



**AGENDA**  
**SANFORD AIRPORT AUTHORITY BOARD MEETING**  
**TUESDAY, FEBRUARY 2, 2021**  
**8:30 a.m.**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND OVERVIEW OF MEETING FORMAT
2. ADVERTISEMENT OF MONTHLY MEETING
3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JANUARY 5, 2021 AND MINUTES OF THE EMERGENCY BOARD MEETING HELD ON JANUARY 15, 2021
4. LIAISON REPORTS
  - A. Seminole County
  - B. City of Sanford
5. COMMENTS FROM THE PUBLIC
6. PRESIDENT'S REPORT
  - A. Projects Update
  - B. Orlando Sanford International, Inc.
  - C. Finance Report
  - D. Tenant Leases
  - E. Miscellaneous
7. COUNSEL'S REPORT
8. CHAIRMAN'S REPORT
  - A. Consider Extension of Line of Credit with 5/3 Fifth Third Bank for Capital Improvements.
9. CONSENT AGENDA
  - A. Consider approval of Addendum B to Lease No. 2019-006 with MARCUS BROCATO d/b/a PLAYA AVIATION for Building No. 423, located at 1900 E. Airport Blvd. Tenant exercising second option of lease. (Aviation Building).
  - B. Consider approval of an easement for FPL for building 452 Constant

- Aviation located at 100 Constant Court. (Paint Booth Hangar).
- C. Consider approval of Addendum A to Lease No. 2016-30 with AMERICAN ENVIRONMENTAL AVIATION, INC. for 6,000 feet of Building No. 566, located at 3977 Aviation Loop and 5,610 feet of concrete pad, located at 3993 Aviation Loop. An exercised five (5) year option extension of the current agreement. (Aviation Fuel Storage System Supplier).
  - D. Consider approval of Addendum A to Lease No. 2016-01 with AMERICAN ENVIRONMENTAL AVIATION, INC. for Building No. 567 & 10,000 [100 x 100] square feet adjacent land, located at 3978 Aviation Loop. An exercised five (5) year option extension of the current agreement. (Aviation Fuel Storage System Supplier).
  - E. Consider approval of Employment Agreement for Chief Financial Officer.

10. COMMENTS FROM THE PUBLIC

11. OTHER BUSINESS

12. NEXT BOARD MEETING (MARCH 2, 2021)

13. ADJOURNMENT



**AGENDA**  
**SANFORD AIRPORT AUTHORITY WORKSHOP MEETING**  
**TUESDAY, FEBRUARY 2, 2021**

1. BOARD LEVEL POLICIES/PROCEDURES

- a. Budget Adjustment's
- b. Payroll
- c. Mission Statement

2. NEXT AIR SHOW PLANNING

- a. Contractual Arrangement
- b. SAA Venue

3. REAL ESTATE UPDATE

- a. Landside/Airside Appraisals
- b. Infrastructure Investment
- c. Development Strategies
- d. Hotel Opportunities

4. AIR SERVICE

- a. Domestic Airline Service
- b. International Airline Service

5. MASTER PLAN UPDATE

- a. Status/Update

6. GOALS FOR 2021

- a. Airport Administration
- b. Airport Operations
- c. Airport Marketing & Development

7. ADJOURNMENT



SANFORD AIRPORT AUTHORITY  
1200 Red Cleveland Boulevard  
Sanford, Florida 32773  
(407) 585-4000 • Fax (407) 585-4045  
www.orlandosanfordairport.com

January 12, 2021

Via email: [legals@mysanfordherald.com](mailto:legals@mysanfordherald.com)

The Sanford Herald  
P. O. Box 1657  
Sanford, Florida 32772 1657

Attn: Scott, Legal Classified

Please publish the following Public Notice one (1) time in the **Sunday edition (January 17, 2020) of the Sanford Herald Classifieds.** Please confirm receipt of this advertisement by email to [lhunt@osaa.net](mailto:lhunt@osaa.net)

**PUBLIC NOTICE**

SANFORD AIRPORT AUTHORITY

Notice is hereby given that the Sanford Airport Authority will conduct its February meeting on Tuesday February 2, 2021 at 8:30 a.m., at the Sanford Airport Authority Vigilante room, 2001 Red Cleveland Boulevard, Suite 2129, Sanford, Florida. Information may be obtained by contacting the executive offices during normal business hours at (407) 585-4042. Immediately following the Regular Board meeting, the Sanford Airport Authority will hold a Board Work Shop.

The meeting will be held both in person and virtually utilizing the online platform of **UberConference®**. Interested persons will be able to listen to the meeting telephonically by dialing in to the Uber Conference phone number (407-553-2512) or accessing the URL: - <https://www.uberconference.com/flysanford>

Due to social distancing requirements, the number of individuals allowed in the physical meeting room will be limited. Please note masks will be required for anyone who chooses to attend the meeting in person. If you do not have a mask, one will be provided.

Please take notice that if any person decides to appeal any decision made by the Sanford Airport Authority with respect to any matter considered at the special meeting or hearing scheduled herein, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the executive offices 48 hours in advance of the meeting at (407) 585-4042.

**Tom Nolan**  
**President & CEO**

Certified proof of publication and invoice should be sent to:

Attn: Lori Hunt  
Sanford Airport Authority  
1200 Red Cleveland Boulevard  
Sanford, FL 32773

Please do not hesitate to call me at (407) 585-4042 if you have any questions.

Sincerely,

Lori Hunt  
Executive Assistant