

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, MARCH 1, 2011**

PRESENT: G. Geoffrey Longstaff, Chairman
Tim Donihi, Vice-Chairman
Stephen P. Smith, Secretary/Treasurer
Tom Ball
U. Henry Bowlin
David L. Cattell – *arrived at 8:51 a.m.*
Whitey Eckstein
William T. Litton
Brindley B. Pieters
Brett R. Renton, Airport Counsel

ABSENT: Commissioner Patty Mahany, City Liaison
Commissioner Dick Van Der Weide, County Liaison

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Diana M. Muñiz-Olson, Executive Secretary

OTHERS PRESENT: Krysty Carr, S.E. Ramp Development
Tracy Forrest, Winter Park Construction
Thomas R. Fuehrer, SAA Police
Larry Gouldthorpe, TBI
Geoff Lane, Starport
Brady Lessard, CPH Engineers, Inc.
Genean H. McKinnon, McKinnon & Associates
Al Nygren, O.R. Colan Associates
Jack Reynolds, JRA, Inc.
Tim Shea, AVCON
Sandeep Singh, AVCON

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:32 a.m.

Chairman Longstaff stated he would like to request that the Pledge of Allegiance be part of the Board meetings from now on. It was the consensus of the Board to say the Pledge of Allegiance at the beginning of the Board meetings.

2. INTRODUCTION OF GUESTS

Chairman Longstaff welcomed everybody in attendance.

3. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

4. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 1, 2011; AND MINUTES FROM THE SPECIAL MEETING HELD ON FEBRUARY 14, 2011

Motion by Board Member Bowlin, seconded by Secretary/Treasurer Smith, to approve the minutes of the regular meeting held on Tuesday, February 1, 2011; and minutes from the special meeting held on Monday, February 14, 2011. Motion passed.

Board Member Eckstein requested permission to address the Board in regards to the story by George Spencer discussing President Dale's salary. He complimented Chairman Longstaff on the letter he e-mailed to Mr. Spencer on behalf of the Board. He is glad Board Member Longstaff is the Board's chairman and commended him on his job. He also commented President Dale is very deserving of his salary, and noted that if the Board hired all the people that do his job, the Authority would be in debt. President Dale commended Chairman Longstaff on "taking ownership" of the issue and noted Channel Nine went around all over town trying to get comments from people.

5. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Aerials – President Dale distributed the aerials.
- B. Extension of Runway 9L-27R – The design of Runway 9L-27R is progressing well, with 60% plans submitted to the FAA. The \$1.2 million grant for the design was received on March 2010. The design was awarded in June 2010 to CPH Engineers, Inc. (subcontracted in part to Wilbur Smith Associates and AVCON). Grant for \$7.9 million for land acquisition, in addition to \$208,000.00 from the State, is not enough. President Dale showed the Delphini parcel on the map. There is a retention pond in the Delphini parcel. The pond is not in the Obstacle Free Area that causes problems; however, the FAA wants the Authority to purchase the entire Delphini parcel as the pond cannot be relocated. Originally the Authority was buying two buildings on the property, now it has to reappraise and resurvey the entire parcel. President Dale stated the Authority should have

possession of the parcel by beginning of the summer (be it by regular purchase or through eminent domain). He noted that the Airports District Office (ADO) will be funding more land acquisition, and he believes it will be several million.

Secretary/Treasurer Smith questioned if the Authority could utilize the buildings or is it required to demolish them. President Dale stated the FAA usually requires the buildings be demolished (for noise purchases). George Speake stated the four buildings on the southern section have to be demolished because of their location. Chairman Longstaff questioned if some of the buildings could be relocated within the park. President Dale stated he would look into it. However, the retention pond will be filled and would have to be reengineered. It might be more economical to tear the buildings down since the FAA pays for the demolition. President Dale is not sure if the Authority will be allowed to keep the other buildings. Secretary/Treasurer Smith suggested developing that park if possible. President Dale reiterated he would look into it.

Board Member Pieters questioned if the Authority will be getting a portion of the property in the northeast corner. President Dale showed the auto auction parcel on the map and stated the Authority will have to buy their car wash and relocate it; the FAA will not pay for the entire lot. This parcel is being bought for the extension of the runway and the ILS, not for noise compatibility since it is already compatible. The Authority is in the process of doing an overlay of where the Authority's properties are as requested by Board Member Cattell on a previous meeting.

Board Member Pieters questioned how much room would be needed for a parallel runway. President Dale showed on the map the parallel runway; however, the runway is funded as a General Aviation/Corporate runway. He clarified the FAA would not fund a parallel runway as a primary commercial runway since the Airport does not have the forecasted capacity need for an 11,000 ft parallel runway.

Board Member Bowlin questioned if the grant increases when a property has to be acquired by eminent domain. President Dale stated the FAA will not allow the Authority to appraise a property with that (eminent domain) in mind. They will pay for it, but the grant is always low because in Florida, the Authority has to pay the property owner all their attorney costs, consultant costs, moving costs, relocation costs, and property replacement costs. It is 25-30% more expensive to go into eminent domain.

One of the big expenses (for this project) is the relocation of the ILS. The geotech borings for the retention pond have been completed, and the utilities have been coordinated.

- C. Large Commercial Aviation Hangar – The hangar is complete. Certificate of Occupancy was received on February 3, 2011. President Dale commended Kevin Spolski on his job.
- D. Airport Law Enforcement Training Range – The range is complete. The diminimous exemption letter from St. Johns River Water Management District was received. President Dale stated he has met with Sergeant Fuehrer to set up the range. There are two State laws that protect the Authority in regards to the shooting range: 1) from an environmental stand point, best practices, we use steel shot so agencies cannot come after us; and 2) there cannot be any noise complaints with “teeth.”
- E. Pole Barn – Electrical is complete, and the fire system has been installed.
- F. Attorneys’ Fees – Distribution and discussion of attorneys’ fees. Counsel is working with the Authority to keep costs down.
- G. TSA Opt-Out – President Dale discussed a letter Congressman Mica sent to the Board regarding the status of Congress on TSA Opt-Out issue. Senator Blunt submitted Amendment No. 5 to FAA Reauthorization Bill 223. The bill, which passed in the Senate and is pending approval in the House, states the TSA Administrator shall approve eligible applications submitted prior to February 3, 2011, unless there is a valid reason for not accepting them. Board Member Pieters questioned the reason for TSA’s reversal of opinion. President Dale stated Mr. Pistole said he did this because he reviewed the TSA policies and did not see any advantage to the SPP program. Congress, in turn, said that it was not a policy, but a federal legislative law passed by Congress. Secretary/Treasurer Smith questioned if President Dale believes the bill will be signed. President Dale believes the bill is veto-proof; it passed unanimously in the Senate.

Chairman Longstaff asked the Board when they would like to meet to discuss the presentations made by the security companies. It was the consensus of the Board to have a specially called Board meeting on Monday, March 21, 2011 at 3:00 p.m.

- H. FAC Legislative Conference – Staff and interested Board members met with various legislators during the conference. It was a very successful session.
- I. Inline baggage screening system – The Authority has been working to get a grant from TSA for the inline system. This system allows the baggage to stay in the inline system and go through the scanning machines. Inquiries were made regarding the maintenance of the system. George Speake contacted Ft. Myers (Southwest Florida International Airport) and their annual contract for preventive maintenance is \$2.4 million. President Dale stated he had contacted Tampa International Airport, and their power bill is \$1 million annually with 50 people

dedicated to maintaining the system. CPH Engineers, Inc. estimated it would cost the Authority \$1.2 million to do preventive maintenance on the system. President Dale would like to put the project on hold considering there is no funding for it at this time.

Secretary/Treasurer Smith questioned if it was going to hurt the Airport to keep the current system. Larry Gouldthorpe stated there is a high degree of reliability with the current system, and TBI believes simpler is better; it will be easier to fix and less expensive to maintain. The current system is in good condition. Some capital has been set aside and the system is covered in the future; however, the capital will not be enough to cover a sophisticated system. Secretary/Treasurer Smith question how much money will it take over the next 5 years to maintain/replace the current system. Mr. Gouldthorpe stated it would take approximately \$500,000.00 to replace a unit. Secretary/Treasurer Smith questioned if the Airport receives assistance for the existing system. Mr. Gouldthorpe clarified it is TBI's responsibility.

- J. Perimeter road – President Dale stated 90% plans were submitted to the ADO. The Authority is allowed to advertise for bid of the project. This project is for the perimeter road section that is not funded by the Runway 9L-27R extension project. Mr. Speake stated the reason for the project is to have a continuous perimeter road, in order to reduce the number of crossings into the runways/taxiways. He showed on the map the paved portions of the road. The perimeter will also help businesses around the airport for delivery at different areas of the airport. Chairman Longstaff wanted to know the cost of the project. Bryant Garrett stated the project is estimated to cost \$3.6 million. President Dale stated the FAA will fund it with discretionary funds because it has to do with safety, to lower runway incursions. The Authority will have to ask the County to cul-de-sac some areas on Marquette Avenue. Chairman Longstaff questioned when the project is expected to start. Mr. Speake stated the letter from the FAA requested the project go out to bid immediately.
- K. Tanks – The Authority has cleaned several items left by the U.S. Navy when it was a naval base. In 1993, when the terminal was built, a Motor-Gas tank and a jet fuel tank were found. Those tanks were removed properly. The Authority works with the Department of Environmental Protection (DEP) on these issues through the Seminole County Fire Department/Seminole County Petroleum Storage Tanks Bureau. President Dale stated that 18 years after the fact, he has been contacted about the removal of the tanks. The Authority does not have the plans anymore. At the time, the Authority submitted the closing documents and received a letter from the DEP stating the information was received, it would be reviewed, and they would contact the Authority if further action was required. No further action was ever requested. President Dale wants to get consensus of the Board to write a letter asking the DEP to consider the matter closed. Mr. Speake stated the DEP has all the records digitally filed online. He found numerous documents from the consultant showing everything was properly

closed out, and that all the analytical reports show there were no chemicals above State standards. He found a letter from the State acknowledging receipt of the documentation and stating they would review it. All records indicate everything was done properly. President Dale reiterated his request for consensus of the Board authorizing him to write a letter to DEP to consider this issue closed. Chairman Longstaff stated the Authority should let the legislators know and for Mr. Dale to send a copy of the letter to them. It was the consensus of the Board to authorize President Dale to write the letter to DEP in regards to the tanks.

- L. Intermodal Center visit – Congressman Mica sent a letter to President Dale inviting him to see the Miami Intermodal Center at Miami International Airport on Friday, March 4, 2011. President Dale will attend on behalf of the Airport.

6. COUNSEL'S REPORT

None.

7. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for February 2011

- i. UK traffic total
February 2011 – **4,366** passengers
- ii. International traffic total
February 2011 – **7,173**
- iii. Domestic traffic total
February 2011 – **87,149**
- iv. Transit traffic
February 2011 – **6,397** passengers
- v. Total traffic
February 2011 – **100,719** passengers
- vii. Percentage
UK traffic is up 7% compared to February 2010, with a year-to-date traffic of 9,032 passengers. International traffic is up 8% compared to February 2010, with a year-to-date traffic of 14,828 passengers. Domestic traffic up 18% compared to February 2010, with a year-to-date traffic of 143,835 passengers. Transit traffic is down 5% compared to February 2010, with

a year-to-date traffic of 14,303 passengers. Total traffic is up 15% compared to February 2010. Year-to-date traffic is 172,966 passengers.

B. Miscellaneous Updates

- i. International Schedules 2011 – Positive trends found on future schedules. Icelandair's schedule is up approximately 35%, and Direct Air's schedule is up approximately 40%. The question is whether the schedules will be affected by the oil situation (cost).

[Out of order, during update on Allegiant] Board Member Pieters questioned how international travel compares to 5 years ago. Mr. Gouldthorpe stated it is significantly down due in part to a structural change. The highest level of UK charter activity was in 1998, but the model has changed. Board Member Pieters stated Board Member Eckstein had suggested Brazil in the past. President Dale stated staff has looked into various destinations in South America (including Brazil) and is still working on it. Mr. Gouldthorpe believes that rather than having a package dedicated to the charter program, the market will eventually come up with a low-cost transatlantic service. He stated there has to be a change in how that market is developed. Overall he believes the future of the Airport is going to be good. Board Member Pieters stated Delta has started flights to South America (a good market).

- ii. Allegiant – Allegiant's transition back to Sanford has been near flawless, no delays, no passenger stranded coming into Sanford. Load factors are well into the 90s.

Service to Shreveport, LA will recommence on May 19, 2011. Mr. Gouldthorpe expects to make an announcement soon for a new city.

Maury Gallagher, Allegiant's Chairman & CEO, will meet with SAA and TBI staff on Thursday, March 3, 2011 to discuss the airline's legislative priorities.

- iii. Airline Conference – Greg Dull will attend an airline/airport matchmaking conference at Austin, Texas. Unlike previous years, this year, some airlines are pursuing to meet with the Airport.

8. LIAISON REPORTS

City of Sanford

None

Seminole County

None

9. CHAIRMAN'S REPORT

None

10. CONSENT AGENDA

- A. Consider approval of Lease No. 2011-02 with RICHARD V. BYRD. and CATHERINE J. BYRD for the property at 2655 Grandview Avenue (Residential – land acquisition program leaseback).

Staff recommends approval of Lease No. 2011-02 with RICHARD V. BYRD. and CATHERINE J. BYRD for the property at 2655 Grandview Avenue (Residential – land acquisition program leaseback). The lease term is for ninety (90) days, commencing on January 11, 2011, and ending on April 10, 2011. The rental rate during the said term is \$0.00. The lessee shall have the right and option to renew this lease for two (2) additional months, following the term expiration on April 11, 2011; the rental rate during the extended term is \$850.00 per month.

Note: This property was purchased with funding from FAA Grant No. 3-12-0069-062-2009, for acquisition of land in noise sensitive areas located within the 65 DNL.

- B. Consider approval of Addendum D to Lease No. 2006-27 with PAUL M. EVANS for Building No. 520, located at 3933 Moores Station Road (Residence).

Staff recommends approval of Addendum D to Lease No. 2006-27 with PAUL M. EVANS for Building No. 520, located at 3933 Moores Station Road (Residence). Addendum D extends the lease term for one (1) additional year, effective October 1, 2010. The annual rental rate is \$9,000.00; the monthly payment is \$750.00.

- C. Consider approval of Addendum A to Lease No. 2010-06 with CHRISTOPHER JACKSON for Building No. 527, located at 3880 Moores Station Road (Residence).

Staff recommends approval of Addendum A to Lease No. 2010-06 with CHRISTOPHER JACKSON for Building No. 527, located at 3880 Moores Station Road (Residence). Addendum A extends the lease term for one (1) additional year, effective March 1, 2011. The annual rental rate is \$13,200.00; the monthly payment is \$1,100.00.

- D. Consider approval of Addendum B to Lease No. 2009-05 with RICHARD HARDOON for Building No. 300-N, located at 3104 Rudder Circle (Residence).

Staff recommends approval of Addendum B to Lease No. 2009-05 with RICHARD HARDOON for Building No. 300-N, located at 3104 Rudder Circle (Residence).

Addendum B extends the lease term for one (1) additional year, effective March 1, 2011. The annual rental rate is \$9,600.00; the monthly payment is \$800.00.

- E. Consider approval of Addendum A to Lease No. 2010-05 with O.R. COLAN ASSOCIATES OF FLORIDA, LLC for Building No. 255-E, located at 1725 Hangar Road (Office).

Staff recommends approval of Addendum A to Lease No. 2010-05 with O.R. COLAN ASSOCIATES OF FLORIDA, LLC for Building No. 255-E, located at 1725 Hangar Road (Office). Addendum A extends the lease term for one (1) additional year, effective March 1, 2011. The lease consists of 1,600 square feet of office space at \$7.969 per square foot. The annual rental rate is \$12,750.00; the monthly payment is \$1,062.50, exclusive of taxes.

- F. Consider approval of Lease No. 2011-07 with WILLIAM & DEBRA JEFFORDS for Building No. 298-N, located at 3105 Rudder Circle (Residence).

Staff recommends approval of Lease No. 2011-07 with WILLIAM & DEBRA JEFFORDS for Building No. 298-N, located at 3105 Rudder Circle (Residence). The lease shall have a one (1) year term, effective March 1, 2011. The annual rental rate is \$9,600.00; the monthly payment is \$800.00.

- G. Consider approval of Lease No. 2011-08 with REAL DEAL STEEL, LLC for Building No. 410, located at 1220 30th Street (Warehouse/Office).

Staff recommends approval of Lease No. 2011-08 with REAL DEAL STEEL, LLC for Building No. 410, located at 1220 30th Street (Warehouse/Office). The lease shall have a one (1) year term, commencing on March 1, 2011. The building consists of 9,100 square feet of office and warehouse space, at \$2.55 per square foot. The annual rental rate is \$23,205.00; the monthly payment is \$1,933.75 exclusive of taxes.

Note: The tenant does vehicle assembly and storage.

Motion by Board Member Donihi, seconded by Board Member Litton, to approve Consent Agenda Items A through E, and add-on items F and G. Motion passed.

11. DISCUSSION AGENDA

None.

12. COMMENTS FROM THE PUBLIC

None.

13. OTHER BUSINESS

Board Member Donihi announced the Steel Magnolia luncheon would take place the 9th of April in support of the Ovarian Cancer Alliance of Florida, and encouraged those presents to support/attend the event.

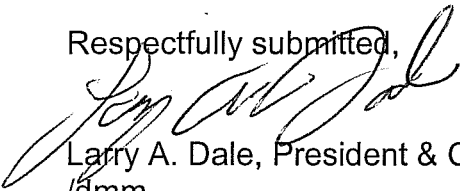
14. REMINDER OF SPECIAL BOARD MEETING (MARCH 21, 2011 – 3:00 P.M.)

15. REMINDER OF NEXT REGULAR BOARD MEETING (APRIL 5, 2011)

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:57 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO

/dmm



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

February 15, 2011

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (February 20, 2011) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net

PUBLIC NOTICE
SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its March meeting on Tuesday, March 1, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, March 1, 2011, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled for Tuesday, March 8, 2011, has been cancelled. Information may be obtained by calling (407) 585-4006.

USER GROUP

The Airport User Group meeting scheduled for Tuesday, March 8, 2011, has been cancelled. Information may be obtained by calling (407) 585-4006

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meeting scheduled for Wednesday, March 2, 2011, has been cancelled. Information may be obtained by calling (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO