



**AGENDA**  
**SANFORD AIRPORT AUTHORITY BOARD MEETING**  
**TUESDAY, MAY 5, 2020**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND OVERVIEW OF MEETING FORMAT
2. ADVERTISEMENT OF MONTHLY MEETING
3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON APRIL 7, 2020 AND MINUTES OF THE EMERGENCY MEETING HELD ON APRIL 17, 2020
4. PRESENTATION OF FY 2019-2020 AUDIT
5. EXECUTIVE SEARCH UPDATE
6. CHAIRMAN'S REPORT
7. PRESIDENT'S REPORT
8. LIAISON REPORTS
  - A. Seminole County
  - B. City of Sanford
9. COMMENTS FROM THE PUBLIC
10. COUNSEL'S REPORT
11. ORLANDO SANFORD INTERNATIONAL, INC. REPORT
12. CONSENT AGENDA
  - A. Consider approval of Addendum E to Lease No. 2005-22 with ENTERPRISE LEASING COMPANY OF ORLANDO, LLC. for Building No. 453, located at 2101 E Airport Blvd. (Commercial Bldg./Land).
  - B. Consider approval of Addendum C to Lease No. 2015-017 with AIRLINE TRAINING AND LEASING CORP. for Building No. 148, located at 1711 Hangar Rd. (Commercial).
  - C. Consider approval of Addendum C to Lease No. 2017-038 with

AIRLINE TRAINING AND LEASING CORP. for Building No. 149, located at 1673 Hangar Rd. (Commercial).

- D. Consider approval of Lease No. 2020-013 with LARRY A. DALE AND DANIELLE DALE for Building No. 531, located at 3573 Marquette Ave. (Residential).

13. DISCUSSION AGENDA

- A. Consider approval of Addendum F to Lease No. 2003-08 with The Orlando Sanford Airport Southeast Ramp Hangar Development, Inc.
- B. Consider approval of COVID-19 cash flow relief for Allegiant Air, through a three-month deferment of the Participating Airport Use Agreement Fees and Building Rents.
- C. Consider approval of Addendum A to Lease No. 2017-021; Addendum A to Lease No. 2017-022; and Addendum A to Lease No. 2019-003 with Constant Aviation, LLC.

14. COMMENTS FROM THE PUBLIC

15. OTHER BUSINESS

16. REMINDER OF NEXT BOARD MEETING (JUNE 2, 2020)

17. ADJOURNMENT



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4000 • Fax (407) 585-4045  
[www.orlandosanfordairport.com](http://www.orlandosanfordairport.com)

April 13, 2020

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (April 19, 2020) of the Sanford Herald Classifieds**. Please confirm receipt of this advertisement by email to [lhunt@osaa.net](mailto:lhunt@osaa.net)

### **PUBLIC NOTICE**

#### **SANFORD AIRPORT AUTHORITY**

Notice is hereby given that the Sanford Airport Authority will conduct its May meeting on Tuesday May 5, 2020 at 8:30 a.m., Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4042.

On March 1, 2020, Governor DeSantis issued Executive Order 20-51 directing the Florida Department of Public Health to issue a Public Health Emergency as a result of the COVID-19 virus. On March 9, 2020, Governor DeSantis issued Executive Order 20-52 declaring a state of emergency for the entire state of Florida as a result of the COVID-19 virus. On March 20, 2020, Governor DeSantis issued Executive Order 20-69 suspending the requirement for a quorum to be present in person to hold a public meeting and further allowing for communications media technology to be utilized in conducting a public meeting.

Based on the foregoing Executive Orders issued by Governor DeSantis, the May 5, 2020 meeting of the Sanford Airport Authority will be conducted virtually using the online platform of **UberConference®**.

Interested persons will be able to listen to the meeting telephonically by dialing in to the Uber Conference phone number or URL: - <https://www.uberconference.com/flysanford>  
Conference Number - **407-553-2512** No PIN needed

For the duration of the declared state of emergency ordered by Governor DeSantis, public comments in connection with any meeting of the Sanford Airport Authority, including the meeting of May 5, 2020, will be received as follows:

- emailed to [lhunt@osaa.net](mailto:lhunt@osaa.net)

Please indicate that the communication is a public comment and the meeting date for which it is intended. Public comments for the May 5, 2020 meeting that are received by 5:00 p.m. on Monday, May 4, 2020 will be read into the record during the meeting and will become part of the permanent record of the meeting.

Any public comment that includes a presentation will need to have the presentation submitted by 5:00 p.m. on Friday, May 1, 2020 to the administrative office for the Sanford Airport Authority via email to [lhunt@osaa.net](mailto:lhunt@osaa.net). If the presentation is not provided timely in advance of the meeting, no guarantee can be made that it will be shown as a part of the meeting or become part of the meeting record.

**Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4042.**

**Diane H. Crews  
President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Lori Hunt  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4042 if you have any questions.

Sincerely,

Lori Hunt  
Executive Assistant

# PUBLIC NOTICE

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The regular meeting of the Sanford Airport Authority will be held on Tuesday May 5, 2020 at 8:30 a.m., at the Vigilante Room, 2001 Red Cleveland Boulevard, Suite 2129, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4042.

## **DESIGN REVIEW COMMITTEE (DRC)**

The Sanford Airport Design Review Committee (DRC) meetings are conducted on the first Wednesday of each month unless otherwise posted. The meeting scheduled for Wednesday, May 6, 2020, at 10:00 a.m., **has been canceled** at the Sanford Airport Authority Executive Offices Board Room, A.K. Shoemaker Domestic Terminal, 1200 Red Cleveland Boulevard, Sanford, Florida. Information may be obtained by contacting the executive offices during regular business hours at (407) 585-4042.

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Diane H. Crews, A.A.E.  
President & CEO