

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, MARCH 3, 2015**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice Chairman
Jennifer T. Dane, Secretary/Treasurer
U. Henry Bowlin
Whitey Eckstein
William R. Miller
Clyde H. Robertson, Jr.
Stephen P. Smith
Commissioner Brenda Carey
Brett Renton, Airport Counsel

ABSENT: Clayton D. Simmons
Mayor Jeffrey C. Triplett, City Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Don Poore, Chief Financial Officer
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAPD Chief
Phyllis Gibson, Human Resources Manager

OTHERS PRESENT: Richard Anderson
David Axel
William Blend, Moore Stephens Lovelace CPAs & Advisors
Andrew Bolin, ATKINS
David Dague
Don Epps
Larry Gouldthorpe, Airports Worldwide
Michelle Hubbard
Rhonda Jorn, Airports Worldwide
Joel Knopp, Moore Stephens Lovelace CPAs & Advisors
Dan LaMorte, Turner Construction Co.
Geoff Lane, Starport
William McGrew, ATKINS
Jeremiah Owens, CPH Engineers, Inc.
Jim Robison
Tim Shea, AVCON
Kevin J. Spolski, Spolski Construction
Amy Stuhl Holloway, Stuhl Engineering Consultants

Bob Turk, City of Sanford
Abby Wilson, Conestoga-Rovers & Associates

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:37 a.m., followed by the Pledge of Allegiance.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 3, 2015

Motion by Board Member Bowlin, seconded by Board Member Smith, to approve the minutes of the regular meeting held on Tuesday, February 3, 2015. Vote taken, none opposed. Motion passed.

President Dale offered his condolences to Chairman Ioppolo whose grandmother passed away, and Diane Crews whose mother passed away the day before the meeting. Chairman Ioppolo offered condolences to Ms. Crews on behalf of the Board.

Chairman Ioppolo welcomed Richard Anderson; and President Dale welcomed Jim Robinson and Don Epps. Mr. Robinson thanked the Authority for their sponsorship of the Centennial Book, and for their support of Seminole County.

4. LIAISON REPORT

Seminole County

Commissioner Carey gave an update on the SR 46 four-laning; and the status of the land exchange and agreement between the County and the Authority for the exchange.

Chairman Ioppolo thanked Commissioner Carey for her leadership regarding airport incentives. Commissioner Carey stated she would like for President Dale and Larry Gouldthorpe to make a presentation on the Airline Incentive Program to the County Commission. The meeting was tentatively set for April 28, 2015.

City of Sanford

None

5. COMENTS FROM THE PUBLIC

None

6. PRESIDENT'S REPORT

President Dale reported on the following:

A. Construction Update

- i. Southwest Apron Rehabilitation – Bid Package 1 and 2
- ii. Passenger Boarding Bridges – Bid Package 1 and 2
- iii. Runway 27R Localizer Replacement and MALSR with RAIL Replacement Project

B. Screening Partnership Program (SPP) Update

C. Orlando Sentinel Article – *“OIA’s Potential Dismissal of TSA Raises Questions”*
02/16/15

D. Quarterly Interim Financial Results of Fiscal Year 2014-2015, for Period Ending
January 31, 2015

E. Request from Sanford Airport Memorial Committee (SAMC) For Approval of
Naval Enlisted Bombardier/Navigator Association (NEBNA) Display Case
Motion by Board Member Eckstein, seconded by Board Member Smith, to
approve the placement of the Naval Enlisted Bombardier/Navigator Association
(NEBNA) Display Case and its contents. There being no comments from the
public, vote was taken. None opposed. Motion passed.

F. Part 139 Triennial Drill – “Aviation Devastation 2015”

G. Aviation Security Contingency Plan Tabletop Exercise

H. Repair of Breaker in Electrical Room

Motion by Board Member Smith, seconded by Board Member Eckstein, to
approve the repair of the damaged breaker in the amount of \$12,500.00, in
addition of \$500.00 for installation, to be funded from the capital budget. There
being no comments from the public, vote was taken. None opposed. Motion
passed.

I. Request by Allegiant for Interior Buildout at Hangar 146

J. President Dale's Retirement

President Dale announced his retirement and read a letter to the Board, in which he stated his retirement date will be effective September 30, 2015. He thanked the Chairman for his praise and support and also thanked the Board.

Chairman Ioppolo stated that he had dinner with President Dale and asked him to reconsider his decision and noted President Dale's accomplishments. When President Dale started working in June 2001, the asset valuation of the Airport was \$66.2 million; in 2014 it is almost at \$195 million, an increase of more than a 300% in 14 years. Passenger count went from 1.2 million to 2.2 million. The Airport went from six (6) domestic destinations and one (1) scheduled international destinations, to fifty-nine (59) domestic destinations and seventeen (17) international. He was the FDOT Aviation Professional of the year in 2010, and has acquired more than \$20 million in land acquisition. SFB was the first airport in the country to have a master plan adopted into the City and the County Comprehensive Plan. On behalf of the Board, Chairman Ioppolo thanked President Dale for his service and the opportunity to have his continued counsel until his retirement.

Discussion regarding President Dale's replacement and the effect of his retirement will be included in the Discussion Agenda for the April meeting. Counsel is to lay out a framework of how this discussion needs to be made, and work in conjunction with President Dale and staff on a comprehensive job description.

Board Member Eckstein believes it is in the best interest of the Airport for Diane Crews to serve as the next President & CEO. Motion by Board Member Eckstein, seconded by Board Member Smith, for Diane Crews to replace President Dale as President & CEO of the Authority upon his retirement.

Following discussion, Chairman Ioppolo asked for comments from the public. Kevin Spolski stated that even though he agrees with Board Member Eckstein that Ms. Crews would be an excellent representative (as President & CEO), he believes it would be a disservice to her if she is appointed with such short notice. Vote was then taken as follows:

Board Member Bowlin – Nay

Board Member Dane – Nay

Board Member Eckstein – Yea

Board Member Ioppolo – Nay

Board Member Miller – Nay

Board Member Robertson – Yea

Board Member Slattery – Nay

Board Member Smith – Yea

(**ABSENT** - Board Member Simmons)

Motion did not pass due to objection by the majority.

Chairman Ioppolo asked to include in the April agenda the discussion of procedures and selection process for the new Airport President & CEO. Once again he thanked President Dale for his 14 years of service, and to Ms. Crews he asked not to take this action as anything other than the Board wanting to make sure that the process is clear, and ultimately whoever fills that role will have the utmost support and confidence from the Board and the Community. He further noted that to President Dale's credit he has cultivated (trained) people on his staff that would be in a position to continue to operate the Airport in his absence.

7. AUDIT PRESENTATION – Moore Stephens Lovelace CPAs & Advisors

Moore Stephens Lovelace CPAs & Advisors presented the Audit FY 2013-2014. Following discussion, motion by Board Member Dane, seconded by Board Member Bowlin, to accept the Audit FY 2013-14, for presentation to the City Commission. There being no comments from the public, vote was taken. None opposed. Motion passed.

8. MARKETING PRESENTATION: Larry Gouldthorpe (Airports Worldwide) & Dave Dague (Intervistas)

Airports Worldwide President Larry Gouldthorpe introduced the new marketing director, Rhonda Jom, and with Dave Dague presented the Marketing Plan.

9. COUNSEL'S REPORT

Counsel requested a motion to approve a Quit Claim Deed to Masai Holdings, LLC. Motion by Board Member Robertson, seconded Board Member Miller, to approve a Quit Claim Deed to Masai Holdings, LLC, tax parcel #08-20-31-300-0380-0000 and #08-20-31-300-038A-0000. There being no comments from the public, vote was taken. None opposed. Motion passed.

For any Board member that did not attend the mandatory Ethics and Sunshine Law Training, Counsel noted that the Statute requires it be completed by December 2015.

Board members that missed the training can contact Counsel for a list of training locations.

10. AIRPORTS WORLDWIDE REPORT

[Discussed out of order at the start of the Marketing Presentation] Mr. Gouldthorpe reported on the following:

A. Monthly Statistics for February 2015

- i. Domestic traffic total
February 2015 – **162** passengers
- ii. International traffic total
February 2015 – **6,020** passengers
- iii. Domestic traffic total
February 2015 – **161,294** passengers
- iv. Year-to-date traffic
2015 – **334,539** passengers
- v. Percentage
Domestic traffic is up 7% compared to February 2014. Year-to-date traffic is up 7% compared to 2014.

