

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, FEBRUARY 3, 2015**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice Chairman
U. Henry Bowlin
Whitey Eckstein
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons
Stephen P. Smith
Mayor Jeffrey C. Triplett, City Liaison
Commissioner Brenda Carey
Brett Renton, Airport Counsel

ABSENT: Jennifer T. Dane, Secretary/Treasurer

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance/Administration
George Speake, Vice President of Operations/Maintenance
Don Poore, Chief Financial Officer
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAPD Chief
Marc Gilotti, SAPD
Joseph Goslin, SAPD
Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: Gus Beckstrom, SAPD
Jim Huckeba, Renaissance Strategy Group
Judith-Ann Jarrette, GEC
David W. Logan, TBI
Brady Lessard, CPH Engineers, Inc.
Frank Mazelin, Trinity Technology Group
Genean McKinnon, McKinnon & Associates
Jayme Palermo, Allegiant Air
Anthony Raimond, Sanford PD
Jack Reynolds, JRA, Inc.
Darren L. Scott, Sanford PD
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction
Amy Stuhl Holloway, Stuhl Engineering
Consultants
Craig Sucich, ATKINS

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JANUARY 6, 2015

Motion by Board Member Bowlin, seconded by Board Member Slattery, to approve the minutes of the regular meeting held on Tuesday, January 6, 2015. Vote taken, none opposed. Motion passed.

Chairman Ioppolo congratulated President Dale and Board Member Bowlin on their birthdays.

In commemoration of his upcoming retirement, President Dale presented Gus Beckstrom with his duty badge, gun, and airport credentials. As Reserve Officer at the Sanford Airport Police Department since 2008, Mr. Beckstrom served as Firearms Instructor and Criminal Law Advisor/Expert throughout his time with SAPD.

4. LIAISON REPORT

Seminole County

Commissioner Carey gave an update on the status of the land exchange and the drafting of an agreement between the County and the Authority for the exchange.

City of Sanford

Chairman Ioppolo noted that along with President Dale, he will brief the City Commission on the status of the Airport during their February 9, 2015 work session.

Mayor Triplett briefed the Board on engaging Littlejohn to redo the City's Comprehensive Plan, the Mardi Grass event on February 21, 2015, the start of the River Rats season and possible sponsorship opportunities, Alive After Five event on February 12, 2015, and the opening of the new extension of the Riverwalk.

Commissioner Carey noted the State of the County event will be held on February 19, 2015.

5. COMENTS FROM THE PUBLIC

None

6. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Thank you note from Make a Wish Foundation child
- B. Aerials - Distributed during Construction Update
- C. Construction Update
 - i. Extension of Runway 18/36 – BCA Status
 - ii. Runway 27R Localizer Replacement and MALSR with RAIL Replacement Project
 - iii. Southwest Apron Rehabilitation – Bid Package 1 and 2
 - iv. Passenger Boarding Bridges
- D. Screening Partnership Program (SPP) Update
- E. Quarterly Interim Financial Results of Fiscal Year 2014-2015, for Period Ending December 31, 2014
- F. Seminole County Request

Motion by Board Member Robertson, seconded by Board Member Eckstein, to approve granting Seminole County Sheriff Office a lease for \$1.00 a year to provide a simulation training facility, provided they allow joint use by Airport police/personnel, and contingent upon approval from the FAA and review by Counsel. Chairman Ioppolo asked for comments from the public. Mr. Frank Mazelin stated he has done similar training as part of the highway patrol, and noted this type of training is good since it helps an officer learn how to handle stress under fire. Vote taken, none opposed. Motion passed.
- G. Update on four-laning of SR 46

7. COUNSEL'S REPORT

Counsel noted there are no updates regarding the McDonnell Litigation, and briefed the Board on the following:

- A. Update on Potential Lease with Prospective Tenant and Termination of Lease with Current Tenant (item discussed during the January meeting)
- B. City of Sanford Mandatory Sunshine Law Training

8. TBI REPORT

On behalf of TBI President Larry Gouldthorpe, David Logan (TBI Aviation Service Director of Operations) reported on the following:

- A. Monthly Statistics for January 2015
 - i. Domestic traffic total
January 2015 – **167,000** passengers
 - ii. International traffic total
January 2015 – **7,011** passengers
- B. Allegiant – Three New Destinations - Austin, TX; Indianapolis, IN; and New Orleans, LA
- C. Busy Spring Break Season
- D. Scheduled Use of Passenger Boarding Bridges
- E. Repairs at Parking Garage
- F. Installation of 10 ft Dynamic Sign and New Pedestrian Way-finding Signs
- G. Installation of Emergency Generator to power Rental Car Center

9. CHAIRMAN'S REPORT

Chairman Ioppolo noted the Master Plan presentation will be done at the end of the meeting, the Marketing Plan presentation by TBI will be done in March, and that the Lake Mary Health Magazine did an article on the Airport.

10. CONSENT AGENDA

- A. Consider approval of Resolution No. 2015-01 providing for the reasonable restriction as to location of cameras or other recording instruments at open public meetings of the Sanford Airport Authority Board and its committees.
- B. Consider ratification of Addendum A to Lease No. 2014-02 with AIRCRAFT SERVICE INTERNATIONAL GROUP for Building No. 317, located at 1690 Hangar Road (Warehouse/Office).
- C. Consider ratification of Lease No. 2015-01 with JUSTIN BLINN for Building No. 529, located at 2990 Cameron Avenue (Residence).
- D. Consider ratification of Addendum I to Lease No. 2003-03 with GENESIS MFG AND ENGINEERING, INC. for Building No. 37, located at 3018 Navigator Avenue (Warehouse/Office).
- E. Consider approval of Addendum A to Lease No. 2014-03 with COTY A. SMITH for Building No. 298-S, located at 3107 Rudder Circle (Residential).
- F. Consider ratification of Addendum B to Lease No. 2013-01 with VERTICAL AVIATION TECHNOLOGIES, INC. for Building 424, located at 1600 Hangar Road (Warehouse/Office).

Motion by Board Member Simmons, seconded by Board Member Bowlin, to approve Consent Agenda Items A through F. Vote taken, none opposed. Motion passed.

11. DISCUSSION AGENDA

- A. Consider approval to amend the SAA FY 2014-2015 Budget by allocating an additional \$48,000.00 for Line Item 2300-40-000 [Airport Marketing: Executive] for the purpose of funding website development/maintenance in order to market areas not targeted by TBI's marketing plan; and to consider approval of submission of said amendment to the Sanford City Commission for approval.

Following discussion, motion by Board Member Simmons, seconded by Board Member Bowlin, to amend the SAA FY 2014-2015 Budget by allocating an additional \$48,000.00 for Line Item 2300-40-000 [Airport Marketing: Executive] (for the purpose of funding website development/maintenance in order to market areas not targeted by TBI's marketing plan); and authorizing the submission of this amendment to the Sanford City Commission for approval. Being there were no comments from the public, vote taken, Board Member Slattery opposed. Motion passed with seven votes.

- B. Consider approval of Joint Participation Agreement and Resolution Number 2015-02, for 50% funding for the Design of a 600-space Surface Parking Lot

located on the East side of Red Cleveland Blvd., Southeast of the Air Traffic Control Tower, pending execution of agreement with TBI for reimbursement of half of the cost of the project.

Following discussion, motion by Board Member Miller, seconded by Board Member Simmons, to approve Joint Participation Agreement and Resolution Number 2015-02, for 50% funding for the Design of a 600-space Surface Parking Lot located on the East side of Red Cleveland Blvd., Southeast of the Air Traffic Control Tower (SAA funding pending execution of agreement with TBI for reimbursement of half of the cost of the project). Being there were no comments from the public, vote taken, none opposed. Motion passed

- C. Consider approval of Joint Participation Agreement and Resolution Number 2015-03, for 50% funding for the Design for Expansion of Terminal B (Domestic).

Following discussion, motion by Board Member Slattery, seconded by Board Member Robertson, to approve Joint Participation Agreement and Resolution Number 2015-03, for 50% funding for the Design for Expansion of Terminal B (Domestic). Being there were no comments from the public, vote taken, none opposed. Motion passed

12. COMMENTS FROM THE PUBLIC

Kevin Spolski noted David Eckstein is volunteering his time to teach baseball at Seminole High School, and commended the MVP for his efforts in giving back to community.

13. MASTER PLAN PRESENTATION

Staff showed a presentation and briefed the Board on the Airport's Master Plan.

14. COMMENTS FROM PUBLIC

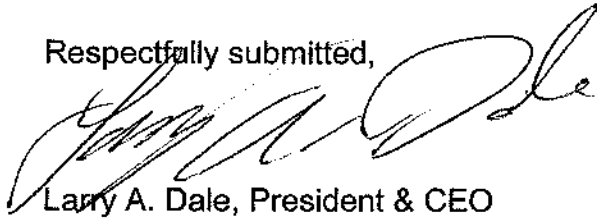
Ms. Amy Stuhl Holloway, with Stuhl Engineering Consultants, introduced herself and asked if the Master Plan was available on the Airport's website. Chairman Ioppolo confirmed it is, and referred her to talk to Ms. Crews if she needed a copy.

15. REMINDER OF NEXT BOARD MEETING BOARD MEETING (MARCH 3, 2015)

16. ADJOURNMENT

There being no further business, the meeting adjourned at 10:49 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale". The signature is written in a cursive, flowing style with a large initial "L".

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

January 13, 2015

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (January 18, 2015) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its February meeting on Tuesday, February 3, 2015, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, February 3, 2015, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, February 10, 2015, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, April 14, 2015. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, February 4, 2015, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO