

**MINUTES OF THE REGULAR MEETING OF THE  
SANFORD AIRPORT AUTHORITY  
JULY 11, 2023  
8:30 A.M.**

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- PRESENT:** Jennifer T. Dane, Chairman  
Clyde H. Robertson, Jr., Vice Chairman  
Kenneth Bentley, Secretary/Treasurer  
Tom Green  
Chick Gregg, Sr.  
Frank S. Ioppolo, Jr. (appeared telephonically)  
William R. Miller  
Stephen P. Smith  
Brett Renton, Airport Counsel  
Mayor Art Woodruff, City Liaison  
Commissioner Jay Zembower, County Liaison
- ABSENT:** Benny Crosby
- STAFF PRESENT:** Nicole Martz, President & CEO  
George Speake, Executive VP & COO  
Jason Watkins, Executive Vice President & CFO  
Steve Fussell, VP Strategic Initiatives  
Tommy Gentry, Director IT  
Marc Gilotti, SAAPD Captain  
Lori Hunt, Executive Assistant  
Gino Martinez, Finance Manager  
Danette Maybin, Director of Human Resources  
Al Nygren, Property Manager  
Jeremy Owens, VP Engineering and Maintenance  
Lauren Rowe, Communications Director  
Julie Sawyer, Executive Assistant  
Roberta Stanton, Procurement Manager  
Jennifer Taylor, Director of Program Administration
- OTHERS PRESENT:** Bob Begley, CE Avionics  
Sonya Brauer, SER  
Doug Brown, Ramski & Co.  
Elizabeth Brown, OSI  
Mike Cargnel, SHB  
Thomas Cerone, OSI  
Yvette Concepcion, OSI  
Tracy Garcia, OEP  
Ron Gerber, OSI  
Jeremy Morton, CPH

Paul Partyka, NAI Realvest  
Mel Scott, Atkins  
Tim Shea, AVCON  
Greg Smith, Million Air  
Sam Stamps  
Robert Utsey, ZHA

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

2. ADVERTISEMENT OF MONTHLY MEETING

Copies attached.

3. APPROVAL OF MINUTES OF THE REGULAR MEETING HELD ON JUNE 6, 2023

Motion by Board Director Smith, seconded by Board Director Gregg, to approve the Minutes of the Regular Meeting held on June 6, 2023. Vote was taken, none opposed. Motion passed unanimously.

4. LIAISON REPORTS

A. City of Sanford

Mayor Woodruff reported the Parks & Recreation Department is taking a break this week after a successful 4<sup>th</sup> of July event. There were some changes due to the construction in Fort Mellon Park which lead to a better arrangement, the festivities were centered around the Civic Center. The first and what may be our only Budget discussion was held yesterday, a big sticking point is the pay plan, staff has been instructed to go back and making revisions. Today the Orlando Sentinel will start releasing a multiday story regarding Toxic Chemical 1,4-Dioxane found in Seminole County tap water which includes City of Sanford, northwest Seminole County and City of Lake Mary. The City of Sanford has been pushing DEP to fund the cost to protect our water supply and keep it below any safety concerns. Seminole County is upstream of the source, the old Seamans plant. Lake Mary has already replaced their system to treat the water, and Sanford getting ready to do the same thing with DEP.

Mayor Woodruff explained the City pumps a minimum amount of water to keep the well active then DEP is going to fund a treatment plant to remove it which is essentially what Lake Mary did, at a cost of \$70-80M. DEP has put in a couple of more monitoring wells and we're surprised by the results.

President Martz noted they didn't even establish reportable levels until just a few years ago, this is a fairly new issue.

Mayor Woodruff explained 2013 is when it was first detected, 2016 is when we were first told to report the numbers.

B. Seminole County

Commissioner Zembower presented the Public Works report: Lake Jessup Basin Study data acquisition is substantially complete the model development of the study is progressing accordingly. The 415/Celery Avenue traffic signal: signal is nearly complete, waiting for the contractor to complete the concrete work for the pedestrian ramps, having issues getting concrete contractor on site, tentative date of July 17<sup>th</sup> it is expected to be fully operational. East Lake Mary Blvd./Ohio Avenue traffic signal is complete. East Lake Mary Blvd./Brisson Avenue traffic signal is complete. 417 Connector Roadway to Orlando Sanford International Airport work is in progress and is on schedule regarding the study and moving forward.

Commissioner Zembower presented the official statement regarding the 1,4-dioxane issue. Commissioner Zembower congratulated President Martz she will sitting on the Congressional Transportation Advisory Board with him on behalf of Congressman Mills.

5. COMMENTS FROM THE PUBLIC

None.

6. CONSENT AGENDA

- A. **[Moved to Discussion Agenda]** Consider approval of Lease No. 2023-018 for Synergy Woods Products, Inc. for Building #142-W located at 3017 S Mellonville Ave., Sanford, FL 32773.
- B. Consider approval of New Lease No. 2023-032 for Jetflow Aviation Building for Building #132, located at 2805 Carrier Ave., Sanford, FL 32773.
- C. **[pulled from the Agenda]** Consider approval of Amendment A to Lease No. 2019-15 for Aerosim Academy, Inc., removing Parcel J-Fuel Farm, located at 2950 Navigator Avenue, Sanford, FL 32773.
- D. **[pulled from the Agenda]** Consider approval of New Lease No. 2023-042 for Freeman Holdings of Orlando, LLC, dba Million Air for parcel 579 Fuel Farm, located at 2950 Navigator Avenue, Sanford, FL 32773.
- E. Consider approval of Annual Funding agreement Between Sanford Airport Authority and Metroplan Orlando for FY 2023-2024.
- F. Consider approval of a revision to the Sanford Aviation Noise Abatement Committee (SANAC) Bylaws.

- G. Consider approving emergency purchase order for roof repair and maintenance services with Advanced Roofing, Inc.
- H. Approve a budget amendment for the purchase of Pre-Owned Equipment and to authorize the purchase of the 2021 Caterpillar TL642 Telehandler.

President Martz informed the Board that Consent Agenda items B & C are being pulled from the Agenda and will be brought back to the Board at the August 1<sup>st</sup> meeting.

Board Director Green requested moving Consent Agenda item A to the Discussion agenda.

Motion by Board Director Smith, seconded by Board Director Robertson, to approve Consent Agenda items B, E, F, G & H. Vote taken, none opposed. Motion passed unanimously.

## 7. PRESIDENT'S REPORT

President Martz referenced her power point presentation, incorporated herein, and requested Executive VP & COO George Speake to present updates on the following topics:

- Wildlife Assessment: final plan modifications were completed and sent to us July 10<sup>th</sup> from the consultant, there will be one last review and then they will be sent to the FAA for inclusion into the Airport Certification Manual;
- Stormwater Master Plan Update: updated schedule received, modeling underway, new estimated date of Board Presentation November/December 2023;
- SAA Maintenance Facility Replacement: building pad is formed up, steel structure is onsite, estimated completion May 2024;
- ARFF Station and Building #37 Generators: No changes, Dec. '23 install (est.);
- Terminal Ramp Improvements: 60% plans received on 6/5; and
- Runway 9L Rehabilitation: kickoff meeting held on 7/6, 30% plan scheduled for August, March bid return.

### OSI Contract & Maintenance

Brett Renton reported we are in the dispute resolution process of section 14 of the contract, we have provided a written statement on June 30<sup>th</sup> that section 14.2 requires a meeting within 30 days, that meeting has been scheduled and mediation within 60 days, we anticipate this coming back to the Board September 12<sup>th</sup> at that time we'll see what occurs at those meetings and resolution, if something resolves prior obviously we'll bring it up at the August meeting, otherwise September would be the next time it comes before the Board.

## Development

Paul Partyka, NAI Realvest updated the Board on Development: He and President Martz met with ABS/Kodiak Industries and worked out all the details for the expansion of their operation. The western side of the airport will have approximately 30 acres for the construction of new buildings. The lease is being redone, President Martz is working on the term sheet, and anticipate having that presented to the Board August 1<sup>st</sup>. With the help of Jeremy Owens and President Martz have an excellent location for the expansion for Synergy Woods 70,000 sq.ft. expansion.

President Martz explained Consent Agenda item A which Board Director Green requested moving to the Discussion Agenda is related to Synergy Woods and she inquired if the Board wanted to hear that item now?

Board Director Green requested hearing that item now and inquired if this was a bridge.

Paul Partyka noted this is a lease on the current location, and the current location they made a commitment to the Airport, that's been over the past couple of years the terms of building a building and so regardless they wanted to stay here and continue. But in the meantime, they also did some estimating on building their own building and at one point we were going to do a build to suit. They took that off the table and they are going to do their own building, their own construction.

President Martz informed the Board this is a bridge. Paul Partyka noted this is a bridge potentially.

