



AGENDA
SANFORD AIRPORT AUTHORITY BOARD MEETING
JUNE 7, 2022
8:30 a.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS
2. ADVERTISEMENT OF MONTHLY MEETING
3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON MAY 3, 2022
4. LIAISON REPORTS
 - A. Seminole County
 - B. City of Sanford
5. COMMENTS FROM THE PUBLIC
6. CONSENT AGENDA
 - A. Consider approval of professional services Task Order 2022-03 in the amount of \$129,940.60 with Avcon Inc. to provide Pavement Evaluation Services for SFB Runway 9L-27R.
 - B. Consider approval of Lease 2022-013 for IPC Paving, LLC 62,700 SF of land for continuance as a construction lay down yard located at 29th St. & Carrier Ave., Sanford, FL 32773.
 - C. Consider terminating Lease 2018-12 for Sanford RV Repair, LLC property #407 located at 1211 East 26th Place, Sanford, FL 32773.
 - D. Consider approval of an Addendum to Lease 2012-020 for Airline Training and Leasing Corporation, D/B/A Global One Training Group (Global) for Building 145, located at 1642 Hangar Road, Sanford, FL 32773.
 - E. Consider a waiver of late fees for Constant Aviation, LLC Property #333 located at 1604 Hangar Road, Sanford, FL 32773.
 - F. Consider approval of Lease 2022-015 for American Builders Supply property #420 located at 901 Wylly Ave., Sanford, FL 32773.
 - G. Consider approval of new Lease 2022-031 for Freeman Holdings of Orlando, LLC, (Million Air) building #421 located at 1920 E. Airport Blvd., Sanford, FL 32773.
 - H. Consideration, Approval and Contract Award of Top Ranked Firm for Employee Benefits Insurance Broker Services Request for Proposal #2022-003-RFP.

- I. Authorize an extension of the annual financial audit agreement with MSL CPA's & Advisors through fiscal year 2022.
- J. Consider approval of underground FPL easement for S.E. Ramp Hangar Development, Inc. located at 2151 Spinner Lane, Sanford, FL 32773.
- K. Approve and authorize SAA Staff to modify the standard schedules of rates and charges to include Telephone/Internet Charges and Airport Security Badge Fees.
- L. Approval and authorization to execute FDOT PTGA FM #450865-1-94 -01 for the Design and Construction of the Maintenance Building and Resolution No. 2022-04.
- M. Consider approval of Lease 2022-016 for American Builders Supply, Inc. Property #433, 434 & 435 located at 2901 Aileron Circle Sanford, FL 32773.
- N. Consider approval of Lease No. 2022-032 for Zipsimons Visionworks, Inc. Building #407 located at 1211 26th Place Sanford, FL 32773.

7. PRESIDENT'S REPORT

- A. SAA Projects Update
- B. Orlando Sanford International, Inc. Presentation
- C. Tenant Leases & New Development Update
- D. OSI Contract
- E. SAA Maintenance Status
- F. Miscellaneous

8. CHIEF FINANCIAL OFFICER REPORT

9. COUNSEL'S REPORT

10. CHAIRMAN'S REPORT

11. DISCUSSION AGENDA

- A. Capital budget amendment revoking funding authorization for the Taxiway K Reconstruction (Design) project, decrementing funding authorization for the Control Center Renovation and reallocating funding toward T-Hangar Renovation.
- B. Consider Sanford Airport Authority President & CEO candidates for advancement to in person interviews on June 16, 2022.
- C. Consider a modification to the SAA employee Handbook and immediate implementation of new Telework, Federal Holidays, Compensatory Time Off and the Mandatory Waiting Period to SAA organization.

12. OTHER BUSINESS

13. NEXT MEETINGS CANDIDATE INTERVIEWS PRESIDENT & CEO (JUNE 16, 2022) SPECIAL CALLED MEETING / BUDGET WORKSHOP (JUNE 21, 2022)

14. ADJOURNMENT