

**MINUTES OF THE SPECIAL MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, MARCH 24, 2015**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice-Chairman
Jennifer T. Dane, Secretary/Treasurer
U. Henry Bowlin
Whitey Eckstein
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons
Stephen P. Smith
Mayor Jeffrey C. Triplett, City Liaison
Kenneth W. Wright, Airport Counsel
Brett Renton, Airport Counsel

ABSENT: None

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Scott Cole, Assistant Director of Maintenance
Jerry Crocker, IT Manager
Phyllis Gibson, Human Resources Manager
Don Poore, Chief Financial Officer

OTHERS PRESENT: Hank Coates, Aerosim
Martin Comas, Orlando Sentinel
Larry D. Gouldthorpe, Airports Worldwide
Brady Lessard, CPH Engineers, Inc.
Kevin J. Spolski, Spolski Construction
Bob Turk, City of Sanford
Karla Ray, WFTV Orlando

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 1:01 p.m., followed by the Pledge of Allegiance.

2. ADVERTISEMENT OF SPECIAL MEETING

Copies attached.

3. COMMENTS FROM THE PUBLIC

None

4. DISCUSSION AGENDA

- A. 1. Consider approval of Lease No. 2015-07 with NATIONAL AIR CARGO GROUP, INC. for Building 552, located at 600 Control Tower Road; and
2. User Agreement with NATIONAL AIR CARGO GROUP, INC. d/b/a NATIONAL AIRLINES for one parking space on the east side of the International Ramp.

Following discussion, motion by Board Member Robertson, seconded by Board Member Smith, to approve Lease No. 2015-07 with National Air Cargo Group, Inc. including a waiver of the Personal Guaranty, contingent upon receipt of all executed documents and deposits; and User Agreement with Nation Air Cargo Group, Inc. d/b/a National Airlines for one parking space on the east side of the International Ramp, contingent upon receipt of signed agreement. Vote taken, none opposed. Motion passed.

B. Discussion of selection process for new Airport President & CEO

Chairman loppolo thanked everyone for attending and clarified that Discussion Agenda Item B was the main reason for calling the special meeting. As discussed during the regular March meeting, after 14 years as President & CEO of the Authority, President Dale has announced his retirement, effective at the expiration of his contract on September 30, 2015. Since the Sunshine Law prohibits a member to have a conversation with the other Board members unless it is in a public forum, he contacted four of the five County commissioners, Mayor Triplett, the Sanford City Council (including the City Manager), Congressman Mica, other airport directors, as well as community leaders, to seek guidance and get an idea of what their perception of an effective selection process will be for the Airport. Chairman loppolo further stated he wants to make sure the process is open and transparent.

Chairman loppolo stated that he would like to appoint a five member community group that would be charged with the evaluation and recommendation of candidates to the Board. The Board will make the ultimate decision in who it wants to hire. The Selection Committee will rank the top three finalists for recommendation to the Board; in turn the Board will have the opportunity to interview the candidates, re-rank them if needed, and make a final decision. Chairman loppolo proposed the Committee be comprised of:

Bob Hattaway – Served on SAA Board and GOAA

Norton Bonaparte – City Manager of the City of Sanford

Nancy Alley – Retired Judge

Sandy Chase – Senior Vice President C.B. Ellis Brokerage – Real Estate

Larry Gouldthorpe – President of Airports Worldwide

Chairman Ioppolo noted the Committee has the opportunity to evaluate two very qualified internal candidates - Diane Crews and George Speake.

Chairman Ioppolo stated that he and President Dale will work together on a job description, as the current job description is rather unique to President Dale (considering President Dale has worn so many hats and done more than the Authority would be able to replace). Chairman Ioppolo, President Dale, and Counsel will bring back a job description for approval at the April Board meeting. Once approved, the job description with the qualifications will be sent to the Committee to be utilized as the blueprint for the selection process.

Discussion ensued regarding the budget for the search, the appointment of a Committee Chair, the timeframe for completion of the search; and any statutory requirements for the search process. Chairman Ioppolo explained that he will ask the Committee to come back to the Board with a recommendation on how they plan to conduct the search and for any necessary funding if and to the extent that the Committee chooses to retain a search firm or other resource; and that he plans to appoint Bob Hattaway as the Committee Chair. Counsel Brett Renton reported that there are no requirements in the SAA's Enabling Legislation or the Florida Statutes regarding the selection process, and that the Committee would be subject to the Sunshine Laws.

Counsel Kenneth Wright suggested that a motion be made to establish the Selection Committee. Board Member Miller made the motion (as suggested by Counsel), seconded by Board Member Simmons. Chairman Ioppolo restated (and Board Member Miller affirmed) the motion to implement an open process as he previously outlined, with a four-month timetable and a zero cap or flooring for the budget; and to include establishment of the Selection Committee as recommended by Counsel and the names of the Committee members as proposed by the Chairman. There being no comments from the public, vote was taken. None opposed. Motion passed.

5. OTHER BUSINESS

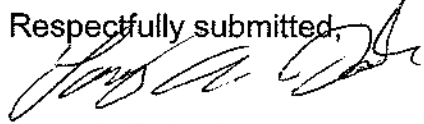
President Dale reminded the Board of the Seminole County Sports Complex groundbreaking ceremony following the April Board meeting, at 10:30 a.m.

6. REMINDER OF NEXT BOARD MEETING (APRIL 7, 2015)

7. ADJOURNMENT

There being no further business, the meeting adjourned at 1:27 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale", written over the text "Respectfully submitted,".

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

March 16, 2015

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (March 22, 2015) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct a special called meeting on Tuesday, March 24, 2015, at 1:00 p.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

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Larry A. Dale
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