B. Rental Car Meeting

C. Update on Starbucks Concession

D. Allegiant Operations and New Destinations

E. Orange Air Non-Stop Service to Cancun

11. CHAIRMAN'S REPORT

None

12. CONSENT AGENDA

- A. Consider approval of Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (ICAR).

- B. Consider ratification of Addendum D to Lease No. 2011-07 with WILLIAM & DEBRA JEFFORDS for Building No. 298-N, located at 3105 Rudder Circle (Residence).
- C. Consider approval of Addendum A to Lease No. 2014-06 with RAC SOLUTIONS, INC. for Building No. 262, located at 2751 Flightline Avenue (Warehouse/Office).
- D. Consider ratification of Addendum D to Lease No. 2011-08 with REAL DEAL STEEL, LLC for Building No. 410, located at 1220 30TH Street (Warehouse/Office).
- E. Consider ratification of Lease No. 2015-03 with STEPHEN THERRE for 8.175 acres of land, located on the East side of Beardall Avenue (Grazing Land).

Motion by Board Member Robertson, seconded by Board Member Bowlin, to approve Consent Agenda Items A through E. Vote taken, none opposed. Motion passed.

13. DISCUSSION AGENDA

- A. Consider approval of 50% funding for Design of Expansion of Terminal B (Domestic), contingent upon negotiation and execution of an agreement with Airports Worldwide for reimbursement in 2016.

Following discussion, motion by Board Member Smith seconded by Board Member Bowlin, to approve 50% funding match to the FDOT 50% grant for Design of Terminal B Expansion project, contingent upon negotiation and execution of an agreement with Airports Worldwide for reimbursement of the 50% match in 2016; approve execution of an agreement with Airports Worldwide for reimbursement of the 50% match for the FDOT 50% grant for Design of Terminal B Expansion project, contingent upon review and approval of SAA Counsel; and approve borrowing the 50% funding match from the existing line of credit with CNL Bank that was established in July 2012 for the ADESA land acquisition. Vote taken, Board Member Robinson opposed. Motion passed with seven votes.

- B. Consider request for Ground Lease from Airline Training & Leasing USA Corp (Global One Flight Training Group, LLC) to expand Building 145.

Following discussion, motion by Board Member Smith seconded by Board Member Bowlin, to approve a ground lease with Airline Training & Leasing USA Corp for the purpose of expanding Building 145 to accommodate four (4) full-motion simulators, subject to final negotiation of the lease; and approve the demolition of Building 318 in order to facilitate the expansion. Vote taken, none opposed. Motion passed.

14. COMMENTS FROM THE PUBLIC

In regards to Building 146, Kevin Spolski noted the structural integrity of the building needs to be evaluated.

15. OTHER BUSINESS

President Dale noted David Axel, the person working on the Airport's new website, attended the meeting but left already.

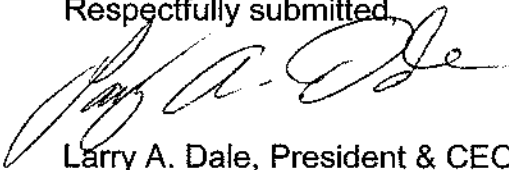
Chairman Ioppolo stated he had asked Ms. Crews to work with him on refining the charge of the Economic Development Advisory Committee (EDAC). He outlined the following for Board Member Miller's (Chairman of EDAC) consideration: the purpose of EDAC is to develop a comprehensive and coordinated vision, and corresponding strategic plan; and to maximize commercial development of the Airport's non-aviation properties, including analysis and identification of appropriate uses, opportunities, and constraints, for the ultimate approval of the Authority's Board and implementation by staff. Chairman Ioppolo gave Board Member Miller a copy of the outline for his review and recommendations at a later time.

16. REMINDER OF NEXT BOARD MEETING BOARD MEETING (APRIL 7, 2015)

17. ADJOURNMENT

There being no further business, the meeting adjourned at 11:38 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

February 18, 2015

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (February 22, 2015) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its March meeting on Tuesday, March 3, 2015, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Immediately following the regular Sanford Airport Authority March meeting, the SAA Economic Development Advisory Committee will meet at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

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SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, March 10, 2015, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, April 14, 2015. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, March 4, 2015, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO