion on why the Airport owns certain land. The reason why some of the land is in the Airport's name is because it was purchased with grant funding from the FAA with the Airport listed as sponsor. The deeds were then conveyed to the Sanford Airport Authority as the sponsor. The original deed from the United States of America states the property must be operated continually as a public use airport. If not, the property reverts back to the Department of Defense. Board Member Miller stated the Authority operated for years before the City knew it existed. Chairman Longstaff reiterated the Authority operated without the lease. Counsel stated the letter addressed specific problems with specific provisions in the lease.

- K. Poloski request – One of the tenants of Mr. Poloski has not built the new house. The Authority is obligated to pay for storage for 12 months, but is not prohibited from extending it. The tenant, George Warner, asked for a 6-month extension, approximately \$3,000.00.

Motion by Board Member Eckstein, seconded by Board Member Miller, to approve 6-month extension. Under discussion.

Secretary/Treasurer Donihi objected. He believed the year given to the tenant was reasonable time. He recommended tenant relocate at his own expense.

Motion was withdrawn.

- L. Air carrier – The City confirmed a tension-fabric shade hangar can be done. Chairman Longstaff questioned if a motion needed to be made by the Board. President Dale clarified the Board directed him to work with the company, if the structure was allowed. The hangar can be two-sided or no sided. Chairman Longstaff questioned where they would keep the tools. President Dale clarified the tools and equipment will be kept at hangar 147. Since it might be a permanent thing, the company now wonders if the Authority would pay for the structure and they lease it.

- M. Parking rates – President Dale turned over the floor to Larry Gouldthorpe for recommendations.

Larry Gouldthorpe stated the revenue projections have exceeded what was budgeted. They examined the use pattern and how much time visitors were spending on each lot. They also considered what other airports in Florida are

charging. They took into consideration passenger feedback and how convenient the parking is. They are trying to project future demand, to find out how much excess the Airport will realize in the next 12 months.

Mr. Gouldthorpe's recommendations are as follows:

Parking Garage

From \$1.50 for 30 minutes, \$15 maximum per day

To \$2.00 for 30 minutes, \$15 maximum per day

Economy and Value lot

From \$1.50 for 30 minutes, \$8 maximum per day

To \$2.00 for 30 minutes, \$10 maximum per day

Grass lot Stays the same at \$20 maximum

Short term

From \$2.00 for 30 minutes, \$15 maximum per day

To \$2.00 for 20 minutes, \$24 maximum per day

Mr. Gouldthorpe hopes the new rates will generate more business in the parking garage. Less minutes in the short term parking might increase turn over, getting people out of it sooner. The new rates are within the survey range of other airports in Florida and below Orlando International Airport's rates. If approved, the rates will go into effect on October 1, 2008. Board Member Eckstein stated Orlando International Airport has a grace period of 30 minutes, and questioned if the Airport had one as well. Mr. Gouldthorpe stated the Airport has a 10-15 minutes grace period. President Dale stated the Airport has a cell phone lot where visitors can wait at no cost. Mr. Gouldthorpe stated the short-term maximum rate of \$24 is a punitive charge, they need the cars to turnover. Board Member Pieters questioned how the \$2 rate for the economy lot compared to other airports. President Dale clarified the Airport's rates are below those at other airports. Board Member Pieters questioned how would it affect the Airport if somebody else gets a lot and provides shuttle parking. Mr. Gouldthorpe stated that most likely they would have to pay a fee. Mr. Gouldthorpe clarified that according to the survey, the range for short term parking rate at other Florida airports is \$2.50 - \$3.00 per 30 minutes.

Secretary/Treasurer Donihi questioned if the Airport provides flexible rates when parking spaces are full. Mr. Gouldthorpe clarified that in British parking spaces, the visitors reserve a space and rates adjusts as demand grows. Board Member Miller questioned why visitors are going to the open lot instead of the parking garage. Mr. Gouldthorpe stated it is due to a cost benefit decision the passengers make.

Motion by Secretary/Treasurer Donihi, seconded by Board member Williams to approve new rates. Motion passed.

Board Member Cattell stated some people he knows appreciate the current rates. Mr. Gouldthorpe clarified that originally there was no rate for parking; then it was brought up to \$5. Board Member Cattell believes the 20 minutes for the short term is not enough. Secretary/Treasurer Donihi recommended leave the 30 minutes at the short term, but increase the rate to \$3. Mr. Gouldthorpe clarified the 20 minutes matches the way people are using that lot. Even though the parking connects with the terminal, it's being used for long-term, more than short-term.

Board Member Pieters would not like to see a penalty for somebody who is coming to rent a car. He questioned what kind of concession is being done for them. Mr. Gouldthorpe stated it can be done with a validation procedure.

N. CFC – As of July 2008, the CFC from rental cars has increased from \$48,000.00 in July 2007 to \$51,000.00 in July 2008.

O. News article – President Dale discussed article by Sandra Pedicini called “Experts look at coexistence for eagles and airports.”

P. Wildlife Management

- i. Eagle nest removal – Permit allows taking of migratory birds, includes pyrotechnics for threatened/endangered species and species of special concern. Paintballs and pyrotechnics cannot be fired directly at the birds, but can be shot at the ground if they are close enough; the noise of the projectile is suppose to scare the bird. President Dale is concerned about resulting liability from the use of permits. James V. Antista, attorney for the Florida Fish & Wildlife Conservation Commission (FWC), wrote a letter to clarify they do not intend to issue a citation for an unintentional or accidental injury or death of an eagle. He also offered his staff for technical assistance. Currently, assistance is being provided by Henry Curry with USDA.

U.S. Fish & Wildlife says the Airport can shoot the birds when they are a threat to life, but it cannot be done if they are a nuisance. Permit has been signed, but not mailed to them. The signing is what makes it valid. U.S. Fish & Wildlife is considering an incidental/accidental take permit. The Florida Fish & Wildlife Conservation Commission (FWC) wishes to maintain the current language in the permit without further modification at this time. President Dale is still concerned the Airport would be investigated for an accidental injury. Projectiles and bird bombs can be unpredictable and inaccurate. Board Member Eckstein suggested a form be created to have it documented. President Dale clarified the Airport

already has a log to document what is done and what is shot. Board Member Eckstein questioned the timeframe for when a bird is found and when action is taken. President Dale stated action is done once the birds are located. George Speake stated logs are kept of the activity. Board Member Eckstein stated that in that case, that is all that can be done.

President Dale stated the FWC has been good about working with the Airport, but their job is to protect the birds. President Dale would like to send a letter to remove the paintball provision from the permit and accept their offer for their technical staff.

Motion by Board Member Williams, seconded by Board Member Gibson, authorizing President Dale, with the advise of Counsel, to request removal of the paintball provision from the permit. Motion passed.

- ii. Birdstrike Conference – Approximately 439 people from 23 countries attended the conference. There were 250 people at the cookout and tour at the Airport. Audubon Society brought an eagle, kestrel, and red shouldered hawk. The Central Florida Zoo and Botanical Gardens brought birds and reptiles, among other animals.

Q. Interlocal Agreement – Staff recommends approval of the First Amendment to Interlocal Agreement between Seminole County, Don Eslinger, as Sheriff of Seminole County, Michael Ertel, as Supervisor of Elections, and the Sanford Airport Authority for Fiber Optic Communications Network Connectivity and Leasing of Telephone Equipment. The current agreement expires on September 15, 2008. The amendment extends the agreement for 3 additional years. Motion by Secretary/Treasurer Donihi, seconded by Board Member Eckstein, to approve First Amendment to Interlocal Agreement between Seminole County, Seminole County Sheriff Office, Supervisor of Elections, and the Sanford Airport Authority for Fiber Optic Communications Network Connectivity and Leasing of Telephone Equipment. Motion passed.

R. Supplemental Lease Agreement Number – Staff recommends approval of Supplemental Lease Agreement Number 2 to amend Lease Number DTFA06-94L-13523 between the Sanford Airport Authority and the Federal Aviation Administration for the Sanford Air Traffic Control Tower property. Lease Number DTFA06-94-L-13523 between the Sanford Airport Authority and the Federal Aviation Administration (FAA) provides for the use of 3.04 acres by the FAA for the Sanford Air Traffic Control Tower. Supplemental Lease Agreement Number 2 amends the Lease by granting the SAA permission to run a 2” sanitary sewer line under the FAA fence and across a small section of the property to connect to the main sewer line. The sanitary sewer line will not interfere with or cross FAA control and/or equipment lines.

Supplemental Lease Agreement Number 2 includes the following Special Stipulations:

- i. All airport personnel must be escorted while inside FAA fence.
- ii. The hole under the FAA fence must be secured each night at close of business.
- iii. The FAA fence shall be restored to original condition prior to installation of the sewer line.

Motion by Secretary/Treasurer Donihi, seconded by Board Member Eckstein, to approval of Supplemental Lease Agreement Number 2 to amend Lease Number DTFA06-94L-13523, inclusive of the Special Stipulations contained therein. Motion passed.

5. COUNSEL'S REPORT

Brett Renton stated voluntary closings are taking place.

In regards to the Brown case, Thomas Callan has to provide the report in 45 days. Mediation is scheduled for December 2008, and the trial is scheduled for March 2009.

In regards to the Chair case, Bruce Harris provided counter offer, waiting for response on Counsel's counter offer. Settlement is very likely.

In regards to the Kondraki case, the Notice for Trial has been sent. Waiting on order of trial from the judge. A proposed settlement amount will be given shortly.

No updates in regards to the JettAire trial. The trial is scheduled for January 5, 2009.

Board Member Pieters questioned overall acquisition, how many we have actions on. Mr. Renton stated we have settled Brown and Annett; there is one outstanding sub-parcel (Kondraki) and two parcels (Chairs and Brown) at Frog Alley.

6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for August 2008

- i. UK traffic total
August 2008 – **122,310** passengers
- ii. International traffic total
August 2008 – **129,932** passengers
- iii. Domestic traffic total

August 2008 – **75,273** passengers

iv. Total traffic
August 2008 – **205,205** passengers

v. Percentage
Total traffic is down 2% compared to August 2007. UK traffic is down 12% compared to August 2007. International traffic is down 9% compared to August 2007. Domestic traffic is up 16% compared to August 2007. Year to date traffic is up 13%.

Mr. Gouldthorpe believes international traffic will continue to decline in September. Chairman Longstaff questioned if traffic had decreased around the nation. Mr. Gouldthorpe expects the capacity cuts will start to affect traffic.

Board Member Eckstein stated Orlando International Airport has a system with Disney Cruise Line in which they transport the passengers to Port Canaveral. He suggested the Airport should look into it. Board Member Pieters stated he agrees with Board Member Eckstein; it has been done at other airports. Mr. Gouldthorpe clarified the Airport does promote the proximity to the ports.

B. Airlines/Tour Operators Update

- i. Allegiant Air Fall Expansion Program – New cities will be announced at a later time.
- ii. Tour Operators – Starting negotiations with Thomas Cook and TUI.

C. Miscellaneous Updates

- i. Multi-phase Retail Expansion Program – Alpha Retail will expand their duty free store. Hudson Group will be the news & gift and specialty retail operator. The International Terminal will include a CNN International News, Discover Orlando, Indulgences. The Domestic Terminal will include Euro Café, Radio Shack, Papyrus, market walk to include Godiva Chocolates and Fossil among others. Agreement is scheduled to be signed on November 1, 2008. Expansion should be completed by late 2009.
- ii. Parking Garage - “Champions Fly Here” banner for UCF team will be hung on the garage.
- iii. Fuel Supply – There was a little concern due to Tropical Storm Gustav, but any supply disruptions were avoided.

7. LIAISON REPORTS

City of Sanford

None.

Seminole County

None

8. CHAIRMAN'S REPORT

Chairman Longstaff discussed President Dale's review.

Motion by Board Member Eckstein, seconded by Secretary/Treasurer Donihi, to give President Dale a 3% raise. Motion passed.

Chairman Longstaff discussed President Dale's bonus option plan. The Intangibles exceeded the net revenue of the Airport this year. Chairman Longstaff recommended to approve bonus for President Dale at 15%.

Motion by Board Member Eckstein, seconded by Board Member Gibson, to give President Dale a 15% bonus. Motion passed.

9. CONSENT AGENDA

- A. Consider approval of Addendum A to Lease No. 2008-17 with CAPITAL CARGO AIRLINES, INC. for Building No. 145, located at 1642 Hangar Road (Office/Warehouse).

Staff recommends approval Addendum A to Lease No. 2008-17 with CAPITAL CARGO AIRLINES, INC. for Building No. 145, located at 1642 Hangar Road (Office/Warehouse). Addendum A will be effective retroactively on July 1, 2008. Lease No. 2008-17 originally included 14,400 square feet of hangar space and 46,460 square feet of ramp space, at a rate of \$3.83 per square foot. Addendum A removes the ramp space, and reduces the lease rate to \$3.50 per square foot for the first 4 years. The annual rental rate for Years 1 through 4 is \$50,400.00; the monthly payment is \$4,200.00, exclusive of taxes.

Note: The ramp space is being used by Allegiant Air for parking of their aircraft.

- B. Consider approval of Addendum B to Lease No. 2003-32 with FUTURE HEALTH CONCEPTS, INC. for Building No. 24, located at 1211 29th Street (Warehouse and Lean-to) and Building No. 418, located at 1211 30th Street (Office/Warehouse/Land).

Staff recommends approval of Addendum B to Lease No. 2003-32 with FUTURE HEALTH CONCEPTS, INC. for Building No. 24, located at 1211 29th Street (Warehouse and Lean-to) and Building No. 418, located at 1211 30th Street (Office and

Warehouse, Land). Addendum B extends the lease by five (5) additional years, effective September 1, 2008. The annual lease rate in the first year is \$54,509.83; the monthly payment is \$4,542.49, exclusive of taxes.

- C. Consider approval of Lease No. 2008-28 with MARK RIORDAN for Building No. 298-N, located at 3105 Rudder Circle (Residence).

Staff recommends approval of Lease No. 2008-28 with MARK RIORDAN for Building No. 298-N, located at 3105 Rudder Circle (Residence). The lease shall have a one (1) year term, commencing on September 1, 2008. The annual rental rate is \$9,600.00; the monthly payment is \$800.00.

- D. Consider approval of Supplemental Lease Agreement Number 2 to amend Lease Number DTFA06-94L-13523 between the Sanford Airport Authority and the Federal Aviation Administration for the Sanford Air Traffic Control Tower property.

Approved under President's Report.

- E. Consider the acceptance of two anticipated FAA-AIP grants for the coming fiscal year. Both grants are anticipated to arrive in mid-September 2008.

Two FY 2009 projects that were to be funded with next year's FAA entitlement grants, have been partially funded using FAA discretionary funds. The two projects are:

1. The mill down and asphalt overlay of the primary air carrier runway 9L-27R. This project, with all alternates and options, will cost in excess of \$8.6 million. FAA required that SAA use at least \$1.6 million worth of our entitlement funds. We provided approximately \$550,000 in our 2007 entitlements for the design of this project and we are committing the approximately \$1.012 million balance of our 2008 entitlements, as well. In addition, we committed \$1.99 million of our 2009 entitlements, to complete this project, but recently we were told that we will be receiving FAA discretionary funds for this amount. FAA-AIP grant # 3-12-0069-056-2008 in the amount of approximately \$8,244,937 (Federal Share - 95%) will be funded.
2. SAA applied for a discretionary grant in July 2008 for land acquisition. The FAA has informed us that this grant, # 3-12-0069-57-2008 will be funded too, in the amount of approximately \$1,045,000 in new funding for the reimbursement to SAA for the overages caused by the condemnation actions involving the land acquisition for the extension of Runway 9R-27L. This is for the Poloski & Kondracki properties.

The SAA local share (2.5%) is in the FY 2008-2009 Approved Budget.

Staff recommended acceptance by vote.

- F. Consider and authorize the disposal of surplus maintenance equipment that has exceeded its useful life.

The Maintenance Department has numerous pieces of equipment that have exceeded their useful life or become too costly to maintain.

The equipment is as follows:

1. 1987 Step Van – This was originally a Maintenance Department Vehicle that had been previously slated as surplus, due to maintenance issues and age. It was brought back to service for use by the IT Department and has now become too costly to maintain. It ran when parked, but the rear end needs replacement, among other problems.
2. Two (2) batwing mowing decks – Both decks are very old and have been scavenged by the Maintenance Department for parts for our good batwing decks. There are no useful parts left.
3. 2000 Hustler Mower – This is a high hour mower at 3,500 hours and has become too costly to maintain.
4. 2001 Ford Explorer – This was an Operations Department vehicle that saw lots of time in off road conditions and high hours running at idle. When retired from the Operations Department, the Maintenance Department used it to run errands and for trips between the Maintenance Shop and the Administration Offices. It has become too costly to maintain. The motor rattles when running and the air conditioning needs constant antifreeze, among other problems.
5. Mid 1990's 72" Mower – After use by the Maintenance Department, this mower was given to the ARFF Department. About two to three years ago it started to break down regularly and was parked due to unavailability of parts. It has been sitting in the Maintenance Yard for the last two to three years.
6. Two (2) Golf Carts – Both golf carts are approximately 16 years old and have become too costly to maintain.

Staff recommends that the above equipment be declared as surplus and request that the Board direct staff to dispose of the equipment in the most charitable/economical manner possible. If staff is able to locate a 501(c)(3) charity that would be interested in the vehicles, they will be disposed of through a donation to that charity. Otherwise, all equipment will be disposed of through a Scrap Metal or Junk Dealer.

Motion by Board Member Williams, seconded by Board Member Eckstein, to approve Consent Agenda Items A through F, excluding D. Motion passed.

10. DISCUSSION AGENDA

None

11. COMMENTS FROM THE PUBLIC

None

12. OTHER BUSINESS

Secretary/Treasurer Donihi questioned if the Airport would talk to the Hyatt hotel to consider relocation from 1st Street to our location. President Dale stated it could be done.

Secretary/Treasurer Donihi questioned if the Airport had Board of Directors liability insurance. Bryant Garrett stated the liability coverage is for \$1 million, plus legal expenses. President Dale requested a copy of the policy be given to the Board members.

13. REMINDER OF NEXT BOARD MEETING (TUESDAY, OCTOBER 14, 2008)

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:02 a.m.

Respectfully submitted,

Larry A. Dale, President & CEO
/dmm



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4000 • Fax (407) 585-4045
www.orlandosanfordairport.com

August 26, 2008

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Legal Classified

Please publish the following Public Notices one (1) time in the Sunday edition (August 31, 2008) of the Seminole Herald Classifieds. Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its September meeting on Tuesday, September 2, 2008, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, September 2, 2008, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, September 9, 2008, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

USER GROUP

The Airport User Group meeting will be held on Tuesday, September 9, 2008, at 10:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) scheduled for Wednesday, September 3, 2008 at 10:00 a.m., has been cancelled. Information may be obtained by calling (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO