

**MINUTES
SANFORD AIRPORT AUTHORITY JOINT SESSION
WITH CITY OF SANFORD
MONDAY, AUGUST 22, 2011
4:00 P.M.**

SAA BOARD

PRESENT: Tim Donihi, Vice Chairman
Stephen P. Smith, Secretary/Treasurer
Tom Ball
U. Henry Bowlin
William T. Litton
Brindley B. Pieters

SAA BOARD

ABSENT: G. Geoffrey Longstaff, Chairman
David L. Cattell
Whitey Eckstein

CITY OF SANFORD

PRESENT: Mayor Jeffrey C. Triplett
Comm. Randy Jones
Comm. Patty Mahany
Comm. Velma H. Williams

CITY OF SANFORD

ABSENT: Comm. Mark McCarty

SAA STAFF

PRESENT: Larry A. Dale, President & CEO
Diane Crews, Vice President of Administration
Bryant W. Garrett, Vice President of Finance
George Speake, Vice President of Operations & Maintenance
Don Poore, Finance Manager
Diana M. Muñiz-Olson, Executive Assistant

CITY OF SANFORD

STAFF PRESENT: Tom George, Interim City Manager
Bill Lee, Chief, Sanford Police Department
Pat Lee, CMC, FCRM, Records Manager, City Clerk's Office
Cynthia Lindsay, Finance Director
Mark Hultin, Manager, Parks & Grounds Operations
Nick Mcray, Economic Development

OTHERS PRESENT:

Steve Newton
Gary Roberts, Sanford Herald

Joint Meeting

1. CALL TO ORDER

The joint meeting was called to order at 4:03 p.m. by Mayor Triplett; followed by the Pledge of Allegiance.

Mayor Triplett turned over the floor to Vice Chairman Donihi.

President Dale announced this meeting was properly advertised.

SAA Board Meeting

1. CALL TO ORDER

The SAA Board meeting was called to order at 4:04 p.m. by Vice Chairman Donihi.

2. ADVERTISEMENT OF MEETING

Copies attached.

3. ANNUAL BUDGET FISCAL YEAR 2010-2011

Staff recommends approval by the SAA Board of the SAA Comprehensive Annual Budget Fiscal Year 2011-2012 [October 1, 2011 – September 30, 2012], for submittal to the City of Sanford.

Motion by Secretary/Treasurer Smith, seconded by Board Member Bowlin, to approve the SAA Comprehensive Annual Budget Fiscal Year 2011-2012, and submit to the City Commission for approval. Motion passed unanimously.

4. OTHER BUSINESS

- A) Consider approval of Resolution Number 2011-16, for the portion from FDOT for the purchase of the Narcoossee property, located at 2920 Cameron Avenue.

During the August 2, 2011, the Board authorized President Dale to get an appraisal of the Narcoossee property, and make an offer for the appraised value (voluntary purchase). The motion was amended to include the authorization of the grant for the appraised value (at 50% participation, 25% loan, and 25% from SAA funds).

Even though it is implied by the grant motion, the final motion did not mention the approval of the FDOT resolution. For clarification purposes, staff recommends

approval of Resolution Number 2011-16 relating to Supplemental Joint Participation Agreement Number 4, FM Number 427887 1 94 01, for the portion from FDOT to conduct land appraisal for future land acquisition to include the acquisition of land at 2920 Cameron Avenue, bringing the total amount of the SJPA to \$3,477,262.

Motion by Secretary/Treasurer Smith, seconded by Board Member Litton, to approve Resolution Number 2011-16. Motion passed unanimously.

Motion by Board Member Pieters, seconded by Board Member Ball, authorizing Vice Chairman Donihi to execute the FDOT documents (Supplemental Joint Participation Agreement Number 4, FM Number 427887 1 94 01) related to Resolution Number 2011-16, on behalf of the Board in the absence of Chairman Longstaff. Motion passed unanimously.

B) Consider approval of Resolution Number 2011-17, for the change in CFC.

During the August 2, 2011, the Board approved changing the Customer Facility Charge (CFC) from its current rate of \$6.60 per each rental car transaction, to a \$2.00 per rental car per day (or partial day thereof), subject to a maximum days charged of five (5) days or \$10.00.

Staff recommends approval of Resolution Number 2011-17 to reflect the change in CFC rates.

