

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
TUESDAY, MAY 4, 2010**

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**PRESENT:** G. Geoffrey Longstaff, Chairman  
Tim Donihi, Vice-Chairman  
David L. Cattell  
Whitey Eckstein  
William R. Miller  
Stephen P. Smith  
Brindley B. Pieters  
John A. Williams  
Commissioner Dick Van Der Weide, County Liaison  
Brett R. Renton, Airport Counsel

**ABSENT:** William T. Litton, Secretary/Treasurer

**STAFF PRESENT:** Larry A. Dale, President & CEO  
Diane Crews, Vice President of Administration  
Bryant W. Garrett, Vice President of Finance  
George Speake, Vice President of Operations & Maintenance  
Diana M. Muñiz-Olson, Executive Secretary

**OTHERS PRESENT:** Chris Albertson, ERAU  
Bill Brooks, Wilbur Smith Associates  
Carmen Burgos, TSA  
Krysty Carr, S.E. Ramp Development  
Tracy Forrest, Winter Park Construction  
Larry Gouldthorpe, TBI  
Geoff Lane, Starport  
Brady Lessard, CPH Engineers, Inc.  
James I. Mathers, TSA  
James L. Meade, Mears Transportation  
D'Anne Mica, Mica Strategic Planning  
Al Nygren, O.R. Colan Associates  
Jack Reynolds, JRA, Inc.  
Sandeep Singh, AVCON  
Tim Shea, AVCON  
Kevin Spolski, Spolski Construction  
Bob Tunis, City of Sanford Economic Dev. Director

**1. INTRODUCTION OF GUESTS AND CALL TO ORDER**

The meeting was called to order at 8:32 a.m.

Chairman Longstaff recognized James Mathers and welcomed Carmen Burgos. Mr. Mathers is the Airport's Deputy Assistant Federal Security Director for TSA. Ms. Burgos will take over his position on May 13, 2010 during a Change of Leadership Ceremony.

Mr. Mathers started working at the Airport in October 2002, later went to Orlando International Airport in March 2006, and returned in September 2007. Upon his return in 2007 he noticed many improvements. Mr. Mathers acknowledged the efforts of the Board and President Dale for creating an environment where TSA officers can thrive.

During the previous meeting, Chairman Longstaff congratulated Board Member Eckstein on the front-page article in the Sanford Herald on his son, Rick. On behalf of the Board, Chairman Longstaff presented the framed article to Board Member Eckstein.

Chairman Longstaff presented Board Member Smith with a trophy for placing third in the State sporting clay competition. Board Member Smith won third place in the preliminary as well. Chairman Longstaff commended President Dale for placing 1<sup>st</sup> in the five-stand competition, during the same sporting clay event. Board Member Smith commented it was a great event, and there was a great representation from Seminole County.

## 2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

## 3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON APRIL 6, 2010

Motion by Board Member Donihi, seconded by Board Member Smith, to approve the minutes from the regular meeting held on Tuesday, April 6, 2010. Motion passed.

## 4. PRESIDENT'S REPORT

President Dale reported on the following:

- A. Extension of Runway 9L-27R – The grant for \$1.2 million for design has been received, but the contract has not been awarded yet. President Dale will schedule a meeting with AVCON and CPH Engineers, Inc/Wilbur Smith Associates to discuss. President Dale is still anticipating the \$8 million land acquisition grant will be received towards the end of the fiscal year.
- B. Large Commercial Aviation Hangar – The hangar construction is progressing well. All inspections have passed. Building permit is in place. Plumbing and electrical are in, and the concrete slab is being prepared. Approximately 1,400 yards of concrete (for the slab) will be poured a week from Saturday. The steel will arrive at the end of June. The threshold statutes say that anything over 50 ft or 3 stories high or an assembly of 500 or more requires a threshold inspection.

- C. Airfield Surface Painted Sign Markings – The job is about 45% complete. Markings will be at every intersection of the runways and taxiways. The job is expected to be completed in about 10 days. Every Part 139 (commercial service) airport has to do it; the deadline for the Airport is December 31, 2010. Board Member Miller questioned once the job is complete, is the Airport receiving any money to maintain it. President Dale clarified the Airport is responsible for the maintenance of the striping. Every year the Airport has a 139 certification inspection; the Authority makes sure the Maintenance department maintains it to meet the standards for the inspection. All the airports in the State are trying to get into a maintenance contract through FAC because their staff cannot do it.
- D. Airport Law Enforcement Training Range – President Dale will present to the Board the budget for the range during the budget work session. He is still working on the policy and will bring it back to the Board for approval before the range is used. The temporary power is there, the milling has been done, the temporary pole is installed, and the electrical permit was received. Bryant Garrett is working on getting the cameras.
- E. Gator Dock and Marine – The company produces aluminum products for commercial and residential use. They are installing a wash basin for the polished aluminum, which has caused an environmental issue. A DRC meeting was held to discuss the project; they got a permit to install the wash basin; and the project is now completed.
- F. Checked baggage inspection system – A grant was received, which is part of a 100% security grant, for the 30% design so that the Airport will be eligible for a Homeland Security grant. Staff met with OSI and the engineers to review the options. The chosen option was submitted to TSA, and John Daly signed off on the request. This will be a \$6.1 million endeavor. They are now doing the schematics, should have the application ready in two weeks for submittal to the FAA.
- G. Discretionary Grant for ARFF trucks – The Authority received \$1.7 million discretionary grant for the trucks. Contract for purchase was submitted to Oshkosh on April 2, 2010. The pre-construction meeting was scheduled for the day of the Board meeting. The company will not begin construction until a contract is reached; it will take about a year to get the trucks.
- H. Operation Haiti Relief – The County will honor the Airport's police and ARFF departments the following Thursday. The Authority has still not received the check for \$165,000.00 in damages.
- I. Legislative Priorities – The Legislative Priority is still SR 46. Funding to complete the Right-of-Way purchase is available. At the PBAS meeting, George Lovett stated it is progressing well; the next step is getting it in the 5-year program.

At the METROPLAN ORLANDO meeting they were amending the TIP to include a PD&E (Project Development & Environmental) Other Agency phase to study the widening (4-lane) of SR 46, from SR 415 to the Geneva intersection at CR 426. Board Member Smith contacted President Dale because he was contacted by one of his neighbors. President Dale was not even aware of it, is not part of anything related to the Airport; it is part of the evacuation route to I-95.

- J. Budget – President Dale is looking for direction from Board in having one budget work session in June. He suggested the Board holds the work session before the July meeting. It was determined the work session will take place on June 24, 2010 from 3:00 p.m. – 6:00 p.m.
- K. Visit from Greg Principato – Mr. Principato, President of ACI-NA, was in town and spent three hours with the Staff. Staff discussed with him the Airport's problems and successes, particularly in wildlife.
- L. Audit Presentation – President Dale and staff presented the Audit on April 12, 2010 to the City Commission. The Audit was unanimously approved.
- M. Wildlife Rule – There is a new rule stemming from the wildlife legislation that passed the previous year; President Dale and George Speake have been working with Fish and Wildlife on the new rule. President Dale even brought it to FAC's attention, and they concurred with him. The draft rule has been adopted in Tallahassee already and it will be brought to the Fish and Wildlife Commission for final approval at their June 23, 2010 meeting in Lake Mary. They asked President Dale to testify before the Commission during that meeting and attend a barbecue. On any state protected species, unless federally protected, the new rule states the Airport can take any species that is State protected without a permit, if it is a hazard to safety and the Airport has a wildlife hazard management plan. If gopher tortoises are found in a construction project in the safety area and there is a danger to habitat, the gopher tortoises cannot be killed but can be relocated and the hole covered without a permit. The Authority will determine the hazard. For federally protected species, the Authority must follow the federal permit. Jack Reynolds commented 10-12 years ago, the agency had a policy that the Airport could not disturb the birds; flights would have to wait until the birds left. Mr. Reynolds was an environmental specialist and got them to change to the current rule to being able to harass and/or take them. With the Board's consent, that permit is in President Dale's name or by designee. He can designate anybody that is trained in wildlife control. Board Members are exempt as well.
- N. Lead emissions – In addition to lead emissions now new water standards are being discussed. On the previous meeting, President Dale had briefed the Board about lead emissions. There was a request made in 2003 by the Friends of the Earth organization. The organization did a study and the Obama Administration brought it back. There has always been a rule about lead emissions for transportation vehicles traveling on the road, but not for aircraft. The Administration will now draft an amendment to include lead emissions by aircraft. The preliminary data, which was

not gathered here but was done on a computer model based on operations, showed the Airport is #4 in the country. President Dale has talked to several firms about an additive that can be put in the fuel to help reduce the levels. He will bring it to Board when he gathers enough information. It could be a costly endeavor, just in monitoring and studying the data. President Dale got METROPLAN ORLANDO and ACI involved in it.