Discussion ensued this is a bridge to a long term ground lease, the tenant made a decision, and they don't want the Airport to build it for them they're going to do it as an operating lease, and this might be long term. Or the tenant may do a combination expand the existing building if there is enough space there. Discussion regarding market rate component, Board requirement leases that meet a threshold those items are to be placed on the Discussion Agenda.

President Martz noted the Authority's practice now is anything more then five years we have a market adjustment in leases. The Synergy lease is barely \$1M.

Paul Partyka updated the Board regarding the 99 year lease. This is a game changer and we already have our first LOI with the help of the team which includes Robert Utsey, Nicole, Jeremy. A developer has come in for pilot training student housing with L3. He also noted met with two other

developers yesterday. One developer a major developer already finished a long term deal with the Savannah Airport a 99 year lease.

Discussion ensued regarding leases movement is more from a 40-50 year ground lease to an actual 99 year ground lease, the Legislature has changed the rules and that can be a plus for this Airport.

President Martz explained just because we can do 99 year leases doesn't mean we're going to it's another tool a negotiating tool that we have depending on the investment will drive that also do we want to incentivize a particular site for development.

Paul Partyka updated the Board cargo is another area for building our business in addition to passengers is the ability to push cargo and we have the ability to do that especially with the land for distribution warehousing etc.

#### **Orlando Sanford International, Inc. Presentation**

- Elizabeth Brown, President OSI introduced Ron Gerber, Chief Operating Officer responsible for terminal operations; Thomas Cerone, Director of Facilities & Maintenance; and Yvette Concepcion, Capital Projects Manager.

Elizabeth Brown, President OSI updated the Board as follows:

- June 2023 passengers 3% above 2022, tracking below 2019
- YTD 7% above 2022
- Fiscal Year for the SAA, 6% above 2022
- Aircraft movements 2% above 2022, demonstrates higher load factor, less movements.
- Fiscal Year flat compared to 2022.
- Rolling 12 months current year trending 5% over 2022 with June performing better than May 2022. Air traffic movements trending below the previous 12 months.
- New service Minot, ND two flights a week
- ASQ departures Passenger Satisfaction Report Q1 2023 presented

Chairman Dane expressed frustrations she incurred with a recent trip using SFB: ATC ground stop, 4 flights going out, one person working the counter, none of the FIDS Boards directing passengers to the gate were updated, the terminal is dirty and it appeared no one bussing tables at Zaza.

Ron Gerber, COO OSI addressed Chairman Danes comments, it was a terrible experience he noted that President Martz and EVP George Speake and some of the operations team had to get involved as well. It is a learning experience the whole industry suffered in the state of Florida. We took that

and looked back and said we need to add some technology and staffing and management.

Chairman Dane understood there were delays, but this wasn't a delay issue, this was mismanagement of the terminal. She felt there is no reason we have computer screens and you don't have the flight that is leaving on the screen. An airport employee was screaming at the top of her lungs to tell you which gate to go to and then you have people coming off a flight it was horrible.

Ron Gerber explained we have our ticket counter staff checking people in, Allegiant's schedule is closed to utilize the gates at the counter, unfortunately most of the staff was at the counter for that next bank of flights and you were at the gate with minimal staffing and all the flights that are delayed due to the ground stop. We should have moved people around sooner and I agree with that, and we worked on that with the new airport management software that we're looking at to help manage that, and the FIDS our IT team has already looked in to what can be upgraded to make instantaneous changes to those.

Chairman Dane added on my way back we had the delayed flight, we land, it's midnight and I was thankful that the escalator was working down, I now know that the escalator down was not working she can't imagine herself navigating her dead asleep 8 year old and two carry on bags while waiting for every person with a double stroller waiting to get on the elevator. She hoped OSI is doing something to fix that situation because that's a disaster waiting to happen.

Elizabeth Brown, OSI President stated there is poor service and we're trying to make excuses for it, she thought we learned some good lessons that day. Ms. Brown stated she was made aware from Nicole Chairman Dane was there and the team was there helping with wheelchairs and such. The fact was that there were eight aircraft that were on hold because of an ATC hold, that compounded the problem that we also had delays outbound and it was just a perfect storm, and there are no excuses for it, we need to staff better for it and manage it better going forward, but it wasn't something we that we had anticipated or expected.

Board Director Ioppolo requested an update on what the status of air service development is, it's been ten years and he hasn't seen a major airline.

Elizabeth Brown updated the Board: we attended the annual ACI sponsored Jump Start Conference June 11-14 in Milwaukee and we met with 8 different airlines. She noted we don't discuss which airlines, and felt it would be a good idea if there was a one on one meeting with Board Director Ioppolo, herself and President Martz to discuss air service development and

what is happening behind the scenes. Additionally, Ron Gerber has been meeting with United Airlines.

Ron Gerber, COO OSI explained United has suffered greatly over the last month in Florida and are looking for a new primary diversion airport, they got stuck with some very long on board delays. So, they are coming the end of the month to see if they can utilize their services for their primary diversion.

Chairman Dane inquired if OSI has ever secured an airline through attending Jump Start.

Elizabeth replied we attend several, and that's how we got both Swoop & Flair and it's also where we meet with TUI, so when TUI when was looking at their cruise ship passengers it was because we started that conversation with them at one of those airline conferences. But that's just not the whole part of it, there's also the follow-up meetings that happen at the airlines head offices, and Todd usually does those in between so he has two of them scheduled over the next month where he'll be heading into the head office of a couple of airlines.

Elizabeth further explained the process from the June Jump Start Conference there are two follow-ups meetings scheduled in the head office, you have to secure an invitation to get into a head office and those are being programed and scheduled right now with Todd. The other six have additional follow up information, more data a number of things that Todd has to follow up with them and send to them directly. These airline meetings are important because they get you in front of a network planner, that's where they attend and its very difficult to get in front of them otherwise.

Board Director loppolo stated he understood we go to a program like Jump Start, we get meetings, it sounds like speed dating for airports, from those meetings there are either follow ups of send me information or come meet with me.

Elizabeth replied correct or sometimes they come to the airport to tour the airport and we've had a couple of those airlines come by in the last year, the last six months.

Chairman Dane noted and then they've gone to other airports.

Elizabeth updated the Board at Jump Start they only allow for eight and we took all eight, there's usually more airports then the airlines, the airlines choose do they want to meet with you or not. Whenever we go to conferences, we try to get all our meetings filled and try to collect a few others during other networking sessions.



The difficulty that we have is we are in the metropolitan area with the busiest airport in Florida which is MCO and many of those carriers that we're speaking to are just now starting to sit up and recognize that with the growth that we're seeing in Seminole County and Northern Orlando that they can actually add services out of Sanford without being a decline or detriment to the market share that they have at MCO. These airlines are not looking at abandoning MCO they are looking at ways that they can expand their market share here in this area without having to hurt the existing services at MCO.

Coming out of the Pandemic this airport is sitting in the strongest position that they've ever been because of all the growth we've seen in Central Florida, this is now finally getting the attention of some pretty significant carriers, who realize that they can add services out of Sanford into some of the major hubs in the US to compliment the service that they have at MCO.

Board Director Ioppolo inquired of Ms. Brown what she expects our conversion to be as a result of these meetings?

Ms. Brown speculatively on her part she'd say 12-24 months because we're still in a situation where you have unions re-negotiating with pilots and those union contracts have not been signed, we have a fundamental lack of pilots in the US, and we have a fundamental lack of aircraft being delivered to airlines right now so all of those things are working against the airlines and their capacity to add additional routes or more capacity into the Central Florida area.

President Martz noted everybody is concerned about the level of air service development, and she gets briefed regularly and it is frustrating her. She just had a briefing with Todd and it could have been the exact briefing she got a year ago when I first took the position. What she's not getting and has asked the question multiple times of Todd is what do you need, what is it going to take so that we can figure out how to get there. She is concerned enough that we have started talking to other air service development consultants, and will probably bring something to this Board, because we just you saw at the Joint meeting that they anticipated growth was focused on Allegiant there was no additional growth outside of Allegiant expected in that presentation. doing it just isn't working.

Commissioner Zembower explained the County has an incentive to work with the City and the Airport, but until this airport finds its way to accommodate the business traveler, he didn't foresee things moving very quickly. His opinion is that we should be focusing on the business traveler because this airport could support the business traveler and a much more efficient fashion than the tourist airport in this arena. Anything that we can do on our side to assist and help move that ball is going to be economic benefit in this area and that's why we advocated with the first from the ARPA monies

to get a carrier in there that can carry that business traveler, because focusing strictly on destinations for vacations and the tourist it's not Sanford, that's Orlando. Sure, people are going to come here because it's cheaper and maybe it's more friendly and it's easier getting in and out of, but we're not a destination for tourists, Orlando is and it's much more convenient if you're a tourist to go in to Orlando, it's less efficient to the business traveler in Orlando then it is here and I think that's where the focus really should be at.