C) Consider approval of Loan and Security Agreement between CNLBank and Sanford Airport Authority.

CNLBank acknowledged and approved the changes in the CFC rates, per their Loan and Security Agreement.

Staff recommends approval of CNLBank's acceptance of the CFC change per the Loan and Security Agreement between CNLBank and Sanford Airport Authority; and to authorize Vice-Chairman Donihi to execute the document on behalf of the Board in the absence of Chairman Longstaff.

Motion by Secretary/Treasurer Smith, seconded by Board Member Bowlin, to approve Other Business Items B and C. Motion passed unanimously.

5. ADJOURNMENT OF SAA MEETING

The SAA Board meeting was adjourned at 4:06 p.m. by Vice Chairman Donihi.

Joint Meeting – Cont.

1. CONTINUATION OF JOINT MEETING

Vice Chairman Donihi turned over the floor to Mayor Triplett. Mayor Triplett reopened the joint meeting.

2. PRESENTATION TO THE CITY COMMISSION OF THE SAA COMPREHENSIVE ANNUAL BUDGET FISCAL YEAR 2011-2012

President Dale briefed the City Commission on the SAA Comprehensive Annual Budget Fiscal Year 2011-2012. Discussion ensued.

Mayor Triplett announced the new Board appointments will be done on September 12, 2011; and thanked the Board members for their service. Board Member Pieters thanked the Commission on his and Chairman Longstaff's behalf, for their time as members of the Board. Board Member Litton also thanked the Commission, and stated it has been an honor to serve on the Board. President Dale commended Chairman Longstaff, Board Member Litton, and Board Member Pieters in their work at the Board.

Commissioner Mahany stated that even though it was advertised, she would like to be formally notified of next year's budget work session.

Regarding the new term limits, Vice Chairman Donihi stated there are members of the Board that would like to stay for a longer period of time. Mayor Triplett stated the City has several qualified applicants, and the Commission is planning on moving in that direction. He stated this has nothing to do with anything the current members have done. Vice Chairman Donihi stated there are certain skills needed on the Board, which the Board would like for the Commission to consider. Mayor Triplett asked the Board to have faith in their board (Commission) to replace with equivalent or better (members), if possible.

Major Triplett asked if there were any comments from the public. There were none.

Staff recommends approval by the City Commission of the SAA Comprehensive Annual Budget Fiscal Year 2011-2012 [October 1, 2011 – September 30, 2012].

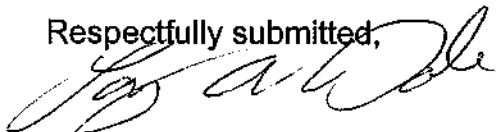
Motion by Commissioner Mahany, seconded by Commissioner Williams, to approve the SAA Comprehensive Annual Budget Fiscal Year 2011-2012. Motion passed unanimously.

Vice Chairman Donihi thanked the City Commission for hosting the joint meeting and approving the budget.

3. ADJOURNMENT OF JOINT MEETING

There being no further business, the joint meeting was adjourned at 4:46 p.m.

Respectfully submitted,



Larry A. Dale, President & CEO



SANFORD AIRPORT AUTHORITY
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Sanford, Florida 32773
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www.orlandosanfordairport.com

August 5, 2011

Via email: legals@mysanfordherald.com

The Sanford Herald
P. O. Box 1657
Sanford, Florida 32772 1657

Attn: Robin, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (August 14, 2011) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to dmuniz@osaa.net.

PUBLIC NOTICE

JOINT MEETING WITH CITY OF SANFORD

The Sanford Airport Authority will meet jointly with the City of Sanford in Commission Chambers, Sanford City Hall, 300 N. Park Avenue, Monday, August 22, 2011, at 4:00 p.m. for presentation of the Sanford Airport Authority's Budget for FY 2011-2012 and any other business that may come before the Board.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at 407-585-4002.

Larry A. Dale
President & CEO

Certified proof of publication and invoice should be sent to:

Attn: Diana M. Muñiz-Olson
Sanford Airport Authority
1200 Red Cleveland Boulevard
Sanford, FL 32773

Please do not hesitate to call me at 407.585.4021 if you have any questions.

Sincerely,

Diana M. Muñiz-Olson
Executive Assistant

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Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the work-session scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4002.

Larry A. Dale
President & CEO