- O. Florida Airports Council Annual Conference August 8-12, 2010– The conference will take place in Tampa, at the Marriott Tampa Waterside Hotel. Twelve (12) rooms have been booked. Board members interested in attending need to contact Diane Crews or Diana M. Muñiz-Olson.
- P. Bldg. 310 – Diane Crews briefed the Board on Building 310. Occupancy is at 55%. Delta Connection Academy (DCA) is projecting an additional 25 students on May 10<sup>th</sup> and more are expected to come. Improvements are being done (tiling the hallway). The new management of DCA wants to make improvements to their existing facility and dormitory, including the possibility of having a separate dining hall. One of the biggest issues with maintenance of the dormitory is the kitchen. President Dale stated DCA expects the dormitory will be full by July.
- Q. Rotary – Staff met with an exchange team from Israel brought by Secretary/Treasurer Litton. Ms. Crews stated the team consisted of 5 professionals: one worked in the aerospace industry, another was an analyst for the government, a computer engineer, and a high school principal. The team was in Sanford, staying in the homes of Rotarians for four days. They loved the Airport and had a lot of questions on how things were done here. They were delightful guests.
- R. Noise Land Inventory and Reuse Plan – President Dale commended Ms. Crews and Mr. Reynolds on their work on the Noise Land Inventory and Reuse Plan. He stated when the Airport buys land, it must come up with a Land Use Inventory and Reuse Plan. If the land cannot be used for AIP eligible capital projects, the Authority must sell the land and return the money to the FAA or hold it to buy other land. Ms. Crews has worked diligently for a year with Mr. Reynolds. The Authority is the first in the region to get its plan approved for re-development. Mr. Reynolds stated there were 5 different things that the Authority could do with the land, four of the options the Authority would have to reimburse the FAA somehow. The Authority found ways to show that the land that was bought for noise purposes could be re-used for AIP eligible development. The land was identified and the Authority showed how it would be used through changes in the AIP and re-designated the land. They approved the re-designation: therefore the Authority did not have to return any money that was received for noise grants. Chairman Longstaff asked for clarification. President Dale stated the land had to be developed into an AIP eligible project. Mr. Reynolds clarified every airport is required to evaluate their noise land acquisitions, and do something with them. The airports can re-sell the property with the correct easement zones and either return the money to the FAA or reuse it on the next land acquisition. Ms. Crews commended Mr. Reynolds for his innovation. The Authority was the first to

submit its plan and get it approved; this is fairly new. The FAA is requiring the Authority keep it updated. Mr. Reynolds stated most of the noise land is near the Airport, and would be used for airport purposes. The decisions might be different on land farther away from the Airport. Board Member Donihi questioned if the noise sensitive land is not allowed to be used for residential because of safety concerns. President Dale clarified it is an FAA rule that states residential uses are not allowed inside the 65 DNL. Chairman Lonstaff questioned what would happen if the residential area is outside the 65 DNL now, but because of pattern changes, is considered to be inside in the future. President Dale stated he does not expect the 65 DNL to change beyond the 20-year Master Plan; it would be extremely rare, unless a new runway is constructed. Mr. Reynolds clarified the noise exposure maps come out of the noise compatibility program the Airport has done and keeps updated. After October 1, 1998, if anybody built within the contours the Airport had accepted at that time, the FAA would not allow funding for the acquisition of those properties. Part 150 studies are voluntary; if you choose to do it, then the airport is eligible for funding.

- S. Memorial event – The first black naval aviator was shot down over Korea and China, just as China was invading. Captain Hudner attempted to land his plane and to rescue Jesse Leroy Brown but could not land. An exhibit was placed in the lobby's memorial display to honor Captain Hudner for his efforts. The exhibit will be displayed until the following week.
- T. Department of Children and Families – President Dale briefed the Board on a certificate of appreciation from the Department of Children and Families, for the Airport's assistance during Operation Haiti Relief.
- U. Aerial – President Dale distributed the aerials.
- V. Articles – President Dale briefed the Board on an article about Superchips, one of the Airport's tenant.
- W. Attorneys' Fees – Distribution and discussion of April's attorneys' fees.

## 5. COUNSEL'S REPORT

Regarding the ACI and Moss Waterproofing issue, during the April meeting Counsel reported they had been contacted by ACI for mediation. However, now the other two parties (Moss Waterproofing and the bond company) do not want to mediate; they want to take depositions before they are ready for mediation. Depositions will be scheduled for President Dale, Frank Liberatore, and Moss Waterproofing's corporate representative. Counsel is waiting on the court to set the case management order. President Dale stated that from that time, leaks in the electric room have been discovered where the elevator equipment is operated. The Authority is getting bids now. The repair is expected to cost approximately \$11,000.00.

Chairman Longstaff questioned if there are any active eminent domain cases. Counsel clarified that there are none at this time. Chairman Longstaff questioned if the Authority had funding available for land acquisition. President Dale clarified it did, and there is potential for some eminent domain action on several parcels. The Authority is in the process or about to close on several voluntary property acquisitions. President Dale cautioned the Board that there is potential of eminent domain action on the extension of Runway 9L-27R.

## 6. TBI REPORT

TBI President Larry Gouldthorpe reported on the following:

### A. Monthly Statistics for April 2010

i. UK traffic total  
April 2010 – **21,776** passengers

ii. International traffic total  
April 2010 – **24,289** passengers

iii. Domestic traffic total  
April 2010 – **69,914** passengers

iv. Transit traffic  
April 2010 – **461** passengers

v. Total traffic  
April 2010 – **94,654** passengers

vi. Percentage  
UK traffic is down 11% compared to April 2009; approximately 4,000 less passengers due to the volcano eruption in Iceland, which represents almost the entire deficit. International traffic is down 13% compared to April 2009; flights to Iceland were impacted once the ash settled. President Dale commented the airlines here really assisted the passengers; all he heard from international passengers here was “thank you.” Domestic traffic is down 47% compared to April 2009; traffic is down due to Allegiant’s move of ten (10) destinations to Orlando International Airport. Transit traffic is about the same compared to April 2009. Total traffic is down 41% compared to April 2009.

### B. Airlines/Tour Operators Update

i. Cargo – Exports are improving; which shows the local economic is getting better. However, imports are still weak, reflecting the European economy. President Dale stated some of the airlines the Authority was in discussions with want to wait until the elections are done in the UK to determine how their economy will be impacted.

- ii. Allegiant – All ten markets have been completely relocated. OSI is tracking the segment comparison to be able to demonstrate the increased cost of flying to the ten cities from MCO compared to SFB. Greg Dull tracks it through an independent third party, and the data is being forwarded to Maury Gallagher on a monthly basis; the average difference for the ten cities is ten minutes per segment. Board Member Eckstein wanted to know what OSI expects the price of oil will be. Personally, Mr. Gouldthorpe expects the barrels will reach \$147.00 again. Chairman Longstaff questioned what is the equivalent for the ten minutes. Mr. Gouldthorpe clarified ten minutes costs approximately \$700 per flight. Board Member Eckstein questioned if Allegiant has had an impact on AirTran. Mr. Gouldthorpe stated he has not confirmed it with either airlines, but he does not believe AirTran is suffering any impact from Allegiant's move. All he has seen is that AirTran is adding capacity and reporting very high loading factors.

For the month of April, SFB has maintained 4% load factor advantage for the 21 destinations that still remained in Sanford compared to the 10 at MCO. Board Member Eckstein stated he is concerned, and does not want to lose what the Airport has now. He hopes that should the airline decide to expand to other cities, they will see their cost differential. Mr. Gouldthorpe believes fuel issues will hinder their expansion plans. OSI continues to receive/track e-mails from the public unhappy with the move.

### C. Miscellaneous Updates

- i. Consolidation of Rental Car Companies – Hertz acquired Dollar-Thrifty Automotive Group. OSI and Dollar/Trifty will meet on Wednesday to discuss their operations at SFB. Mr. Gouldthorpe believes they will stay under two separate concession agreements.
- ii. Gulf Oil Spill – The cost of fuel has an impact on tourism. At this time, it is not certain how the spill will affect the Airport. Oil was already on a trajectory to go up in price. Commissioner Van Der Weide questioned how quickly it is expected to increase in price. Mr. Gouldthorpe stated it is expected to increase in the middle of summer. He was able to attend the grand opening of an oil terminal facility in Port Canaveral that is taking barged product from Venezuela and the Gulf. It is important to the Airport as another source of fuel in case of emergency. Whenever there is a storm, the Airport's oil resources may be affected. It is really helpful to the Airport's operation to have another source. Right now, because of the investment OSI has made into the Hooker Point/Taft facility, it does not have a significant impact on the Airport's cost as an alternative. At some point there will be a good competitive reason to look at the Point Canaveral point. Taft is about 21 miles and it is approximately 42 miles to the Port. Currently the facility at Port Canaveral has lower volume; however, it will become more competitive as it grows. Tracy Forrest stated



you cannot get pre-mix for jet fuel for corporate aviation from the Taft facility. Pre-mix can be found at the Tampa or Titusville facilities. It would help to have a source that is closer.

Chairman Longstaff requested an explanation on the effects of oil price on long distance flights. Mr. Gouldthorpe clarified that historically when oil price goes up, the first thing the airlines do is to identify the longer flights, trim them, and then start looking at closer markets that would be easier to service.

President Dale briefed the Board on two additional items: 1) there are a couple of MD-83s with Capital Airways operating at the Airport; and 2) a company is servicing DC-8s on the international ramp (on the east side).

7. LIAISON REPORTS

City of Sanford

None

Seminole County

None

8. CHAIRMAN'S REPORT

None

9. CONSENT AGENDA

- A. Consider approval of Lease No. 2010-11 with RANDY DYKES for Building No. 513, located at 3905 Moores Station Road (Residence).

Staff recommends approval of Lease No. 2010-11 with RANDY DYKES for Building No. 513, located at 3905 Moores Station Road (Residence). The lease shall have a one (1) year term, commencing on May 1, 2010. The annual rental rate is \$12,000.00; the monthly payment is \$1,000.00.

- B. Consider approval of Addendum A to Lease No. 2009-09 with STONE PRODUCTS, LLC for Building No. 526, located at 3945 Moores Station Road (Warehouse/Office).

Staff recommends approval of Addendum A to Lease No. 2009-09 with STONE PRODUCTS, LLC for Building No. 526, located at 3945 Moores Station Road (Warehouse/Office). Addendum A extends the lease term for one (1) additional year, effective July 1, 2010. The building consists of 5,738 square feet of office and warehouse

space, at \$3.137 per square foot. The annual rental rate is \$18,000.00; the monthly payment is \$1,500.00 exclusive of taxes.

Motion by Board Member Williams, seconded by Board Member Donihi, to approve Consent Agenda Items A and B. Motion passed.

10. DISCUSSION AGENDA

President Dale stated a city arbor permit was received before cutting an area of trees. The aerial pictures show the land that was cleared.

11. COMMENTS FROM THE PUBLIC

None

12. OTHER BUSINESS

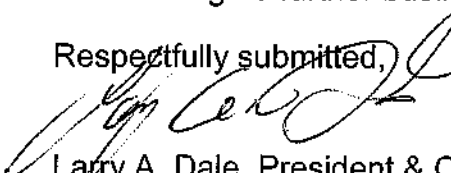
Board Member Pieters, commented on OIA's plans regarding the rail, and questioned what is the thought process of the Authority in getting connections to all the rail activity that is going on. President Dale stated in regards to the commuter rail, there is a spur from the station to the Airport, but currently there are no plans for constructions. Orlando International Airport is already planning for the high-speed rail; however, the high-speed rail will not stop in Sanford. The light rail is not funded; however, the commuter rail is most likely a certainty. President Dale would like to continue to push for the Airport to have a spur to the commuter rail, so that it can get into the rail system there. The Authority would have to come up with a plan to get the passengers from the Airport's station to the terminal. There is no funding for it now; however, President Dale is working hard with METROPLAN ORLANDO to get that in their plan. Board Member Pieters recommended that President Dale work closer with Lynx in the meantime. President Dale clarified the Authority still works with Lynx. He believes Lynx will be another component of the Authority working with the commuter rail. The Commuter rail is expected to online by 2012.

13. REMINDER OF NEXT BOARD MEETING (JUNE 1, 2010)

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:23 a.m.

Respectfully submitted,



Larry A. Dale, President & CEO  
/dmm



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
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April 16, 2010

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Wednesday edition (April 21, 2010) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [dmuniz@osaa.net](mailto:dmuniz@osaa.net)

**PUBLIC NOTICE**

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its April meeting on Tuesday, May 4, 2010, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4002 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson  
Executive Assistant

# **PUBLIC NOTICE**

## **BOARD MEETING**

The regular meeting of the Sanford Airport Authority will be held on Tuesday, May 4, 2010, at 8:30 a.m., at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4002.

## **SANAC**

The Sanford Airport Noise Abatement Committee (SANAC) meeting scheduled for Tuesday, May 11, 2010, has been cancelled. Information may be obtained by calling (407) 585-4006.

## **USER GROUP**

The Airport User Group meeting scheduled for Tuesday, May 11, 2010, has been cancelled. Information may be obtained by calling (407) 585-4006.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The next meeting will be held on Wednesday, May 5, 2010 at 10:00 a.m., in the Authority's Executive Offices Board Room, A. K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by calling (407) 585-4002.

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale  
President & CEO