Elizabeth replied to Commissioner Zembower's comments and added clarification the airlines that Todd is meeting with are only the business focused airlines we are not currently meeting with leisure airlines unless he is going to Europe and is meeting with wide body service like Norse.

- SSP progressed they have 30% drawings complete, and 60% drawings in some cases for the construction that has been shared with SAA. She inquired of Jennifer Taylor that the 60% drawings were shared with DRC last week. Ms. Taylor replied it was just the Hollerbach's.
- Marketing: Lauren Rowe, Communications Director SAA noted SFB has signed a 2-year commitment with Seminole County for five ad buys at the Boombah Sports Complex. President Martz noted she had been approached by the County to extend our sponsorship of the playground at Boombah as well and she'd be bringing that to the Board. Board Director Robertson mentioned that he ran into some baseball players from Boombah, who said they flew in on Allegiant and didn't know about the airport last year. Elizabeth felt if we can get some more coordination with Allegiant and some of the tournaments and see as they grow their aircraft fleet, if they can add some segments like they did for Sturgis, they have the capacity and if they know there is a specific demand for a tournament, they can add it from specific markets.
- SFB sponsored Star Spangled Sanford Independence Day Celebration; TravelHost contract was renewed for six months; Lake Mary Life and Orlando Family are 2-page ad buys; SFB promoted destination ideas for 4<sup>th</sup> of July, destinations such as Austin, Nashville, Provo, Asheville, and Las Vegas; SFB is currently in talks with Travel and Leisure for potential terminal advertising along with a retail store; Always Rewards is the new Allegiant rewards program that rewards passengers for flights and purchases throughout the terminal; GatorLand is set to visit in July to evaluate sponsorship for the Avigator; Funspot is evaluating sponsorship opportunities at SFB; marketing has added Placer IO to terminal advertising and air service.
- Social Media: Key West Daytrip has proved to be successful campaign for that market, since promotion began in March 2023, we have seen consistent growth and load factors over 90% in the last 3

weeks, targeted ads and boosted post prove to be effective in driving traffic to FlysFB.com.

EVP & COO George Speake presented a briefing on the 2023 Orlando Air & Space Show to be held Saturday & Sunday October 28<sup>th</sup> & 29<sup>th</sup> featuring The Thunderbirds, F35 and additional acts. Board Director Robertson noted that local Beer Distributor Wayne Densch/Budweiser is the official beer host.

Board Director Miller inquired if there was a 417/Connector update from the meeting held June 21<sup>st</sup>.

President Martz reported that a community informational meeting was held and there was no formal presentation. President Martz noted there is some resistance in the community to the project, and she has shared with Mayor Woodruff and Commissioner Zembower that the short falls of the effort right now are that no one is explaining to the community what a no build scenario looks like and what Lake Mary Blvd. looks like without this project in 10-15 years. This is going to take 17,000 cars off the road. Or what it's going to mean to live along Lake Mary Blvd., what it would look like without this project. She's expressed that concern with the Expressway Authority and shared it with the County because they are the lead agency on this. If people really understood that something is going to have to be done, then if it's not this road, is it widening Lake Mary Blvd., who pays for that, in this case the Expressway Authority is going to foot the bill on this part. She thought that in light of some of the comments that meeting give everybody a better idea of where we're headed. I know I talked to a lot of people there, maybe explaining better what not to do with the project looks like, they did a good job of explaining what the project was not really about what happens if you don't build this.

Discussion ensued regarding who is the entity that gets the messages out.

President Martz explained normally if it were a county project, it would be the county, she didn't know that the expressway authority normally does that. She talked to Commissioner Zembower about it but really the county should do it because at the end of the day if this project doesn't get done, it's a county road and the county is going to have to make the investments the local taxpayers is who is going to pay for this, versus the users of the CFX project. She felt very confident that the project is going to get moved to the next phase. But if that happens there's still an obligation to help the community understand why this is a real benefit. A lot of people are just seeing it as a benefit to the Airport, and it's not. It's definitely a benefit to the Airport but it's not just a benefit to the Airport, it's a missed opportunity. The Expressway Authority is going to consider it in August at their meeting.

Next steps the Expressway Authority decides whether or not to move it on to the PDE phase, this is just a concept feasibility study, so the next phase would be actual planning of the project and digging a little deeper as to where the appropriate corridor should be.

Discussion ensued regarding whether or not the study has been presented to the Chambers of Commerce? Mayor Woodruff stated the Sanford Chamber hasn't had and conversations about it.

Mayor Woodruff informed the Board of the conversations he's had with residents the immediate responses were "well I never see anybody waiting at the traffic light to leave the airport", "why do they need that connections it's just a little bit further down the road". And he responds yes, it's great for the Airport but what it will really do is help fix Lake Mary Blvd. Ronald Reagan & 417 and that's where the message needs to be focused. If we don't have this road how much is it going to cost to fix this intersection.

President Martz felt during the PD&E study that's when we really need to start pushing for some public discussion, we're not going to be able to get that message in front of the August meeting.

Board Director Smith explained there are two groups of resistance to this whole project, the environmental group and a local group of resistance and in reality, you'll have to get with the head of each group of resistance and try to explain the benefits, with one of them you'll probably get nowhere and with the other one you probably will.

### **Chief Financial Officer Report**

EVP & CFO Jason Watkins shared the following items:

- June 2023 Dashboard
- Cash & Investment Balances
- Procurement Dashboard: Property, Liability, and Workers' Compensation Insurance Broker RFP due July 13<sup>th</sup>; Airfield Drainage improvements (Construction) Invitation to Bid July; Professional Contract Performance Audit services (OSI) RFP July.
- Finance and Administration Updates: if approved today, the FY24 Budget will be presented to the Sanford City Commission on August 14<sup>th</sup>, FY23 Budget Amendments; RFP's under review: Financial Auditor Evaluation meetings this week; CFC increase went into effect on July 1<sup>st</sup>; Microsoft Business Central (ERP) – interviewing implementation consultants/Statements of Work.

## **8. COUNSEL'S REPORT**

Brett Renton updated the Board regarding: Dispute with GOAA; Public

Records Lawsuit against OSI; and PFAS.

9. CHAIRMAN'S REPORT

Chairman Dane thanked EVP & COO George Speake & the Operations team for all their hard work with the 4<sup>th</sup> of July with overflow parking.

Chairman Dane requested the Board set a date for the Strategic Planning Workshop. After further discussion it was determined the Strategic Planning Workshop would be scheduled for Tuesday August 29<sup>th</sup> at 8:30 a.m. in the Vigilante Room.

10. DISCUSSION AGENDA

- A. **[pulled from Consent Agenda]** Consider approval of Lease No. 2023-018 for Synergy Woods Products, Inc., for Building #142-W located at 3017 S Mellonville Ave., Sanford, FL 32773.

Motion by Board Director Robertson, seconded by Board Director Smith to approve Lease No. 2023-018 for Synergy Wood Products, Inc. and Authorize SAA President to execute necessary documents. Vote taken, none opposed. Motion passed unanimously.

- A. Approval of the Authority's FY24 Operating and Capital Budgets including The Employee Wage Schedule.

EVP & CFO Jason Watkins noted this is the same budget that was reviewed with the Board and presented on June 27<sup>th</sup>, less \$85,000 for the forklift because that purchase was removed from the 2024 Budget and was approved as a separate Budget item \$120,000 on the Consent Agenda.

Motion by Board Director Smith, seconded by Board Director Gregg to approve the Authority's FY24 Operating and Capital budgets and Authority's FY23 Employee and Wage schedule. Vote taken, none opposed. Motion passed unanimously.

- B. Consider approval for the fifth amendment to a second amended and restated inflight services concession agreement extending the contract for Alpha Inflight DBA Dnata Catering.

Board Director Green noted this is an extension.

Motion by Board Director Gregg, seconded by Board Director Smith to approve the fifth amendment to a second amended and restated inflight services concession agreement extending the contract for Alpha Inflight dba Dnata Catering. Vote taken, none opposed. Motion passed unanimously.

C. Approval and Authorization to reallocate budget authority within existing total Appropriation in the 2022-2023 Fiscal Year Operating Budget.

EVP & CFO Jason Watkins stated this is a budgetary housecleaning item, reallocating funds, there is no net change to the overall operating expense budget.

Motion by Board Director Smith, seconded by Board Director Bentley to approve the categorical reallocation of the FY 2022-2023 operating expense budget as shown in the table presented which results in no net overall spend authorization. Vote taken, none opposed. Motion passed unanimously.

11. OTHER BUSINESS

12. NEXT MEETING REGULAR MEETING (AUGUST 1, 2023)

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:19 a.m.

Respectfully submitted,

  
Nicole Martz, Esq., AICP  
President & CEO

/lh