

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, JUNE 2, 2015**

PRESENT: Frank S. Ioppolo, Jr., Chairman
Tim M. Slattery, Vice Chairman
Jennifer T. Dane, Secretary/Treasurer
U. Henry Bowlin
Tom Green
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons
Commissioner Brenda Carey
Brett Renton, Airport Counsel

ABSENT: Stephen P. Smith
Mayor Jeffrey C. Triplett, City Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Finance & Administration
George Speake, Vice President of Operations & Maintenance
Don Poore, Chief Financial Officer
Tommy Barnes, ARFF Chief
Scott Cole, Director of Maintenance
Jerry Crocker, IT Manager
Thomas R. Fuehrer, SAPD Chief
Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: John Baer, CPH Engineers, Inc.
David Gierach, CPH Engineers, Inc.
Larry Gouldthorpe, Airports Worldwide
Shannon Gravitte, Mears
David Henderson, InterDyn BMI
Jim Huckeba
Geoff Lane, Starport
Brady Lessard, CPH Engineers, Inc.
William McGrew, ATKINS
Jeremiah Owens, CPH Engineers, Inc.
Jack & Kay Reynolds, JRA, Inc.
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction
Amy Stuhl Holloway, Stuhl Engineering Consultants
Craig Sucich
Bob Turk, City of Sanford

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

The meeting was called to order at 8:30 a.m., followed by the Pledge of Allegiance.

Chairman Ioppolo welcomed Tom Green to the Board and congratulated Board Member Slattery on his upcoming birthday. After welcoming guests, he congratulated President Dale on being recognized with the National Distinguished Eagle Scout Award.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON MAY 5, 2015

Motion by Board Member Bowlin, seconded by Board Member Robertson, to approve the minutes of the regular meeting held on Tuesday, May 5, 2015. Vote taken, none opposed. Motion passed.

4. LIAISON REPORT

Seminole County

Commissioner Carey reported on damage resulting from a rain/hail storm that passed the previous day.

City of Sanford

None

5. COMMENTS FROM THE PUBLIC

None

6. PRESIDENT'S REPORT

President Dale reported on the following:

A. Construction Update

- i. Southwest Apron Rehabilitation – Bid Package 1, 2, and 3
- ii. Passenger Boarding Bridges – Bid Package 1 and 2

- iii. Overflow Surface Parking Lot "F"
- B. FY 2015/2016 Budget Update
- C. Incentive-Retention Program Status
- D. Monthly Interim Financial Results of Fiscal Year 2014-2015, for Period Ending April 30, 2015
- E. Sanford Area Retired Navel Officers Association (SARNOA) Donation to the Memorial Committee
- F. Outreach
 - i. FDOT SR 46 Workshop
 - ii. Kids Fly Free – Starport FBO
 - iii. Make-A-Wish Flights
- G. News article
 - i. Seminole Magazine – May/June 2015. Ad (Page 1); article "Orlando Sanford International Airport: Another Record Year Ahead" (Page 5)
- H. CFC Project Planning 2016-2018
- I. SR 46 4-laning Project
- J. 2015 Florida Airports Council (FAC) Conference – July 26-29, 2015
- K. Aerials
- L. Prospective Project for Tenants
Regarding constructing an addition to an existing building, it was the consensus of the Board to authorize President Dale to move forward (continue discussions with the tenant), pending the tenant's financial strength/credit worthiness.

7. COUNSEL'S REPORT

Counsel briefed the Board on the McDonnell case.

8. AIRPORTS WORLDWIDE REPORT

Airports Worldwide President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for May 2015

i. UK traffic total

May 2015 – **24,045** passengers

ii. International traffic total

May 2015 – **32,014** passengers

iii. Domestic traffic total

May 2015 – **177,354** passengers

iv. Total traffic

May 2015 – **212,026** passengers

v. Year-to-date traffic

2015 – **1,005,389** passengers

vi. Percentage

International traffic is up 1% compared to 2014. Domestic traffic is up 14% compared to 2014. Total traffic is up 13% compared to 2014. Year-to-date traffic is up 11% compared to 2014.

B. Allegiant – 10 Year Anniversary at SFB Celebration

C. Screening Area Space Utilization Agreement with Avcon

D. Starbucks Update

E. Way-finding Signs Improvements

F. Tourism and Marketing Conferences

G. Parking Garage Utilization

H. SSP America Food/Beverage Updates

9. CHAIRMAN'S REPORT

Chairman Ioppolo briefed the Board on the following:

A. Search Committee Update

Chairman Ioppolo briefed the Board on the Search Committee and the selection process. Following discussion, it was the consensus of the Board to narrow the list to four (4) candidates, and for each candidate to do individual interviews with each Board member.

[Discussed out of order after Allegiant's Anniversary Celebration] Discussion ensued regarding scheduling a special Board meeting to discuss the short-list of candidates or nominate candidates not included on the list. It was the consensus of the Board to add to the August regular meeting a discussion agenda item for nomination of candidates (not included on the short-list), to have interviews on August 9-10, 2015, and to hold the special meeting on August 11, 2015 to discuss the hiring of the new President/CEO. Counsel clarified that legally there have not been any restrictions imposed by the Board on its members that restrain them from nominating anybody by the end of the process.

B. Allegiant's Anniversary Celebration

10. CONSENT AGENDA

- A. Consider approval of Amendment to the Interlocal Agreement for Creation of the Metropolitan Planning Organization.
- B. Consider ratification of Addendum B to Lease No. 2012-20 with AIRLINE TRAINING & LEASING USA, CORP. for Building No. 145, located at 1642 Hangar Road (Warehouse/Office).
- C. Consider approval of Addendum E to Lease No. 2010-20 with AVOCET CAPITAL, LLC for Building No. 142-W, located at 1143 30th Street (Warehouse/Office).
- D. Consider approval of Addendum to Lease No. 2014-17 with HEATHER A. WING for Building No. 300-N, located at 3104 Rudder Circle (Residence).
- E. Consider approval of Supplemental Joint Participation Agreement and Resolution Number 2015-07, for 50% funding for the Construction of a 600-space Surface Parking Lot located on the East side of Red Cleveland Blvd., Southeast of the Air Traffic Control Tower.

Motion by Board Member Robertson, seconded by Board Member Bowlin, to approve Consent Agenda Items A through E. Vote was taken, none opposed. Motion passed.

11. DISCUSSION AGENDA

- A. Consider authorization to purchase Microsoft Dynamics NAV accounting software and associated hardware.

Motion by Board Member Robertson, seconded by Board Member Slattery, to approve Discussion Agenda Item A, authorizing the purchase of the Microsoft NAV Accounting Software from BMI/Interdyne, and associated hardware, using the LGIP sinking fund, at a total cost not to exceed \$100,000.00. Following discussion, vote was taken, none opposed. Motion passed.

- B. Consider authorization to purchase 2008 Ford F750 4x2 rear mount bucket truck.

Motion by Board Member Dane, seconded by Board Member Bowlin, to approve Discussion Agenda Item B, authorizing the purchase of a 2008 Ford F750 4x2 rear mount bucket truck from Ring Power Utility Equipment, at a cost of \$50,000.00. Vote was taken, none opposed. Motion passed.

- C. ADD ON – Consider approval of official bid tabulation and authorization to award contract for the Southwest Apron Rehabilitation – BP 3 (Bid Package No. 3), subject to availability of FAA AIP grant funding.

Following discussion, motion by Board Member Bowlin, seconded by Board Member Simmons, to approve Discussion Agenda Add On Item C, approving the official bid tabulation and to award the contract for the Southwest Apron Rehabilitation – BP 3 to the lowest responsive bidder, GLF Construction Corporation, as the lowest responsive bidder, in the amount of \$8,960,532.50, subject to receiving the grant from the FAA and FDOT. Being there were no comments from the public, vote was taken, none opposed. Motion passed.

Motion by Board Member Simmons, seconded by Board Member Bowlin, to approve Task Order with ATKINS for the Southwest Apron Rehabilitation – BP 3, in the amount of \$342,224.10. Being there were no comments from the public, vote was taken, none opposed. Motion passed.

12. COMMENTS FROM THE PUBLIC

None

13. OTHER BUSINESS

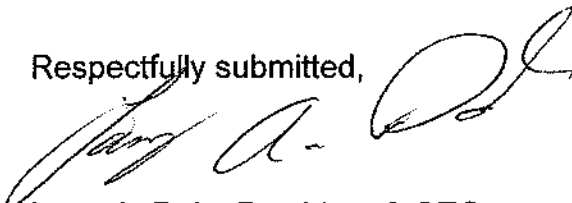
Board Member Miller noted the passenger vehicle parking lot is closed. President Dale explained that it is closed for improvements; milling is being added.

Board Member Simmons noted Board Member Green has to be sworn in. President Dale proceeded to swear in Board Member Green to uphold the duties of the Board.

14. REMINDER OF NEXT BOARD MEETING (JULY 7 , 2015)
15. REMINDER OF BUDGET WORK SESSION (JUNE 16, 2015 – 1:00 P.M.)
16. REMINDER OF EDAC MEETING (JUNE 16, 2015 – IMMEDIATELY AFTER BUDGET WORK SESSION)
17. ADJOURNMENT

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry A. Dale", written in a cursive style.

Larry A. Dale, President & CEO
/dmo



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

May 13, 2015

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (May 17, 2015) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its June meeting on Tuesday, June 2, 2015, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

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SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, June 9, 2015, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

USER GROUP

The Airport User Group meeting is held quarterly. The next scheduled meeting will be held on Tuesday, July 14, 2015. Information may be obtained by contacting the Vice President of Operations during regular business hours at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled to be held on Wednesday, June 3, 2015, at 10:00 a.m., has been cancelled. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO