

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, DECEMBER 16, 2014**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice Chairman
Jennifer T. Dane, Secretary/Treasurer
U. Henry Bowlin
Whitey Eckstein
William R. Miller
Clyde H. Robertson, Jr.
Stephen P. Smith
Commissioner Brenda Carey
Brett Renton, Airport Counsel

ABSENT: Clayton D. Simmons
Mayor Jeffrey C. Triplett, City Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Don Poore, Chief Financial Officer
Tommy L. Barnes, ARFF Chief
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAA Police Chief
Frank Liberatore, Construction Manager
Diana M. Muñiz-Olson, Executive Secretary
Administration Department Staff
ARFF Department Staff
Finance Department Staff
IT Department Staff
Maintenance Department Staff
Operations Department Staff
Police Department Staff

OTHERS PRESENT: Andrew Bolin, Atkins
Tracy Forrest, Winter Park Construction
Larry D. Gouldthorpe, TBI
Shannon Gravitte, Mears Transportation Group
Geoff Lane, Starport
Jack Reynolds, JRA, Inc.
R. Keith Robinson, TBI
Christine Ronning, TBI
Tim Shea, AVCON
Kevin J. Spolski, Spolski Construction

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:32 a.m., followed by the Pledge of Allegiance. Vice Chairman Ioppolo welcomed everyone present.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. GREETING THE BOARD - SAA EMPLOYEES

On behalf of the Board, Chairman Ioppolo thanked the entire staff and wished them a Merry Christmas. The Sanford Airport Authority employees were introduced to the Board by their respective supervisors.

President Dale thanked the staff for the wonderful job they do, and wished everyone a Merry Christmas and a happy New Year. All the employees wished the Board a Merry Christmas. Diane Crews stated there was an event for homeless children on December 12, 2014 (Flight to the North Pole event) and noted every employee assisted in one way or another. It was truly a joint effort, and she is proud of how the staff came together for it. Chairman Ioppolo thanked Ms. Crews, George Speake, Jennifer Taylor, and Bill Stack in particular, for leading the event and for representing the airport spectacularly.

4. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 4, 2014; AND MINUTES OF THE SPECIAL MEETING HELD ON DECEMBER 2, 2014

Motion by Board Member Dane, seconded by Board Member Robertson, to approve the minutes of the regular meeting held on Tuesday, November 4, 2014, and minutes of the special meeting held on Tuesday, December 2, 2014. Vote taken, none opposed. Motion passed.

5. LIAISON REPORTS

Chairman Ioppolo requested the Liaison Reports be discussed after the minutes from now on; and congratulated Commissioner Carey on being appointed County Chairman.

Commissioner Carey briefed the Board on a meeting with President Dale and Larry Gouldthorpe regarding opportunities at the Airport and economic incentives. She also noted that Commissioner Horan is the County Vice Chairman, and Commissioner

Dallari is the Liaison Representative in her absence. She further wished the Board a Merry Christmas and congratulated Board Member Dane on the birth of her daughter.

Regarding the economic incentives, Chairman Ioppolo questioned if there was anything the Board needed to do. President Dale noted the Board already approved the concept, and staff has met with Commission Carey (Liaison to the Board) to discuss. Discussion ensued regarding the Airport's impact on the area per FDOT. Commissioner Carey stated she would like for President Dale and Mr. Gouldthorpe to make a presentation to the Commission, after the first of the year, to set the tone for the expectations. She noted it is important for the public to understand the impact the Airport has on the County and Central Florida.

Board Member Slattery requested an update on the land exchange. Board Member Carey briefed the Board on the status of the land exchange process.

6. COMMENTS FROM THE PUBLIC

None

7. CHAIRMAN'S REPORT

Chairman Ioppolo requested to move up his report. Believing it would be helpful to the Board and in an effort to refocus on what the Board's responsibilities are, Chairman Ioppolo read the Airport's Mission Statement, and distributed the duties/roles of the Board members/officers ("Rules of Operations of Board Members, Officers, & Liaisons" as approved by the Board in 2009) for their information and brief discussion at the next meeting.

Regarding comments made at the Compensation Committee meeting, he stated that he has asked President Dale to coordinate a joint work-session with the City, for the purpose of presenting the Airport's Master Plan. Regarding questions about the marketing plan, he noted the Airport has a rather comprehensive marketing plan. He would like to revisit the questions regarding the budget and goals process, and noted Counsel would like the Board to revisit the Sunshine Law as well. He further noted the Enabling Legislation is the baseline through which the Board does its job. Over the next months, the agenda will include these discussion items to be reviewed by the Board as a group.

Chairman Ioppolo noted that during a conversation he was reminded that the Airport may look small compared to ATL or OIA, but clarified SFB is #88 out of 559 commercial service airports, putting SFB in the top 16% of airports across the country. SFB had the 3rd highest increase in passenger traffic in the top 100 airports. For operations (take-off

and landings) SFB is ranked #30 out of 516 airports, putting it in the top 6%. Furthermore, SFB is ranked #6 in the eight state SE Region.

8. COMMITTEE REPORTS

Board Member Simmons, Chairman of the Compensation Committee, was absent; however, Chairman Ioppolo noted the process continues to move forward and remains a work in progress.

No report from Board Member Slattery, Chairman of the Audit Committee.

Chairman Ioppolo, Chairman of the Economic Development Advisory Committee, stated there is no report from the Committee; however, he believes it would be beneficial to turn over the Chairmanship of the Committee to another member. He hoped Board Member Miller would accept this appointment. Board Member Miller thanked Chairman Ioppolo and accepted the Chairmanship of the Economic Development Advisory Committee.

9. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials
- B. SGTV Business Spotlight video featuring "Orlando Sanford International Airport"
- C. Construction Update
 - i. Extension of Runway 18/36 – BCA Status
 - iii. Southwest Apron Rehabilitation – Bid Package 1 and 2
 - iv. Passenger Boarding Bridges – Bid Package 1 and 2
- D. Screening Partnership Program (SPP) Update
- E. Monthly Interim Financial Results of Fiscal Year 2014-2015, for Period Ending October 31, 2014
- F. Flight to the North Pole Event
- G. Reappointment of Commissioner Carey as County Liaison to the SAA Board

H. TSA Canine Memorandum of Understanding with Sheriff of Brevard County

Motion by Board Member Slattery, seconded by Board Member Miller, to ratify the TSA Canine Memorandum of Understanding, a TSA mandated agreement between the Authority and the Sheriff of Brevard County, amended to note the change in entity name from Canaveral Port Authority to Brevard County Sheriff Office (BCSO). Being there were no comments from the public, vote was taken, none opposed. Motion passed.

10. COUNSEL'S REPORT

Counsel wished the Board a Merry Christmas and briefed the Board on the McDonnell Litigation.

11. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics – Key Performance Indicators for November 2014

- i. UK traffic total
November 2014 – **6,056** passengers
Year-to-date – **280,059** passengers
- ii. International traffic total
November 2014 – **14,004** passengers
Year-to-date – **288,768** passengers
- iii. Domestic traffic total
November 2014 – **149,840** passengers
Year-to-date – **1,703,540** passengers
- iv. Transit traffic total
November 2014 – **490** passengers
- v. Total traffic
November 2014 – **164,334** passengers
- vi. Year-to-date traffic
2014 – **1,996,428** passengers
- vii. Percentage
Total traffic is up 14% compared to November 2013. Year-to-date traffic is up 7% compared to 2013.

- B. Allegiant – Three New Destinations and New CEO
- C. Thanksgiving Holiday Parking Update
- D. Christmas Holiday Parking Plan

12. CONSENT AGENDA

- A. Consider ratification of Addendum G to Lease No. 2007-27 with KATCO DISTRIBUTORS, INC. for Building No. 515-1, located at 2848 South Mellonville Avenue (Warehouse/Office).
- B. Consider ratification of Lease No. 2014-27 with RICHARD MEEKS and KRISTY MEEKS for Building No. 527, located at 3880 Moores Station Road (Residential).
- C. Consider approval of Addendum L to Lease No. 2003-01 with DONALD and LAURA NOLETTE for Building No. 299, located at 3114 Rudder Circle (Residential).
- D. Consider ratification of Addendum A to Lease No. 2013-34 with ORLANDO SANFORD AIRCRAFT SERVICES, INC. for Building No. 413 and Building No. 421, located at 1910 and 1920 East Airport Boulevard (Hangar/Office/Ramp/Land).
- E. Consider approval of Addendum F to Lease No. 2008-39 with STEPHEN AND MARY SMITH for Building No. 300-S, located at 3106 Rudder Circle (Residential).
- F. Consider approval of the Ground Transportation Pre-Arranged Permit for January 1, 2015 – December 31, 2015.

Motion by Board Member Robertson, seconded by Board Member Slattery, to approve Consent Agenda Items A through E, and to move Consent Agenda Item F to Discussion Agenda. Being there were no comments from the public, vote was taken, none opposed. Motion passed

13. DISCUSSION AGENDA

- A. Consider approval of proposed Parking Rate Adjustment.

Mr. Gouldthorpe did a presentation on the parking rate proposal. Motion by Board Member Eckstein, seconded by Board Member Dane, to approve Discussion Agenda Item A. Following discussion, being there were no comments from the public, vote was taken, none opposed. Motion passed.

- B. [Consent Agenda Item F, Discussed out of order before Discussion Agenda Item A] Consider approval of the Ground Transportation Pre-Arranged Permit for January 1, 2015 – December 31, 2015.

Following discussion, motion by Board Member Robertson, seconded by Board Member Smith, to approve Discussion Agenda Item B. Being there were no comments from the public, vote was taken, none opposed. Motion passed.

14. COMMENTS FROM THE PUBLIC

None

15. OTHER BUSINESS

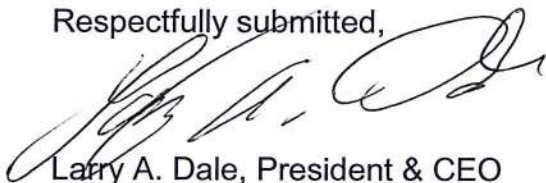
President Dale thanked Starport and Geoff Lane for hosting the Flight to North Pole event at their location. The Board agreed with Ms. Crews' recommendation to show a brief presentation of the event at the January meeting, and to also acknowledge the people/companies that contributed to the event.

16. REMINDER OF NEXT BOARD MEETING (JANUARY 6, 2015)

17. ADJOURNMENT

There being no further business, the meeting adjourned at 10:43 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Larry A. Dale', is written over the typed name.

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

December 2, 2014

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (December 7, 2014) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its December meeting on Tuesday, December 16, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñoz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñoz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, December 16, 2014, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled to be held on Tuesday, December 9, 2014, at 9:00 a.m., has been cancelled. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, January 13, 2015. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, December 3, 2014, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO