

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, NOVEMBER 4, 2014**

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**PRESENT:** Frank S. Ioppolo, Jr., Vice Chairman  
Tim M. Slattery, Secretary/Treasurer  
U. Henry Bowlin  
Jennifer T. Dane – *arrived at 8:34 a.m.*  
Whitey Eckstein  
William R. Miller  
Clyde H. Robertson, Jr.  
Clayton D. Simmons  
Stephen P. Smith  
Brett Renton, Airport Counsel

**ABSENT:** Mayor Jeffrey C. Triplett, City Liaison  
Commissioner Brenda Carey

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Finance & Administration  
George Speake, Vice President of Operations & Maintenance  
Don Poore, Chief Financial Officer  
Tommy L. Barnes, ARFF Chief  
Jerry Crocker, IT Manager  
Thomas R. Fuehrer, SAA Police Chief  
Diana M. Muñiz-Olson, Executive Secretary

**OTHERS PRESENT:** Rosemary Aldridge, Neel-Schaffer  
Tom Ball  
Michael J. Caires, TBI  
Margaret Cummins, AHSCG  
Larry D. Gouldthorpe, TBI  
Judith-Ann Jarrette, GEC  
Dan LaMorte, Turner Construction Co.  
Geoff Lane, Starport  
Genean McKinnon, McKinnon & Associates  
Sandeep Singh, AVCON  
Kevin J. Spolski, Spolski Construction  
Bob Turk, City of Sanford  
Abby Wilson

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance. Vice Chairman Ioppolo welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 7, 2014

Motion by Board Member Smith, seconded by Board Member Bowlin, to approve the minutes of the regular meeting held on Tuesday, October 7, 2014. Vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

None

5. PRESENTATION – Tom Ball

On behalf of the Board and staff, Vice Chairman Ioppolo recognized former Board Member Tom Ball (former Chairman) for his service on the Board and his leadership.

Motion by Board Member Smith, seconded by Board Member Bowlin, to adopt Resolution No. 2014-10. Vote taken, none opposed. Motion passed.

Presentation of Resolution No. 2014-10 and engraved propeller to Tom Ball commemorating his term as board member, from October 2010 to September 2014. Mr. Ball thanked the Board and staff.

President Dale congratulated Officer Michael Robbins and Canine Poeki on receiving their EDC Certification Letter. Officer Robbins and Poeki have met TSA standards as an Explosives Detection Canine (EDC) Team, with zero discrepancies.

Vice Chairman Ioppolo congratulated Board Member Dane on the recent birth of her daughter.

President Dale congratulated Board Member Simmons and Jerry Crocker on their upcoming birthdays.

## 6. COMMITTEE REPORTS

Board Member Simmons, Chairman of the Compensation Committee, noted the Compensation Committee will meet on November 17, 2014 at 5:00 p.m.

No report from Board Member Slattery, Chairman of the Audit Committee.

Vice Chairman Ioppolo, Chairman of the Economic Development Advisory Committee, noted the Committee will meet immediately following the Board meeting.

## 7. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Article – *“Orlando Sanford International & FAA Test Artificial Turf as Tortoise Barrier”*
- B. Remote Control Plane Near-miss Incident
- C. Construction Update
  - i. Extension of Runway 9L-27R
    - a. Land Acquisition - Fertakis Litigation
  - ii. Extension of Runway 18/36 – BCA Status
  - iii. Southwest Apron Rehabilitation – Bid Package 1 and 2
  - iv. Passenger Boarding Bridges – Bid Package 1 and 2
  - v. T-Hangar Repairs
- D. Screening Partnership Program (SPP) Update
- E. Draft Airline Incentive Plan

Following discussion, motion by Board Member Smith, seconded by Board Member Simmons, authorizing President Dale to speak on the Board's behalf and to contact Seminole County, the City of Sanford, the TDC, or whatever parties are necessary in order to move the Airline Incentive Plan/Program forward; and to approve the framework/concept of the plan, with the understanding that a formal agreement will come back to the Board for approval at a later time. Vice Chairman Ioppolo asked for comments from public. Bob Turk, Economic Development Director for the City, stated that what he has heard is fantastic and going forward he expects the City's support on the entire effort.

Board Member Slattery stated he appreciates the amount of work that went into this and looks forward to its approval. Following comments from the public, vote was taken, none opposed. Motion passed.

F. McDonnell Litigation

G. Monthly Interim Financial Results of Fiscal Year 2013-2014, for Period Ending September 30, 2014

H. Tenant Request

Motion by Board Member Smith, seconded by Board Member Robertson, to approve request by Christopher Jackson to terminate Lease No. 2010-06, effective November 15, 2014, due to military obligation/deployment. Vote taken, none opposed. Motion passed.

I. Aerials - Distributed during Construction Update

8. COUNSEL'S REPORT

Counsel briefed the Board on the McDonnell Litigation.

9. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for October 2014

- i. UK traffic total  
October 2014 – **30,068** passengers  
Year-to-date – **202,003** passengers
- ii. International traffic total  
October 2014 – **39,202** passengers  
Year-to-date – **274,764** passengers
- iii. Domestic traffic total  
October 2014 – **142,634** passengers  
Year-to-date – **1,553,700** passengers
- iv. Transit traffic total  
October 2014 – **320** passengers
- v. Total traffic  
October 2014 – **182,156** passengers

vi. Year-to-date traffic  
2014 – 1.832 M passengers

vii. Percentage  
Domestic traffic is up 36% compared to October 2013. Total traffic is up 23% compared to October 2013. Year-to-date traffic is up 6% compared to 2013.

- B. Holiday Parking Overflow Planning and Schedule
- C. Allegiant – Star Performance Award, and Additional Destinations
- D. Improvements Update – Starbucks at Terminal B
- E. Representation at World Market in London
- F. Holiday Gate Planning and Schedule

#### 10. LIAISON REPORTS

None

#### 11. CHAIRMAN'S REPORT

Vice Chairman Ioppolo noted it is time for the Election of Officers and relinquished the floor to Counsel for the Election of Chairman.

Counsel briefed the members on the election process and opened the floor for nominations for the Chairman position.

Motion by Board Member Dane, seconded by Board Member Simmons, to nominate Board Member Ioppolo to serve as Chairman. There were no other nominations. Motion by Board Member Miller, seconded by Board Member Simmons, to close the nominations for Chairman and to elect Board Member Ioppolo as Chairman, to serve until the next election of officers in November 2015. Vote was taken, none opposed. Motion passed.

Counsel relinquished the floor to Chairman Ioppolo for the election of Vice Chairman and Secretary/Treasurer.

In order to make a nomination, Chairman Ioppolo relinquished the floor back to Counsel for Mr. Renton to open the floor for nominations for the Vice Chairman position.

Motion by Board Member Ioppolo, seconded by Board Member Simmons, to nominate Board Member Slattery to serve as Vice Chairman. There were no other nominations. Motion by Board Member Ioppolo, seconded by Board Member Simmons, to close the nominations for Vice Chairman and to elect Board Member Slattery as Vice Chairman, to serve until the next election of officers in November 2015. Vote was taken, none opposed. Motion passed.

Counsel relinquished the floor to Chairman Ioppolo for the election of Secretary/Treasurer.

Chairman Ioppolo opened the floor for nominations for the Secretary/Treasurer position.

Motion by Board Member Slattery, seconded by Board Member Robertson, to nominate Board Member Dane to serve as Secretary/Treasurer. There were no other nominations. Motion by Board Member Simmons, seconded by Board Member Robertson, to close the nominations for Secretary/Treasurer and to elect Board Member Dane as Secretary/Treasurer, to serve until the next election of officers in November 2015. Vote was taken, none opposed. Motion passed.

Board Member Ioppolo was unanimously elected Chairman; Board Member Slattery was unanimously elected Vice Chairman; and Board Member Dane was unanimously elected Secretary/Treasurer, to serve for one year until the next election of officers in November 2015.

## 12. CONSENT AGENDA

- A. Consider approval of the one-year extension of contracts with ATKINS NORTH AMERICA, INC. and AVCON, INC. for Professional Airport Engineering Services.
- B. Consider ratification of Lease No. 2014-24 with AMERICAN ENVIRONMENTAL AVIATION, INC. for Building No. 566, located at 3977 Aviation Loop, and 5,610 square feet of concrete pad, located at 3993 Aviation Loop. (Warehouse/Office/Pad).
- C. Consider ratification of Addendum B to Lease No. 2009-14 with AVOCET CAPITAL, LLC for 25,000 square foot Demolition Pad, located at Don Knight Lane (Demolition Pad).
- D. Consider approval of Addendum E to Lease No. 2009-47 with AVOCET CAPITAL, LLC for the south one-half of the Modular Office Unit, located immediately west of the ARFF Station at 550 Don Knight Lane (MOU-550).

- E. Consider ratification of Lease No. 2014-26 with DIGNOTI GROUP, INC. for Building No. 569, located at 3986 Aviation Loop, and 5,610 square feet of concrete pad, located at 3994 Aviation Loop (Warehouse/Office/Pad).
- F. Consider ratification of Addendum B to Lease No. 2012-37 with RICHARD MEEKS and KRISTY MEEKS for Building No. 529, located at 2990 Cameron Avenue (Residence).
- G. Consider approval of extending all leases with the Seminole County Sheriff's Office to September 30, 2022.
- H. Consider ratification of Lease No. 2014-25 with TRINITY TECHNOLOGY GROUP, INC. for Building 255-E, located at 1725 Hangar Road (Warehouse/Office).
- I. Sanford Aviation Noise Abatement Committee (SANAC) Appointment Confirmations.

Motion by Board Member Robertson, seconded by Board Member Slattery, to approve Consent Agenda Items A through I. Vote taken, none opposed. Motion passed.

### 13. DISCUSSION AGENDA

- A. Consider request from Seminole County Commissioner John Horan to amend agreement between the Seminole County Historical Society and the Sanford Airport Authority.

Motion by Board Member Smith, seconded by Board Member Dane, to allow Seminole County Historical Society to keep \$10.00 from the sale of each remaining book, until the Authority is paid in full, under discussion.

Board Member Robertson questioned if more could be done. Board Member Smith noted that during the August meeting he had made a motion to forgive the remaining balance on the book; however, the motion did not pass due to lack of a second.

Motion by Board Member Smith to amend the motion to forgive the remaining balance on the book (instead of allowing the Society to just keep a portion of the funds as originally stated). Board Member Dane seconded the amendment to the original motion. Following discussion regarding requesting books, and being there were no comments from the public, vote was taken, none opposed. Motion passed.

- B. Consider approval of Landlord Lien Agreement between Sanford Airport Authority, Gator Dock & Marine Acquisition LLC and Wells Fargo Bank National Association.

Motion by Board Member Miller, seconded by Board Member Bowlin, to approve Discussion Agenda Item B, authorizing President Dale to execute the agreement on

behalf of the Board, subject to Counsel's approval. Vote taken, none opposed. Motion passed.

14. COMMENTS FROM THE PUBLIC

None

15. OTHER BUSINESS

Regarding leases, Chairman loppolo noted that the execution of leases can be delayed by when the Board meets (usually once a month) and approves them. He noted there ought to be some parameters that allow President Dale to negotiate and execute the leases, and the Board can then ratify them after the fact. Following discussion, Chairman loppolo asked Counsel to bring back a report or suggestions on the appropriate language for further discussion.

[Discussed out of order, during Reminder of Next Board Meeting] President Dale requested authorization from the Board to use extraordinary revenue to give Christmas bonuses to staff.

Following discussion, motion by Board Member Smith, seconded by Board Member Simmons, to give \$750.00 to full time employees and \$500.00 to part-time employees, including executive staff. Following discussion, Chairman loppolo asked for comments from the public. Kevin Spolski stated he admired the attitude of the Board, but noted this is one of those things that President Dale needs to be in charge of. Vote was taken as follows:

Board Member Bowlin – Nay  
Board Member Dane – Nay  
Board Member Eckstein – Yea  
Board Member loppolo – Nay  
Board Member Miller – Nay  
Board Member Robertson – Yea  
Board Member Simmons – Yea  
Board Member Slattery – Nay  
Board Member Smith – Yea

Motion did not pass due to objection by the majority.

Motion by Board Member Miller, seconded by Board Member Bowlin, to allow up to \$100,000.00 for Christmas bonuses, to be distributed at the discretion of President Dale; giving him the authority to distribute the funds (\$100,000.00 or any amount under that) as he sees proper and fit, the set amount based on a formula or pool. Following discussion, vote taken, none opposed. Motion passed



16. REMINDER OF ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING (IMMEDIATELY FOLLOWING BOARD MEETING)

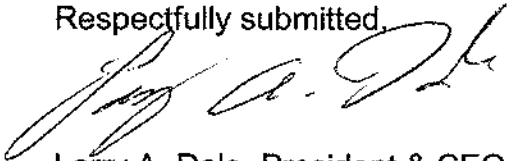
17. REMINDER OF NEXT BOARD MEETING (DECEMBER 2, 2014)

In order to greet the employees closer to the Christmas Holiday, it was the consensus of the Board to reschedule the December meeting to Tuesday, December 16, 2014.

18. ADJOURNMENT

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale", written in a cursive style.

Larry A. Dale, President & CEO  
/dmo



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4001 • Fax (407) 585-4045  
www.orlandosanfordairport.com

October 16, 2014

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Wednesday edition (October 22, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net).

**PUBLIC NOTICE**

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its November meeting on Tuesday, November 4, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority November meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

**Larry A. Dale**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# PUBLIC NOTICE

## **BOARD MEETING**

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## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, November 11, 2014, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, January 13, 2015. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, November 5, 2014, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO