

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
TUESDAY, APRIL 4, 2006**

PRESENT: G. Geoffrey Longstaff, Chairman
Clyde H. Robertson, Jr., Vice Chairman
Whitey Eckstein, Secretary/Treasurer
Tim Donihi
Larry Gouldthorpe
Mayor Linda Kuhn, City Liaison
William R. Miller
Randy Morris, County Liaison
Brindley B. Pieters
Earnest DeLoach, Airport Counsel

ABSENT: Colonel Charles H. Gibson
Lon K. Howell
John A. Williams

STAFF PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Jack Dow, Vice President of Operations & Maintenance
Bryant W. Garrett, Vice President of Finance
Don Poore, Finance Manager
Diana M. Muñiz-Olson, Lease Manager

OTHERS PRESENT: Annabelle DiCarlo, AVCON
Greg Dull, OSI
Tracy Forrest, WPC
Genean Hawkins-McKinnon
Krysty Kress, Southeast Ramp
Bill McGrew, PBS&J
Jack Reynolds, JRA, Inc.
Sandeep Singh, AVCON
Kevin J. Spolski, Spolski Construction
Bob Tunis, Economic Dev. Director - City of Sanford

1. INTRODUCTION OF GUESTS AND CALL TO ORDER

The meeting was called to order at 8:30 a.m.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON TUESDAY, MARCH 7, 2006

Motion by Board Member Robertson, seconded by Board Member Donihi, to approve the minutes from the meeting held on Tuesday, March 7, 2006.

Motion passed.

4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Icelandair - Promotional coasters have been distributed; "Fly the Ice" radio commercial and a billboard on I-4 (before the Seminole Town Center exit) promote the airline as well.
- B. Travel and Tourism Industries- Travel and Tourism Industries of the Department of Commerce named the Orlando Sanford International Airport the 13TH busiest international port of entry for non-resident aliens clearing customs in the country.
- C. Federal Inspection Service (FIS) facility improvements - Enclosure is done. Chiller will be relocated and completed by the end of the month. Installation of the carousel will be completed in two weeks.
- D. SIS road - Improvements will be done on Red Cleveland Boulevard, Airline Avenue, and Airport Boulevard. Red Cleveland Boulevard will have a wider right turn onto Airport Boulevard. Improvements mainly done to facilitate traffic from/to the parking garage. Plans at 100% design stage will be received shortly; may go out to bid by next month.
- E. 18-36 Main Runway Lighting – Received tentative allocation letter to proceed with 18-36 lighting project. Already have the 100% plan. In-house electricians will complete the job.
- F. New Ramp – Plans to expand the International Ramp to the east are at 30% design stage. Task order has been done; expected to go out to bid in June.
- G. Extension of Runway 9R/27L- At 60% design stage. Includes ILS on 9R and localizer on 27L. Will have to rebuild Cameron Avenue, at a cost of about \$150 per foot in order to meet with certification requirements for the ILS and the localizer.

Board Member Miller wondered if Cameron Avenue affected the Airport's ability to develop the runway to its maximum. President Dale stated it should not. Commissioner Morris was only aware of a cul-de-sac at Beardall Avenue, not at Cameron Avenue (cul-de-sac in four places).

- H. Parking Garage – Pre-cast in place. Erection will be done in about 6 weeks. Scheduled for completion on October 30, 2006.
- I. Avis Rent A Car QTA – The automated car-washing device was delivered the previous day to be installed this or the following week.
- J. Hertz QTA– Expected to be completed in 60 days.
- K. Hotel – Seems to be proceeding well.
- L. \$10.1 Million Grant – On March 10, 2006 Congressman John Mica and Deputy U.S. Department of Transportation Secretary Maria Cino publicly announced a \$10.1 million grant would be given to the Orlando Sanford International Airport. Of the \$10.1 million, \$7.4 million will be used for expansions and upgrades as follows:

1. Lighting upgrades for Runway 18/36	\$475,000.00
2. FIS Expansion and improvements	\$497,800.00
3. East Terminal Ramp Expansion Engineering and Design	\$660,060.00
4. East Terminal Ramp Expansion Construction	<u>\$5,795,000.00</u>
TOTAL	\$7,427,860.00

The remaining \$2.7 million will be used for property acquisition/noise mitigation. The updated Part 150 study is almost complete. Entire process will not be complete until August 2006.

- M. Bank Loan Agreement - Revised Resolution – The previous resolution referenced the Parking Garage, updated resolution removed said reference.

Motion by Board Member Robertson, seconded by Board Member Donihi, to approve Resolution 2006-03 authorizing the Chairman to execute and deliver the commitment letter outlining the terms of the loan with CNLBank for the amount of \$5,000,000. The resolution also authorized the Chairman and the Board Treasurer/Secretary to execute the loan documents.

Motion passed.

- N. Concurrency issue – FDOT has raised an issue of concurrency, which could hinder development of hotel and the Airport.
- O. 4-Laning for SR 46 – Still need to resolve the right-of-way issue. Most property owners were willing to give the right-of-way.

Commissioner Morris stated he had not been contacted by the Department of Transportation (DOT) regarding this issue. Chairman Longstaff suggested a letter be done addressing the issue. Board Member Miller suggested the letter reiterate the seriousness of the matter. Commissioner Morris suggested the mitigation letter by Jerry McCollum be added as an enclosure. He also suggested the issue be addressed at the next Metroplan meeting where a DOT presentation would be held. It was

determined a letter would be mailed to the DOT with the mitigation letter attached, copies of both letters would be sent to the commissioners and legislators.

P. U.S. Workforce Committee invitation – President Dale was invited, but declined, to testify how screening procedures and security were handled at the Airport. President Dale clarified the Airport is not leased to Orlando Sanford International (OSI) and that the company is not in charge of the security. The Sanford Airport Authority meets on a weekly basis with TSA to discuss any security issues.

Q. Ratification of 2006 Information Booth Agreement – Motion by Board Member Donihi; seconded by Board Member Robertson for further discussion. Michael Caires with OSI oversees the program; Sanford/Seminole County Chamber of Commerce handles payroll. The estimated annual budget for the two information booths and kiosk is \$28,800.00. SAA, OSI, and SCCVB will pay a maximum of \$7,200.00 each. The SSCCC and EDC will each pay one-half of the fourth partnership, \$3,600.00 each. Commissioner Morris stated the program had not been updated for a while and suggested a presentation be made. Diane Crews and Mr. Caires will prepare a presentation for the Board.

Motion to approve Memorandum of Understanding between the Sanford Airport Authority (SAA), Orlando Sanford International, Inc. (OSI), the Sanford/Seminole County Chamber of Commerce (SSCCC), the Seminole County Convention & Visitors Bureau (SCCVB), and the Metro Orlando Economic Development Commission (EDC) to fund two visitors' information booths and an information kiosk at the airport.

Motion passed with one objection.

Secretary/Treasurer Eckstein objected.

R. Pacific Legal Foundation letter- A letter was received regarding the DBE program. The CFR dictates the Airport must maximize the race neutral element (currently at 0%) before going to a race conscious element (currently at 100%). Apparently the issue is with implementation of the DBE plan. President Dale stated DBE has always been done as FAA dictated. Following discussion, the consensus of the Board was to adhere to the FAA approved DBE plan.

5. COUNSEL'S REPORT

No Counsel Report.

6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

A. Monthly Statistics for March 2006

1. International Flights (UK)
March 2006 – **40,000** passengers (UK only)
2. Domestic Flights (Allegiant Airlines)
March 2006 – **63,000** passengers domestic
3. Combined total (inclusive of transit passengers)
March 2006 – **105,000** passengers

4. Percentage

United Kingdom flights are down by 11% year-to-date. International overall has decreased by 27%. However, domestic operations have increased by 16%.

It is believed one of the reasons why operations from the UK have decreased is because Orlando is becoming an expensive destination. Another factor that could influence the decline of UK operations is the FIFA World Cup (football/soccer) taking place in Germany this summer.

B. Airlines/Tour Operators Update

1. Allegiant Airlines - Increased their destinations to a total of 16 cities, replacing TransMeridian's traffic. Allegiant Airlines will make the following changes/additions to their schedule:
 - a) Allentown, PA – Increased flights from four to eight weekly (summer only).
 - b) Chicago/Rockford, IL – Increased flights from four to six weekly (summer only).
 - c) McAllen, TX – Will start two flights weekly on June 7, 2006. Summer only flights; will stop operations at the end of August 2006.
 - d) Roanoke, VA – Will start operations on May 24, 2006, two flights weekly.
 - e) Youngstown-Warren, OH – Will start operations on May 24, 2006.
2. Icelandair - First flights from Orlando Sanford International Airport have operated at 78% load factor, carrying 1,037 passengers to date.
3. Travel City Direct - Will upgrade their airplanes from 737-300's to 737-400's (a bigger aircraft).

C. TBI Constructions

1. Baggage Carousel #2 renovation – Once it is completed it will increase capacity by 30%.
2. Budweiser Tap House – Under construction. Construction expected to be completed by May 1, 2006.

7. LIAISON REPORTS

City of Sanford

No Report.

Seminole County

Randy Morris, reported on the following:

- A. Stated there would be a meeting at the end of the month regarding onsite Airport development.
- B. Board of County Commissioners will make a request on the Airport's behalf, establishing a corridor that would follow 417 North, from University Boulevard (UCF Research Park) to the Airport.
- C. Discussed County Commission trip to Washington in May. Dale expressed his desire to attend.

8. CHAIRMAN'S REPORT

No Chairman's Report.

9. CONSENT AGENDA

- A. Consider approval of Addendum A to Lease No. 2004-35 with AMG USA, INC. for Building No. 502-6, located at 2909 Carrier Avenue (Office).

Staff recommends approval of Addendum A to Lease No. 2004-35 with AMG USA, INC. for Building No. 502-6, located at 2909 Carrier Avenue (Office). Addendum A extends the lease term for one (1) additional year, effective April 1, 2006. The building consists of 280 square feet at \$15.75 per square foot. The annual rental rate is \$4,410.00, an increase of \$210.00; the monthly payment is \$367.50.

- B. Consider approval of Addendum A to Lease No. 2005-12 with ARTICUS, INC. for Building No. 126, located at 2854 Flightline Avenue (Office/Warehouse).

Staff recommends approval of Addendum A to Lease No. 2005-12 with ARTICUS, INC. for Building No. 126, located at 2854 Flightline Avenue (Office/Warehouse). Addendum A extends the lease term for one (1) additional year, effective June 1, 2006. The building consists of 6,658 square feet at \$3.75 per square foot. The annual rental rate is \$24,967.50, an increase of \$1,664.50; the monthly payment is \$2,080.63.

C. Consider approval of Addendum C to Lease No. 2003-15 with JET STAR, INC. for Building No. 409, located at 1160 30th Street (Office/Warehouse).

Staff recommends approval of Addendum C to Lease No. 2003-15 with JET STAR, INC. for Building No. 409, located at 1160 30th Street (Office/Warehouse). Addendum C extends the lease term for one (1) additional year, effective May 1, 2006. The building consists of 5,460 square feet at \$4.50 per square foot. The annual rental rate is \$24,570.00, an increase of \$1,365.00; the monthly payment is \$2,047.50.

D. Consider approval of Lease No. 2006-06 with BRIAN S. MARTIN for Building No. 514, located at 3055 Cameron Avenue (Residence).

Staff recommends approval of Lease No. 2006-06 with BRIAN S. MARTIN for Building No. 514, located at 3055 Cameron Avenue (Residence). The lease term is for one (1) year, commencing on April 1, 2006, and ending on March 31, 2007. The annual rental rate is \$5,100.00; the monthly payment is \$425.00.

E. Consider approval of Lease No. 2006-07 with ROBERT A. ROMERO, III for Building No. 302, located at 2836 Aileron Circle (Residence).

Staff recommends approval of Lease No. 2006-07 with ROBERT A. ROMERO, III for Building No. 302, located at 2836 Aileron Circle (Residence). The lease term is for one (1) year, commencing on April 1, 2006, and ending on March 31, 2007. The annual rental rate is \$9,000.00; the monthly payment is \$750.00.

F. Consider approval of Amendment 2 - Task Order No. 25 – Design Services for the R/W 27L Localizer/DME as part of the R/W 9R-27L Extension Design in the amount of \$32,100.00, to be completed no later than July 31, 2006.

PBS&J has submitted Amendment 2 - Task Order Number 25 to provide design services for the R/W 27L Localizer/DME as part of the R/W 9R-27L Extension Design, in the amount of \$32,100.00. The scope of services is to design a localizer and DME for Runway 27L, to be completed no later than July 31, 2006.

Staff recommends approval of PBS&J Amendment 2 - Task Order No. 25, in the amount of \$32,100.00.

Motion by Board Member Robertson, seconded by Board Member Donihi, to approve the Consent Agenda Items A through F as amended.

Motion passed.

10. DISCUSSION AGENDA

None

11. OTHER BUSINESS

None

12. COMMENTS FROM THE PUBLIC

None

13. REMINDER OF NEXT BOARD MEETING TUESDAY, MAY 2, 2006

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Larry A. Dale, President & CEO

dmm



SANFORD AIRPORT AUTHORITY
1200 Red Cleveland Boulevard
Sanford, Florida 32773
(407) 585-4001 • Fax (407) 585-4045
www.orlandosanfordairport.com

March 14, 2006

Via email: legals@seminoleherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Patti, Legal Classified

Please publish the following Public Notices one (1) time in the Sunday edition (March 19, 2006) of the Seminole Herald Classifieds. Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its April meeting on Tuesday, April 4, 2006, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585.4021.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at 407.585.4021.

**Larry A. Dale
President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Diane Crews
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at 407.585.4021 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Lease Manager

PUBLIC NOTICE

BOARD MEETING

The regular meeting of the Sanford Airport Authority will be held on Tuesday, April 4, 2006, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4021.

SANAC

The Sanford Airport Noise Abatement Committee (SANAC) meeting will be held on Tuesday, April 11, 2006, at 9:00 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

USER GROUP

The Airport User Group meeting will be held on Tuesday, April 11, 2006, at 10:30 a.m., in the Sanford Airport Authority Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Scheduling and information is available by contacting the Vice President of Operations at (407) 585-4006.

DESIGN REVIEW COMMITTEE (DRC)

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the third Wednesday of each month unless otherwise posted. The next meeting will be held on Wednesday, April 19, 2006, at 10:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by calling (407) 585-4000.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4021.

Larry A. Dale
President & CEO