

**SANFORD AIRPORT AUTHORITY
NOTICE TO BIDDERS/INVITATION FOR BIDS
#2024-030-ITB-CB**

The Sanford Airport Authority, hereinafter called "Owner," hereby requests sealed bids for the **"Sanford Airport Authority Admin Generator Replacement" (Project), at ORLANDO SANFORD INTERNATIONAL AIRPORT.**

The project can generally be described:

The project consists of the removal of two (2) 400 KW generators, automatic transfer switches and associated equipment and the installation of one (1) new 400 KW generator, automatic transfer switch and associated equipment.

The SAA facility currently utilizes (2) 400 KW Generac diesel generators connected in parallel to provide emergency power to the Main Emergency Distribution (MED) panelboard via two (2) automatic transfer switches (ATS-1 and ATS-2). The system is designed for redundancy and only one generator will be running at a time. The existing equipment is starting to reach end of life and is requiring extra maintenance and shutdowns and therefore require replacement.

The time of completion for the Project work is anticipated to be **75 calendar days** to achieve Substantial Completion.

The Sanford Airport Authority is only accepting electronic sealed response submissions. Respondents shall create a FREE account with OpenGov by signing up at <https://flysfb.com/procurement/solicitations/>. Once you have completed account registration, browse back to the Project page, click on "Submit Response", and follow the instructions to submit the electronic response. Responses will be accepted up to Monday, September 23, 2024 @ 2:30 p.m., at which time all responses received will be publicly opened, the contents noted and read aloud. The opening will take place at the Sanford Airport Authority, Welcome Center Large Conference room which is located on the 2nd floor of the Welcome Center. The Welcome Center is located across the street from the Main Terminal (the Rental Car Agencies are located in the Welcome Center as well) at 1200 Red Cleveland Blvd., Sanford, FL 32773.

On and after Thursday, August 22, 2024, Solicitation Documents will be available electronically and may be obtained on the Sanford Airport Authority's webpage: <https://flysfb.com/procurement/solicitations/> or by contacting Roberta Stanton, Director of Procurement, Phone: 407-267-5782; Email: procurement@osaa.net (hard copies are not available). Respondents must be registered through OpenGov Procurement on the Sanford Airport Authority's online procurement webpage @ <https://www.flysfb.com/procurement> **to be eligible to submit a response for the project.** A complete examination and understanding of the specifications contained in the solicitation documents is necessary in order for the Respondent to properly submit a response. All ITB submittals shall be prepared in accordance with the solicitation documents. The failure to comply with any requirement contained in the solicitation documents may result in the rejection of the response as non-responsive or a finding that the Respondent is not qualified for this Project.

A MANDATORY Pre-Bid Conference will be conducted at the Orlando Sanford International Airport, Sanford Airport Authority Board Room, 1200 Red Cleveland Boulevard, Sanford, Florida 32773 on Thursday, September 5, 2024 at 11:00 am, local time. A Site Inspection will be conducted immediately following the Pre-Bid Conference. The Pre-Bid Conference is the primary opportunity that Bidders will have to address with the Owner questions about the Project, the Contract Documents, and the Owner's security requirements.

ORLANDO SANFORD INTERNATIONAL AIRPORT
SANFORD AIRPORT AUTHORITY ADMIN
GENERATOR REPLACEMENT

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A Bid Security in the amount of five percent (**5%**) of the sum of the Total Bid Price will be required for this Project. Exact Bid Guarantee period requirements are defined in the Instructions to Bidders.

IMPORTANT NOTICES

The Sanford Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concessions disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award .

Nicole Martz

Nicole Martz, Esq. AICP, President and CEO
Sanford Airport Authority