



AGENDA
SANFORD AIRPORT AUTHORITY BOARD MEETING
NOVEMBER 7, 2023
8:30 a.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE
2. ADVERTISEMENT OF MONTHLY MEETING
3. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING HELD ON (OCTOBER 3, 2023)
4. LIAISON REPORTS
 - A. City of Sanford
 - B. Seminole County
5. COMMENTS FROM THE PUBLIC
6. CONSENT AGENDA
 - A. Consider approval of Addendum A to Lease #2022-048 for Katco Distributors, building #515-1 located at 2848 S. Mellonville Ave. Sanford, FL 32773.
 - B. Consider approval of Addendum B to Lease #2022-013 for IPC Paving, LLC, for 62,700 SF of land located at 29th St. & Carrier Ave. Sanford, FL 32773.
 - C. Consider approval of 2023 Employee Performance Incentive Plan
 - D. Consider approval of Lease No. 2023-051 for Vertical Aviation Technologies, Inc. Building #332 located at 1609 Hangar Road, Sanford, FL 32773.
 - E. Consider approval of Lease No. 2022-043 Addendum A for Vertical Aviation Technologies, Inc. Building #424 located at 1600 Hangar Road, Sanford, FL 32773.
 - F. Approval and authorization to amend the 2022-2023 Fiscal Year Operating Budget.
 - G. Consider approval for First Amendment to Lease No. 2022-015 for American Builders Supply, Inc. parcel C located at 901 Wylly Ave., Sanford, FL 32773
7. PRESIDENT'S REPORT
 - A. SAA Projects Update
 - B. OSI Contract

- C. Tenant Leases & New Development Update
- D. Orlando Sanford International, Inc. Presentation
- E. Chief Financial Officer Report
- F. Miscellaneous

8. COUNSEL'S REPORT

9. CHAIRMAN'S REPORT

President & CEO Review

10. DISCUSSION AGENDA

- A. Amendments to the Sanford Airport Authority Policy for Commodities and Services.
- B. Consider approval of the Statewide Mutual Aid Agreement for 2023 and Associated Resolution No. 2023-10
- C. Consideration, Approval, and Contract Award for Aviation Worker Screening to Trinity Technology Group Agreement #SA-2024-001. Worker screening.
- D. Consideration, Approval, and Contract Award for Aviation Consulting Services to AILEVONPACIFIC AVIATION CONSULTING Letter of Agreement #SA-2024-003.
- E. Consider approval of professional services Task Order 2023-06 in the amount of \$246,795.00 with Avcon, Inc. to provide the Remote Parking Lot Design and Permitting Services.
- F. Consider amendments to the Employee Handbook including: (1) revisions to vacation leave benefits; (2) clarification of holiday pay for Operations personnel; and (3) establishment of a 9/80 flexible work schedule for eligible Sanford Airport Authority employees.

11. ELECTION OF OFFICERS

12. OTHER BUSINESS

13. NEXT MEETING REGULAR BOARD MEETING (DECEMBER 5, 2023)

14. ADJOURNMENT