

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
OCTOBER 6, 2020
8:30 A.M.**

PRESENT: Tom Green, Chairman
Jennifer T. Dane, Vice Chairman
Chick Gregg, Sr., Secretary Treasurer
Kenneth Bentley
Frank S. Ioppolo, Jr.
William R. Miller
Clyde H. Robertson, Jr.
Clayton D. Simmons (arrived 8:43 a.m.)
Stephen P. Smith
Brett Renton, Airport Counsel

APPEARED TELEPHONICALLY Ken Wright, Airport Counsel
Mayor Art Woodruff, City Liaison

STAFF PRESENT: Tom Nolan, President & CEO
George Speake, Executive Vice President & COO
Don Poore, Chief Financial Officer
Tom Fuehrer, SAPD Chief
Tommy Gentry, IT Director
Lori Hunt, Executive Assistant

STAFF APPEARED TELEPHONICALLY: Radhika Jablonski, Finance Manager
Katee Mathis, Staff Accountant
Danette Maybin, Human Resources Director
Angel Nieves, Receptionist
Al Nygren, Property Manager
Chris Reimer, AP Staff Accountant
Michelle Telfair, Leasing Manager

ABSENT: Commissioner Brenda Carey, County Liaison

OTHERS PRESENT: Elizabeth Brown, OSI
Krysty Carr
Diane Crews
Rob Crews
Sara Gauthier, B. Lilley Productions
John Gyllin, Seminole State College
Jonathan Hand, ATKINS
Matt Heimerl
Jaime Heimerl
Jake Heimerl

**Dr. Georgia Lorenz, President Seminole State College
Jeremiah Owens, CPH
Paul Partyka, NAI Realvest
Keith Robinson, OSI
Craig Sucich, Avcon**

**OTHERS APPEARED:
TELEPHONICALLY**

**Richard Bruno
Sonya Brauer, South East Ramp
Steve Cornell, Kimley-Horn
Bryan Lilley, B. Lilley Productions
Karen McKinnon
Yasmin Moreno
Sandeep Singh, AVCON
Gregg Smith, Million Air
Craig Sucich, Avcon
Grice Whiteley, Grice Group**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND OVERVIEW OF MEETING FORMAT

The meeting was called to order at 8:34 a.m. followed by the Pledge of Allegiance, the meeting was conducted via UberConference, and in person with social distancing measures. Chairman Green presented an Overview of the Meeting Format. He noted for the public record no public comment regarding today's meeting had been received.

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 1, 2020

Motion by Board Director Smith, seconded by Board Director Ioppolo to approve the Minutes of the Regular Meeting held on September 1, 2020. Vote was taken, none opposed. Motion passed.

4. PRESENTATION TO FORMER PRESIDENT & CEO DIANE CREWS

On behalf of the Board, Chairman Green recognized Diane Crews, former President & CEO, for her nineteen years of service and her love and passion for the Airport and community.

Following a reading of the resolution, motion by Board Director Ioppolo, seconded by Board Director Dane to adopt Resolution No. 2020-06. Vote was taken, none opposed. Motion passed.

Seminole State College President Dr. Georgia Lorenz and John Gyllin, Vice President, Resource and Economic Development presented Diane Crews with the Orlando Sanford International Airport/Diane Crews Student Scholarship.

Thayne Klingler, Director Airport Affairs Allegiant Air congratulated Diane Crews on her retirement and presented her with a model Allegiant Air Airbus 320 model Visit Florida Livery.

5. LIAISON REPORTS

A. Seminole County

Commissioner Carey was absent.

B. City of Sanford

Mayor Woodruff congratulated Diane Crews on behalf of the City.

6. COMMENTS FROM THE PUBLIC

Chairman Green inquired of Lori were there any comments from the public at this time. Lori responded none.

7. PRESIDENT'S REPORT

President Nolan referenced power point presentation and asked George Speake to introduce Bryan Lilley and Sarah Gauthier with B. Lilley Productions who updated the Board regarding the upcoming Lockheed Martin Space and Air Show to be held October 31st & November 1st. Highlights referenced:

- Lockheed Martin title sponsor.
- 1,000 hotel room block.
- Only 10% ticket sales out of state.
- Great public exposure for the Airport and the City.
- Tenant coordination, types of aircraft and logistics of show.
- Covid-19 precautionary measures: limiting attendance, social distancing requirements, mitigate responsibility with reserved areas, contract tracing, contactless interface where possible.
- Mask requirements, ticket purchasing includes parking, show site ensuring safety of guests.
- Pre-purchased tickets only.
- Venues: reserved seating by group, cashless transactions, reserved lawn boxes, general admission by group, private security team to monitor social distancing. Chalets designated reserved seating areas.

Discussion regarding ticket sales, estimated number of attendees, limited number of tickets, tickets cannot be purchased on site, once capacity is reached event will be listed as sold out, 12,500 attendees per day, pre-Covid capacity was 25,000 attendees, weather cancelation procedures, cashless event, cash exchange booths. Media relations. Discussion about sharing the presentation

with the City and County. Stay safe and separate initiatives and all demonstrations on Lockheed Martin Air Show website <https://spaceandairshow.com>

President Nolan updated the Board regarding:

- Terminal Expansion Project
- Taxiway B, C & L Reconstruction Project
- CBP FIS Facility Renovation

Elizabeth Brown, President OSI Inc. acknowledged Diane Crews service to the Airport and updated the Board regarding:

- September finished 70,000 passengers, 56% below last year, YTD 1.15M 54% below 2019.
- SFB tracking ahead of Airports in the USA, leading airports in the Vinci Airports group, top of 45 Vince Airports in recovery percentage of passengers.
- March 2021 expecting TUI international passengers.
- Operations update: touchless environment in restrooms, Covid sanitization certification.
- Aviation news: Europe locking down again, MCO flights not expected to return until December. Wamos Air turned themselves into a cargo operation.
- Recovery: coordinated effort between governments, immediate testing implemented, reduce quarantine restrictions for people who test negative and a vaccine.

Elizabeth stated she and President Nolan are working together on of air service initiatives noting the strategy includes taking advantage of SFB's lower cost mode.

Lauren Rowe updated the Board regarding the virtual unveiling of the PV-1 Ventura and terminal expansion. Live video exists on flysfb.com website landing page, 500 people watched on landing page that day, total views 8,000.

President Nolan informed the Board that the Authority's annual open enrollment healthcare plan process has been completed. TSA is in the process of adding two new AIT machines at the security checkpoint which will increase throughput capacity. That at this time there has been a reduction of fulltime TSA staff and will fluctuate based upon activity growth.

President Nolan informed the Board on September 9th the Governor signed in to law House Bill 915 which will modify how all Florida airports conduct transparency. That additional requirements include more information to be posted on website and procurement process changes. Request from Counsel to provide a memo or briefing to the Board regarding how these changes affect them. Counsel updated the Board that FAC opposed this Bill.

8. COUNSEL'S REPORT

Brett Renton updated the Board regarding PFAS litigation status which continues.

9. CHAIRMAN'S REPORT

Chairman Green officially appointed the recommendation that staffer Dave Hazel serve as Sanford Aviation Noise Abatement Committee Chairman, and thanked Krysty Carr for Chairing SANAC this last year. Chairman Green updated the Board regarding EDAC. Provided overview of previous correspondence regarding interlocal agreement between Seminole County and the Airport relevant to the entrance on Lake Mary Blvd. and Red Cleveland.

10. CONSENT AGENDA

- A. Consider approval of new Lease No. 2020-25 with MICHAEL RIVERA for Building No. 302, located at 2836 Aileron Circle, (Residential).
- B. Consider approval of Addendum D to Lease No. 1999-31 with C.E. AVIONICS, INC for Property No. 507, located at 2789 Flightline Ave., (Land & Ramp).
- C. Consider Sanford Aviation Noise Abatement Committee (SANAC) Appointment Confirmations.

Board Director Smith made a motion, seconded by Board Director Dane to approve Consent Agenda items A-C. Vote taken. None opposed. Motion passed.

11. COMMENTS FROM THE PUBLIC

Chairman Green inquired of Lori were there any public comments. Lori reported there were none.

12. DISCUSSION AGENDA

- A. Discussion of Potential Land Exchange with Red Cleveland Land Trust, LLC.

President Nolan briefed the Board how the Economic Development Advisory Committee met and discussed this item in detail explaining the history stemming back to 2016 on a potential land exchange with Safari Investments. That although appraisals might have been close on each of the properties the significant land improvement costs for SAA made it an unequitable exchange which is not acceptable to the SAA, FAA or FDOT. A lot of detail was reviewed and discussion by EDAC with a final recommendation to the Board to reject the proposal.

Discussion by Board continued and included: could Airport buy the property, why owners are not selling, condition of the site, cost prohibitive features to bring the property up to buildable condition.

Board Director Gregg made a motion, seconded by Board Director Robertson to accept EDAC recommendation and reject the proposal. No comments from the public. Vote taken. None opposed. Motion passed.

B. Discussion of FAA Land Sale Reimbursement.

President Nolan provided an overview on this matter including how in 2003 a land transfer from the SAA to Seminole County occurred which was inconsistent with FAA requirements. That in order to rectify the matter and realign the Airport consistent with the FAA requirements, we have been given until January 16th to either a repurchase of the land from the County back to the SAA, or make a repayment to the FAA equal to the amount of grant funding used to acquire the land.

President Nolan reminded the Board there have been multiple conversations with the FAA from past President Crews because the issue originated during her tenure. That she received in writing from the FAA with the deadline of January 16th, 2021 to resolve the issue.

Brett Renton, Counsel discussed FAA terms of technical non-compliance versus absolute compliance.

President Nolan noted the motion by the EDAC was to ratify EDAC's authorization to repay the federal share in an amount not to exceed \$300,000 in the event the SAA is not able to re-acquire the property from Seminole County prior to FAA January 16th deadline.

Chairman Green inquired of President Nolan which option he preferred. President Nolan thought the Board should take this same action today as EDAC recommends so we are in position to try one and default to second option if needed.

Discussion regarding relationship with FAA. Discussion regarding interlocal agreement with Seminole County and Airport entrance wall.

Brett Renton, Counsel reiterated the Airport's obligation to the FAA is one of contractual based upon grant assurances.

Board Director Ioppolo made a motion, seconded by Board Director Robertson that we accept the EDAC recommendation as set forth in here where we grant the staff the ability to pay up to \$300,000 in the event they deem that it's in the best interest of the Airport and in the meantime we negotiate with the County.

Discussion continued regarding original conveyance of property and importance of relationship with the FAA. Motion allows the President latitude to make the best decision in the Airport's interest. Discussion about FAA soft costs relegated to repayment and \$50,000 is required to be added.

Brett Renton, Counsel restated the highlights of the motion: authorize the President of the Authority to negotiate with the County and determine if they should repay the FAA prior to January 16th deadline with payment not to exceed \$350,000 dollars, however that payment should occur no later than January 15th 2021 regardless.

Board Director Ioppolo made a motion to restate the motion, seconded by Board Director Simmons to authorize the President of the Authority to negotiate with the County for the reacquisition of the property and to determine in his judgement whether or not it is necessary to repay the FAA at some point prior to that in order to preserve our relationship with the FAA. And that payment not exceed \$350,000 which is the estimated cost of re-acquisition plus possible soft costs. And that occur no later than January 15th of 2021. No comments from the public. Vote taken. None opposed. Motion passed.

13. COMMENTS FROM THE PUBLIC

Chairman Green inquired of Lori were there any public comments. Lori reported none.

14. OTHER BUSINESS

15. REMINDER OF NEXT BOARD MEETING ON (NOVEMBER 3, 2020)

16. ADJOURNMENT

There being no further business, the regular meeting was adjourned at 10:31 a.m.

Respectfully submitted,



Tom Nolan, President & CEO
/lh