

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, NOVEMBER 5, 2013**

- PRESENT:** Stephen P. Smith, Chairman
Tom Ball, Vice-Chairman
Jennifer T. Dane – *arrived at 8:35 a.m.*
Whitey Eckstein
Frank S. Ioppolo, Jr.
William R. Miller
Clayton D. Simmons
Tim M. Slattery – *arrived at 8:35 a.m.*
Mayor Jeffrey C. Triplett, City Liaison
Kenneth W. Wright, Airport Counsel
- ABSENT:** U. Henry Bowlin, Secretary/Treasurer
Clayton D. Simmons
Commissioner Lee Constantine
- STAFF PRESENT:** Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Diana M. Muñiz-Olson, Executive Secretary
Don Poore, Finance Manager
- OTHERS PRESENT:** Margaret Cummins, AHSCG
Larry Gouldthorpe, TBI
Shannon Gravitte, Mears Transportation
Geoff Lane, Starport
John A. Miklos, Bio-Tech Consulting, Inc.
Jack Reynolds, JRA, Inc.
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:32 a.m., followed by the Pledge of Allegiance.

Chairman Smith welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON OCTOBER 1, 2013; AND MINUTES FROM THE SPECIAL MEETING HELD ON OCTOBER 15, 2013.

Motion by Board Member Ball, seconded by Board Member Eckstein, to approve the minutes of the regular October meeting held on Tuesday, October 1, 2013; and minutes from the special meeting held on October 15, 2013. Vote taken, none opposed. Motion passed.

4. COMMENTS FROM THE PUBLIC

None

5. DEDICATION OF THE AVIGATOR – Welcome Center

President Dale and Mr. Wright briefed the Board on the “Avigator”, the sculpture that was part of the Artigator Program several years ago, and subsequently donated by Shutts & Bowen, LLP, Shaw Environmental and Bio-Tech Consulting, Inc. to the Airport. The meeting adjourned at 8:37 a.m. for a break for the dedication at the Welcome Center.

The meeting reconvened from break at 8:47 a.m.

6. PRESIDENT’S REPORT

President Dale reported on the following:

A. Construction Update

i. Extension of Runway 9L-27R

a. Land Acquisition - Counsel will discuss the Driscoll and Fertakis litigations under his report.

ii. Extension of Runway 18/36 – BCA status

Motion by Board Member Miller, seconded by Board Member Ball, to approve an additional task order with AVCON for supplemental services for the preliminary BCA for Runway 18/36, in the amount of \$61,321.00, eligible for

reimbursement through AIP funding. Vote taken, none opposed. Motion passed.

iii. Southwest Apron Rehabilitation – Bid Package 1

iv. Passenger Boarding Bridges

B. Monthly Activity Report for September 2013

C. 4th Quarterly Period FY 2012-2013 Interim Financial Results for the quarter ended September 30, 2013

D. Screening Partnership Program

E. Approval of Landlord's Waiver and Consent for American Builders Supply, Inc. Motion by Board Member Ioppolo, seconded by Board Member Dane, to approve Landlord's Waiver and Consent for American Builders Supply, Inc., with their new bank PNC Bank, National Association, subject to Counsel's review. Vote taken, none opposed. Motion passed.

F. Distribution of Aerial Photos

7. COUNSEL'S REPORT

Counsel briefed the Board on the following:

A. Tenant Eviction

B. Grzeskowiak Mortgage Issue

C. Fertakis Litigation

D. Driscoll Litigation

Motion by Board Member Eckstein, seconded by Board Member Ioppolo, to approve settlement agreement for \$15,000.00 in addition to the \$257,000.00 deposited with the Court, which cannot be used in the computation of attorneys' fees. Vote taken, none opposed. Motion passed.

E. McDonnell Litigation

F. Mr. Wright's Resignation from the Florida Fish & Wildlife Conservation Commission and Appointment to the Florida Transportation Commission.

8. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for October 2013

- i. UK traffic total
October 2013 – **34,037** passengers
- ii. International traffic total
October 2013 – **42,705** passengers
- iii. Domestic traffic total
October 2013 – **104,816** passengers
- iv. Total traffic
October 2013 – **147,521** passengers
- v. Year-to-date traffic
2013 – **1,720,363** passengers
- vi. Percentage
UK traffic is down 14% compared to October 2012. International traffic is down 13% compared to October 2012. Domestic traffic is up 6% compared to October 2012. Total traffic remained the same compared to October 2012. International year-to-date traffic is down 7% compared to 2012. Domestic year-to-date traffic is up 19% compared to 2012. Year-to-date traffic is up 12% compared to 2012.

C. Marketing Plans/Campaign

D. Allegiant's Plans for Expansion & New Market

E. Busy Holiday Season and Parking Plans

F. Update on TBI Acquisition and Integration Plans

G. Payment of Concession Fees

H. Update on Honor Flight Event

9. LIAISON REPORTS

City of Sanford

Mayor Triplett briefed the Board on the following:

- A. Orlando Sentinel article on the Airport
- B. New businesses moving to Sanford
- C. Mayor's Bowl for Meals event to benefit Meals-on-Wheels

10. CHAIRMAN'S REPORT

Chairman Smith noted it is time for the Election of Officers and relinquished the floor to Counsel for the Election of Chairman.

Counsel opened the floor for nominations for the Chairman position.

Board Member Ioppolo nominated Board Member Ball and Board Member Ball nominated Board Member Smith for the position of Chairman. Floor was closed for nominations. Having two (2) nominations on the floor, vote was taken as follows:

- Board Member Ball – voted for Board Member Smith
- Board Member Dane – voted for Board Member Ball
- Board Member Eckstein – voted for Board Member Smith
- Board Member Ioppolo – voted for Board Member Ball
- Board Member Miller – voted for Board Member Ball
- Board Member Slattery – voted for Board Member Ball
- Board Member Smith – voted for Board Member Ball

Board Member Ball was elected as Chairman by a majority of votes, to serve until the next election of officers in November 2014.

Counsel turned the floor over to Chairman Ball for the election of Vice Chairman and Secretary/Treasurer.

Chairman Ball opened the floor for nominations for the Vice Chairman position.

Board Member Dane nominated Board Member Ioppolo and Board Member Smith nominated Board Member Bowlin for the position of Vice Chairman. Floor was closed for nominations. Having two (2) nominations on the floor, vote was taken as follows:

- Board Member Ball – voted for Board Member Ioppolo
- Board Member Dane – voted for Board Member Ioppolo
- Board Member Eckstein – voted for Board Member Ioppolo
- Board Member Ioppolo – voted for himself

Board Member Miller – voted for Board Member Ioppolo
Board Member Slattery – voted for Board Member Ioppolo
Board Member Smith – voted for Board Member Bowlin

Board Member Ioppolo was elected as Vice Chairman by a majority of votes, to serve until the next election of officers in November 2014.

Chairman Ball opened the floor for nominations for the Secretary/Treasurer position.

Board Member Eckstein nominated Board Member Bowlin and Board Member Dane nominated Board Member Slattery for the position of Secretary/Treasurer. Floor was closed for nominations. Having two (2) nominations on the floor, vote was taken as follows:

Board Member Ball – voted for Board Member Slattery
Board Member Dane – voted for Board Member Slattery
Board Member Eckstein – voted for Board Member Bowlin
Board Member Ioppolo – voted for Board Member Slattery
Board Member Miller – voted for Board Member Slattery
Board Member Slattery – voted for himself
Board Member Smith – voted for Board Member Bowlin

Board Member Slattery was elected as Secretary/Treasurer by a majority of votes, to serve until the next election of officers in November 2014.

11. CONSENT AGENDA

- A. Consider approval of Addendum D to Lease No. 2009-47 with AVOCET CAPITAL, LLC for the south one-half of the Modular Office Unit, located immediately west of the ARFF Station at 550 Don Knight Lane (MOU).
- B. Consider approval of Addendum D to Lease No. 2009-48 with AVOCET CAPITAL, LLC for Building No. 142-E, located at 1143 30th Avenue (Warehouse/Office).
- C. Consider approval of Addendum A to Lease No. 2013-22 with AVOCET CAPITAL, LLC for the Demolition Pad – Phase 2 Expansion, located on Don Knight Lane (Concrete pads).
- D. Consider approval of Lease No. 2013-36 with FREEMAN HOLDINGS OF ORLANDO, LLC for Building No. 516, located at 1320 East 26th Place (Commercial Hangar).
- E. Consider approval of Addendum D to Lease No. 2007-27 with KATCO DISTRIBUTORS, INC. for Building No. 515-1, located at 2848 South Mellonville Avenue (Warehouse/Office).

- F. Consider approval of Addendum A. to Lease No. 2012-37 with RICHARD MEEKS and KRISTY MEEKS for Building No. 529, located at 2990 Cameron Avenue (Residence).
- G. Consider approval of Communications Site Lease Agreement between Verizon Wireless Personal Communications LP d/b/a Verizon Wireless and the Sanford Airport Authority.

Motion by Board Member Eckstein, seconded by Board Member Dane, to approve Consent Agenda Items A through G. Vote taken, none opposed. Motion passed.

12. DISCUSSION AGENDA

None

13. COMMENTS FROM THE PUBLIC

None

14. OTHER BUSINESS

None

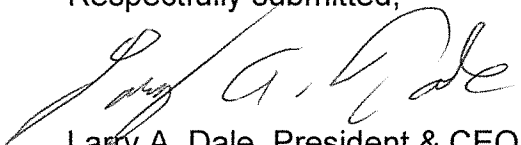
15. CANCELLED - SAA ECONOMIC DEVELOPMENT COMMITTEE MEETING

16. REMINDER OF NEXT BOARD MEETING (DECEMBER 17, 2013)

17. ADJOURNMENT

There being no further business, the meeting adjourned at 9:49 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

October 18, 2013

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Wednesday edition (October 23, 2013) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its November meeting on Tuesday, November 5, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority November meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, November 5, 2013, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

The SAA Economic Development Advisory Committee meeting scheduled to be held immediately following the regular Sanford Airport Authority November meeting, has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, November 12, 2013, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, January 14, 2014. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, November 6, 2013, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO