

**MINUTES OF THE REGULAR MEETING OF THE
SANFORD AIRPORT AUTHORITY
MARCH 7, 2023
8:30 A.M.**

PRESENT: Jennifer T. Dane, Chairman
Clyde H. Robertson, Jr., Vice Chairman
Kenneth Bentley, Secretary/Treasurer
Benny Crosby
Tom Green (via phone)
Frank S. Ioppolo, Jr.
William R. Miller
Stephen P. Smith
Brett Renton, Airport Counsel
Mayor Art Woodruff, City Liaison
Commissioner Jay Zembower, County Liaison

ABSENT: Chick Gregg, Sr.

STAFF PRESENT: Nicole Martz, President & CEO
George Speake, Executive VP & COO
Jason Watkins, Executive Vice President & CFO
Steve Fussell, VP Strategic Initiatives
Tom Fuehrer, SAAPD Chief
Tommy Gentry, Director IT
Marc Gilotti, SAAPD Captain
Lori Hunt, Executive Assistant
Gino Martinez, Finance Manager
Danette Maybin, HR Director
Al Nygren, Property Manager
Jeremy Owens, VP Engineering and Maintenance
Lauren Rowe, Communications Director
Julie Sawyer, Executive Assistant
Roberta Stanton, Procurement Manager
Jennifer Taylor, Director of Program Administration

OTHERS PRESENT: Angela Adams, OSI
Natalie Anderson, OSI
Bob Begley, CE Avionics
Sonya Brauer, SER
Elizabeth Brown, OSI
Alexandre Darpy, OSI
Jonathan Hand, CHA
Brady Lessard, CPH
Dave Logan, OSI

**Garrett Matyas, OSI
Genean McKinnon
Paul Partyka, NAI Realvest
Todd Payne, OSI
Jennifer Ramski, Ramski Co.
Matt Shelton, McKee Construction
Greg Smith, Million Air
Sam Stamps, C&S
Stephen Stetz, OSI
Craig Sucich, AVCON
Tom Tommerlin, City of Sanford**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND INTRODUCTION OF GUESTS

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE CAPITAL PLANNING WORK SESSION HELD ON DECEMBER 22, 2022 AND REGULAR MEETING HELD ON JANUARY 10, 2023 AND MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 7, 2023

Motion by Board Director Smith, seconded by Board Director Miller, to approve the Minutes of the Capital Planning Work Session held December 22, 2022, the Regular meeting held January 10, 2023 and the Regular Meeting held on February 7, 2023. Vote was taken, none opposed. Motion passed unanimously.

4. LIAISON REPORTS

A. City of Sanford

Mayor Woodruff reported the City Commission will hold a Special Session 3/7/2023 to approve the Police Contract; a crew is coming in install the parts to repair the vacuum sewer system downtown, saving the City \$200,000 off the \$1M purchase price; an RFP was issued for a parking garage to be located next to the Civic Center where Monroe Hall is located and part of that proposal is to decide whether Monroe Hall would be moved closer to the museum to be used as meeting space. The project is a mixed use type of building and the City envisions retail, residential and parking including a number of spaces for the City; the City has approved a contract with a design firm for the new Fire Station; the fire engine has been ordered and the City is waiting for the company to allow the City to order the rescue unit because they are not taking orders for rescue units at this time.

Board Director Robertson inquired of Mayor Woodruff if there would be some type of ribbon cutting or groundbreaking this month at Mayfair County Club. Mayor Woodruff replied that the contract for the Club House will be on the next Commission Agenda.

B. Seminole County

Commissioner Zembower reported on the Lake Jesup Basin Study, the study was commenced and a meeting was held with the City of Oviedo on February 15th to discuss it with the City. The consultant will be meeting with all the shareholders in the upcoming months. The first public meeting will serve as the introduction of the study for the public and is anticipated to be held late April or early May of 2023; the SR415/Celery Avenue traffic signal still continues to be delayed, the anticipated completion is May or June of this year; SR417 connector roadway to the Airport remains on schedule and the formal public presentation to the Board of County Commissioners slated for April 25th, Commissioner Zembower noted if SAA has not engaged to get a presentation he suggested you reach out and request for a presentation to this Board; Lake Mary Blvd. and SR46/415 the median improvements are underway, planting started this past week on SR46 and will continue to work towards the airport; reminder of the Boy Scout Golden Eagle dinner April 13th at the Westin, Lake Mary Commissioner Zembower is chairing that event.

Board Director Ioppolo requested that the Board of Directors receive a presentation on the SR417 connector roadway project. President Martz informed the Board that a letter of support is pending and a presentation will be scheduled.

5. COMMENTS FROM THE PUBLIC

None.

6. CONSENT AGENDA

- A. Consider approval of Lease No. 2022-056 for Vertical Aviation Technologies, Inc. Building #332 located at 1609 Hangar Road, Sanford, FL 32773.
- B. Consider approval of Lease No. 2022-043 for Vertical Aviation Technologies, Inc. Building #424 located at 1600 Hangar Road, Sanford, FL 32773.
- C. Consider approval of Lease No. 2022-055 for Marcus Brocatto dba Playa Aviation, Building #423, located at 1900 E. Airport Blvd. Sanford, FL 32773.
- D. Consider approval of Addendum C to Lease No. 2009-050 for Seminole County Sheriff's Department Property 504, Hangar & Land, located at 500 Don Knight Lane, Sanford, FL 32773.

- E. Authorize Utilization of Florida Sheriff's Association Invitation for Bid/Contract #FSA22-VEL30.0 Pursuit, Administrative & Other Vehicles with Garber Chrysler.

Motion by Board Director Smith, seconded by Board Director Robertson, to approve Consent Agenda items A-E. Vote taken, none opposed. Motion passed unanimously.

7. PRESIDENT'S REPORT

President Guillet referenced her power point presentation, incorporated herein, and requested Executive VP & COO George Speake to present updates on the following topics:

- Wildlife Assessment: under FAA review;
- IT redundancy loop: complete and closed out;
- Stormwater Master Plan Update: awaiting pre-app date with SJRWMD;
- Airfield Electrical Upgrades: complete and closed out;
- SAA Maintenance Facility Replacement: under design, temp fence installed; and
- ARFF Station Generator and install generator in Building #37 Generator: December 23 install (estimated).

OSI Contract: Jennifer Taylor reviewed the OSI Contract Score Card distributed in the Board's packets and incorporated herein by reference:

2.3.6 Routine Maintenance, Repairs and Landscaping

- Delinquent Items:
 - Elevator 8 replacement (Terminal A freight). Out of service Jan. 2022.
 - 2/21/23 Elevator 1 out of service, waiting on parts.
 - Escalator 6 went out of service 3/1/23 waiting on parts.
 - Over 100 variable air volumes (VAV's) aren't fully functional. To date 180 have been replaced. OSI ordered roughly 50 more for west Terminal. Work is ongoing and estimated completion of the 50 is end of April 2023. OSI is anticipating resolution over a year period. Still awaiting plan for Terminal A. Per Elizabeth, JPI will be mapping and documenting all of the VAV's in both Terminals.
 - The remaining year 1 repairs from the Desman report dated 3/20/22 regarding the parking garage.
 - Structural – concrete floor repairs for the top level, concrete overhead and vertical repairs for all levels, lift pocket/connection grout replacement for levels 4 and 3.
 - Waterproofing – concrete crack routing and sealing on levels 4 and 3, tee to tee joints and CIP wash sealant replacement levels 4 and 3, vertical garage sealant replacement top level, deck coating top level.

- Stairtowers – guardrail post rusted base plane cap replacement all levels.
- Façade – exposed rebar repairs.
- CMU wall repair.
- Light fixture support, overhead signs and conduit rust remediation.
- Pipe support rust remediation.

Chairman Dane inquired if this information had been shared with OSI and is there a plan for getting that fixed. Ms. Taylor replied staff has been asking for a plan and have not received one to date.

Board Director Ioppolo noted the report is dated March 2022 and inquired of Ms. Taylor were these items not completed. He inquired of staff if a default had been issued.

President Martz informed Board Director Ioppolo that OSI has been doing work on the garage, SAA has been asking for the plan on the remainder of the items.

Board Director Ioppolo inquired what's the date of the new report that is due.

President Martz noted there is a list of maintenance and repairs items in the Desmond report there are near term items which is in the first year within a year of the report, there are also longer term programmatic repairs and maintenance that were over the next four years. SAA has not received a plan for the remainder of the work yet.

Board Director Ioppolo expressed his frustration, this has been talked about ad nauseum, and we're done with it, if it's not done in time, it's in default. That's not a discretionary item, if we need to vote on each one at the Board meeting, please put it on the Agenda because if it's not done it's in default. There's no "I'm working on it", there's no in between, we've waited a long time, these things need to be done and they need to be done urgently. He doesn't care about their budget; their obligations are not a function of their budget they are contractual.

Elizabeth Brown informed the Board the garage is structurally sound, there are two phases of the project, the bearing pads have been replaced, that was completed just a couple of weeks ago. The second phase will be underway and we're waiting for the timelines to be able to present that to the Airport management team.

Board Director Dane inquired of Ms. Brown when OSI would be presenting the timeline.

Dave Logan, OSI informed the Board the 4th and 5th decks of the parking garage are still closed vacant of cars so the work can commence ASAP.

Chairman Dane informed Ms. Brown for future reference “your version of ASAP and my version have historically been very different so if you could come with a date, it would be much appreciated.”

President Martz inquired of Ms. Brown if the plan will include all these items in the next phase, the ones that have not been done.

Ms. Brown replied she is not a technical person and can't speak to every one of those but OSI is looking at the waterproofing and replacing the washes and addressing the issue of items that were included on the as-builts but are actually not on the garage as part of this next phase to assure the waterproofing is done from the top deck and that the water moves through the garage through the proper drainage channels which it hasn't been historically.

Chairman Dane inquired if the OSI maintenance person was in attendance to elaborate.

Ms. Brown replied Dave Logan is working through this with the engineer, the engineer who was commissioned to work on the Desmond Report is actually the engineer that moved over to Walker, Walker is the original construction company that built the garage.

2.3.6 Routine Maintenance, Repairs and Landscaping, cont'd

• Items in progress

- SAA received the report that Lerch Bates, Inc. performed. It included 5/11 (45%) of elevators and 6/6 (100%) of the escalators. Report recommended modernization of two escalators to start immediately (CBP and Terminal A). These items had a six-to-eight-month procurement timeline and construction could take up to 48 weeks. Awaiting schedule.
- Parking garage preventative maintenance plan. Awaiting implementation.
- Sky lounge/smoking deck windscreen project.

2.3.6 Routine Maintenance, Repairs and Landscaping, cont'd

• Completed this month:

- Pressure washed the parking garage.
- Re-stripped the garage parking stalls.
- Started using Gates 1-4 and Bag Claims 6-8.
- Elevator 9 is back in service.
- Completed bearing pad replacement on garage.
- Redid the joint sealant around the stair towers.

Miscellaneous Items

Awaiting the following items requested from OSI on January 3, 2023

- Updated Preventative Maintenance Plan for all Terminal roofs.
- Lost and found procedure. SAA received the draft 1/23/23. Steve Fussell sent comments back on 2/7/2023. Awaiting updated plan.
- Awaiting Parking Garage remediation and prioritization of most urgent matters from report dated March 2022.

Awaiting items request from OSI on February 24, 2023

- All electronic communications occurring between October 1, 2020, and February 24, 2023, by and between OSI staff regarding Lerch Bates, Schindler, Walker Consultant's, Desman Design Management and Western Specialty Contractor.

President Martz clarified that SAA had made a public records request asking for communications between OSI and the contractors, with a follow up public records request looking for internal communications related to these reports because it looks like there are some gaps. SAA needs to fill the gaps to fully understand the circumstances surrounding all of these items. This is something that she intends to discuss at the Joint Board meeting on March 24th and present a rundown of what our assessment is of the parking garage, and then the elevators. She plans to give the Board a full briefing on what we found and how we see this unfolding so that's why this information is being requested. SAA is awaiting the most recent requested electronic communications. OSI has engaged outside counsel relative to that. Brett Renton, Counsel, has been discussing this matter with their outside counsel and we're waiting for those documents.

Discussion ensued regarding SAA's request of OSI for electronic communications.

President Martz updated the Board, noting that OSI fulfilled the initial request and staff is going through those in order to give the Board a summary and make sure we understand what's happening. As a result of reviewing those we've asked for additional information. The deadline for the most recent request was end of business day last Friday, but OSI has engaged outside counsel and Mr. Renton talked to them last week.

Brett Renton explained he had a very good call on Friday, which is the day SAA gave for the deadline in the letter. OSI's outside counsel requested a couple of days to look at the request and he is going to get back to him today, and he expects the documents to be included with that.

Board Director Ioppolo requested Mr. Renton give him a call if that doesn't occur. Mr. Renton replied he would.

Discussion ensued regarding the Florida in the Sunshine Laws with respect to OSI. Mr. Renton stated we believe OSI, as our agent, is subject to the Public Records law, we've asked them to turn over the documents.

Jennifer Taylor referenced a report in the Board's packet that breaks down the elevators & escalators between work that was done with Schindler and what was done by Lerch Bates.

Development

Paul Partyka, NAI Realvest updated the Board on Development: Working on renewals; the industrial market is very strong right now, and there's a lot of activity from the industrial side around the airport. Interest rates have stabilized, they're about 6% plus or minus from a commercial standpoint. Property is under contract on SR46 across from the Airport and on Richmond Avenue, in general this area is very hot when it comes to commercial and industrial, and the housing market is still very strong.

Board Director Green requested on lease related Consent Agenda items the operating expense obligation be earmarked.

Board Director Bentley inquired of Mr. Partyka what capacity is with regards to vacancies.

Mr. Partyka noted we're 100% occupied right now, at least for the non-aviation side and he believes the aviation side is at 100% also.

Commissioner Zembower thanked SAA for working with the Supervisor of Elections and requested an update on clarity of what amounts are due. There seems to be some information that needs to be vetted through so the County has a clear understanding preparing for our Budget season to see what we're going to do moving forward.

President Martz updated the Board on the aviation side we continue to work with Constant Aviation, as it works through its transition with Flexjet. They do have a draft lease from us and we're in the position now of waiting for feedback from them. There is interest from other folks on that property as well, so we'll come to a point where we're going to have to start making the decision of whether or not and how long we want to hold that property.

President Martz referenced Blue Skies; the letter of intent was extended to give Blue Skies the opportunity to get some of their letters of intent pulled together. She received an email yesterday from Blue Skies saying they are good to go and we anticipate bringing a lease to the Board next month and they've actually added another piece of property outside of what they were looking at before.

Orlando Sanford International Inc.: Elizabeth Brown updated the Board as follows:

- February 2023 Passengers: January/February have performed above budget and much better than expected 25% year over year. For the SAA Fiscal year 12% year over year, 1.16M passengers so far until the end of February.
- Rolling Twelve Months: 2.9M passengers, 13% over the previous year. Expect to see a decline closer to Budget from 2022 over the next coming months. January/February are ahead of the previous months, overall, shows high load factors and less aircraft due to the aircraft liveries, and lack of pilots crews and supply chains. The United Airlines CEO recently said that the biggest challenge for the aviation industry over the next couple of years is not demand it's airports in terms of their lack of ability to get laborers and that's also impacting the suppliers and that's also impacting aircraft delivery and aircraft parts.
- Air Service/Commercial/Marketing: SSP extension; Cinnabon has reopened; Airport Experience conference; upcoming Allegiant Conference in April; planning for Routes Americas air service conference. Issuing an RFP for vending in the next 60 days which will allow vending operators time to tour the airport.
- Marketing: SFB has begun a new campaign for spring travel. Promoting "Take the Easy Way Out." Social media is focused on Central Florida families, UCF students and alumni. SFB has made a 6-month commitment with Orlando Family Magazine and purchased a one-page ad in the Historic Downtown Sanford Visitors Guide.
- Terminal Advertising: increased interest in using the airport for commercials which is a revenue source; Fuel Rod has signed to film a commercial; Starbucks has approved the production company to film their new "Soak Up Summer" commercial at SFB.
- Social Media: SFB celebrated Black History Month by promoting African Americans who played a significant role in aviation; Parking garage updates were sent out through social media indicating closure of the lot and it's reopening; Cinnabon reopening was shared through Facebook and Instagram; Spring travel is being promoted and boosted through Facebook and Instagram; Key West social media ad had over 10% link clicks.

Ms. Brown informed the Board that Delta Airlines has agreed to offer their pilots a 34% increase over four years, this will impact the union negotiations and will affect everyone's airfares. The Department of Justice is likely to be suing over the proposed merger of JetBlue & Spirit Airlines. This will result in negotiations, but Ms. Brown felt this wouldn't affect the merger. The Allegiant Airlines pilots union have registered a complaint about the potential joint venture between Viva Aerobus and Allegiant Airlines, Ms. Brown still expects the joint venture merger to happen, but they will need to address the concerns

that the union has put forward to Allegiant Airlines regarding the flying of those international routes.

Chairman Dane inquired if there were any potential new airlines coming in.

Todd Payne, OSI explained we continue our efforts to pursue new carrier opportunities we currently have ten scheduled appointments at the Routes America's Conference on March 20th there is still a great deal of interest, even if the airlines are still fairly hesitant coming out of the pandemic. He felt a lot has to do with the pilot issues and knowing the number of pilots they have. Allegiant is short of pilots; several carriers are trying to figure that out through negotiations that plays in to their interest in growth particularly domestic.

Elizabeth Brown added aircraft deliveries have also plagued the entire industry.

Board Director Smith inquired how bad is customs issue as far as staffing in customs. President Martz replied it's a challenge, SAA actually had a call with them about that today.

President Martz reminded the Board that there was \$1M at the County that was set aside the ARPA dollars, to deal with air service development or other things related to airports, we've gotten somewhat limited interpretation of allowable use of those dollars. Steve Fussell is working on that agreement for us. She's talked to Todd Payne a little bit about this and she intends to talk to the County about the comfort level of expanding the opportunities for the use of those dollars. She noted we may ask Commissioner Zembower to intercession that.

Commissioner Zembower replied "sure" the whole intent was to try to allow the airport some additional revenue to pull in other airlines or supplement certain things that you couldn't allow for the reach out and enticing other airlines.

Elizabeth Brown informed the Board that there are significant incentives in place for both of the Canadian carriers, which includes relaxation of rates and charges and also significant discounting on the ground handling side which OSI provides. There was also significant dollars that were put forth for the use of both Canadian carriers most of which they've not used, therefore sometimes the decisions are not about cash. She felt sometimes cash is helpful to get your foot in the door with airlines, but we've got some competitive challenges, a major airport that is 25 minutes away that is the largest airport in Florida and the price of fueling here which is not the same pricing as you have at MCO we don't have an underground hydrogen pipe system and that impacts the pricing of our fuel.

Chairman Dane requested at the Joint Board meeting that OSI present what is presented to airlines.

Chief Financial Officer Report

EVP & CFO Jason Watkins presented the February financial report including:

- February 2023 Dashboard
- Cash & Investment Balances – rolling 3 months
- Procurement Dashboard: New Solicitation Invitation to Bid Professional General Contractor – Continuing Contract
- Finance – Administration Updates: Hurricane Ian reimbursement of \$38,000 from PIGIT property liability insurer; to date they have reimbursed \$205,000 net of the deductibles; the Airport could recover another \$150,000 once the repairs have been complete. The depreciation, staff is working in tandem with FEMA on 35 different properties; FY 22 Financial Audit nearing competition; Expect MSL presentation at May BOD; Implementing new GASB87 standard; FY24 Budget Cycle to kick off late March/early April, Budget workshop scheduled for June 27th.

Discussion ensued regarding SAA issuing an RFP for accounting services.

EVP & CFO Jason Watkins explained that staff's intent was to issue the RFP for accounting services next year due to the number of items in the pipeline and extend one year with the existing auditor. President Martz explained there are only so many procurements that we can handle now that we are trying to handle them in a way that is more transparent, staff had to prioritize what we are trying to pursue this year and if the Board wants staff to re-prioritize, it will. Chairman Dane inquired what the priorities are other than the Auditor.

EVP & CFO Jason Watkins explained: Auditor for OSI, General Contractor, and Insurance & Liability. Chairman Dane stated her preference would be to go out for an auditor she felt ten years was too long and she'd like some fresh eyes.

Board Director Ioppolo requested seeing the five year list, he explained one of the things we hear in the community from time to time is people say, "it's hard to get in to the Airport to provide services" and he prefers to give people an equal shot. This isn't saying the current auditor is doing anything wrong, they can bid again.

Board Director Miller referenced the cash and investment balance summary sheet in the Board's financial packet, showing that there is more than one Commerce Park sinking fund and then we have reserves and investments. He requested clarification.

Jason Watkins explained that initially we were carrying these as the Real Estate Development Fund in its own bank account and those accounts were not driving the same yield that we were getting in our local investment pools. Therefore, we are relying on our accounting to bifurcate those funds to track them separately but from a cash standpoint they've been rolled together, they're unrestricted cash funds so we have moved those into the local government investment pool. From a cash standpoint those funds \$2M-\$4M are rolled into the LGIP's just to drive the yield.

Board Director Miller clarified he was looking at the internal use of the funds have we categorized any of those through listings or how are we breaking down our reserves relative to the standard of the buildings and then what else we have money available for, have we ever developed a policy that management and the Board agrees we can use these funds for when an opportunity comes up.

Jason Watkins noted there is an investment policy that the Board adopted in 2019 which is under review right now, staff sent it over to Shutts & Bowen for review, & is going to go outside for a separate evaluation. There's also a reserve policy that we're going to take a stab at drafting some edits to. It is not specific to what you can use say the Commerce Park funds for, it doesn't get to that level of granularity. We have been tracking those funds separately in our accounting system as they are appropriated through the budget process and then decrementing them when we've spent against them.

President Martz commented on the Commerce Park funds, we've revised that to be a "development fund", it's a fund that's available as we see needs relative to the development program. There are a couple projects that may be in the works, we have one of the leases that's under consideration that has some capital investment associated with it, so that fund is available to us as we see opportunities with respect to the development program as a whole. Any significant expenditures out of that fund would come to the Board for approval. The reserve policy is something that we want to talk about during the budget planning this year, to revisit that to make sure it reflects what this Board thinks is important.

Brett Renton clarified as a Government entity you can't spend money that is unbudgeted, you will actually have to approve that and get that in the pipeline.

Jason Watkins noted in terms of the cash itself, the \$31M in the local government investment pools, we can make a withdrawal and that cash will settle same day or next day so in terms of movement of cash it is very quick, in terms of budget authority we will bring you a budget amendment on something that isn't budgeted.

President Martz replied to Board Director Miller this the Board would set, a reserve policy that says, "we have to maintain x percentage of operating in the reserve," and that would limit your decision about expenditures of available cash, and it's up to the Board to set what you think that appropriate level is.

Miscellaneous

Lauren Rowe, Communications Director played a FOX 35 commercial and informed the Board that the Orlando Economic Partnership produced and funded a development video for the Airport and Ms. Rowe played the draft development video for the Board.

George Speake, EVP & COO referenced Police and Fire Reports distributed to the Board monthly in their Agenda Packets, recently the Fire Department participated in the Run With A Hero 5K, on the way to the event they noticed a ground fire and called in additional units, our department was actually able to extinguish the fire before responding units arrived.

President Martz briefed the Board on the FIS Facility; explaining that we didn't receive the ATP grant funding under the bill legislation we were pursuing. Staff had a meeting with CBP prior to learning that we did not get the grant award. The new Port Director has a different take on what might need to be done. Staff will follow up with them and continue to work with OSI. The federal lobbyist was very helpful this time, they got us before the BIL implementation group, and while we facilitated support from Senators Scott & Rubio, they got us a bipartisan letter of support signed jointly by Representatives Mills & Frost. President Martz felt that at the end of the day we just didn't have the right project, staff will regroup we have three more shots at BIL money.

President Martz noted that State legislative session starts today, our lobbyists are registered and in Tallahassee, we have been monitoring bills with them & the Florida Airports Council. Our local bill has been filed by Representative David Smith to extend our ability to do leases beyond fifty years.

8. COUNSEL'S REPORT

Brett Renton updated the Board regarding: Legislative Session monitoring several items; USPTO awaiting a ruling; PFASS update first bellwether trial has been scheduled for the month of June the City of Stuart Florida is the plaintiff suing a number of individuals.

9. CHAIRMAN'S REPORT

Chairman Dane informed the Board that the Joint Board meeting scheduled to be held on March 24th at 11 a.m. there has been a request to change the time to 10 a.m. and change the meeting to the Orlando Marriott Lake Mary. After further

discussion the Board decided the Joint Board meeting would be held March 24th at 11 a.m. Orlando Marriott Lake Mary.

President Martz noted the Strategic Planning Session was previously postponed and she inquired if the Board could discuss a new date. After further discussion the Board determined Thursday April 27th at 8:30 a.m. in the Vigilante Room for the Strategic Planning Session.

10. DISCUSSION AGENDA

- A. Consider approval of an amendment extending the expiration of the Amended and Restated Food and Beverage Concession Agreement and Snack Bar Concession agreements with SSP America, Inc. from March 31, 2023 to April 4, 2023.

Chairman Dane explained this is a four day extension of the SSP Snack Bar Concession agreements.

Motion by Board Director Robertson, seconded by Board Director Crosby to approve an amendment extending the expiration of the Amended and Restated Food and Beverage Concession Agreement and Snack Bar Concession agreements with SSP America, Inc. from March 31, 2023 to April 4, 2023. Vote taken, none opposed. Motion passed unanimously.

11. OTHER BUSINESS

Board Director Robertson requested the Board Directors be presented all the deficiencies with OSI. President Martz explained that she would be scheduling one on one meetings with the individual Board Directors prior to the Joint Board meeting with OSI/VINCI and that is one of the items that would be discussed. Board Director Robertson requested to know when the RFP for insurance was going to be issued, it's been five years. Jason Watkins, EVP & CFO responded that he and Roberta Stanton, Procurement Manager would work to develop a schedule of upcoming items and ask the Board to prioritize that list.

12. NEXT MEETINGS JOINT BOARD MEETING OF THE SAA BOARD OF DIRECTORS AND VINCI BOARD OF DIRECTORS (MARCH 24, 2023) AND REGULAR MEETING (APRIL 4, 2023)

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:31 a.m.

Respectfully submitted,



Nicole Martz, Esq., AICP
President & CEO
/lh