

**SANFORD AIRPORT AUTHORITY
NOTICE TO BIDDERS/INVITATION FOR BIDS**

The Sanford Airport Authority, hereinafter called "Owner," hereby requests sealed bids for the **"OVERHEAD DIGITAL SIGNAGE SYSTEM" (Project)**, at **ORLANDO SANFORD INTERNATIONAL AIRPORT (SFB)**.

The project can generally be described as:

SFB, a growing small hub airport, seeks to replace its four (4) existing Daktronics GP4-180x180-20-SF arrival/departure overhead digital signs with a new, high-performance outdoor digital signage solution. This solution will include the displays, supporting hardware, and a robust Digital Signage Content Management System (DSCMS). Future Phase 2 expansion will integrate with the DSCMS implemented in Phase 1, including the addition of new signage and replacement of existing static signage.

Electronic Sealed Bids will be accepted on the Sanford Airport Authority's online procurement webpage up to 2:00 pm, local time, April 29, 2025, at which time all bids received will be publicly opened, the contents noted and read aloud. The opening will take place at the Sanford Airport Authority, 2nd Floor Boardroom, 1200 Red Cleveland Blvd., Sanford, FL 32773.

On and after **March 27, 2025**, Bid Documents will be available electronically and may be obtained on the Sanford Airport Authority's webpage: <https://flysfb.com/procurement/solicitations/> or by contacting Roberta Stanton, Director of Procurement, Phone: 407-585-4013; Email: procurement@osaa.net (hard copies are not available). **Bidders must be registered through OpenGov/ProcureNow on the Sanford Airport Authority's online procurement webpage at <https://www.flysfb.com/procurement> to be eligible to submit a Bid for the project.** A complete examination and understanding of the specifications contained in the Bid Documents is necessary in order for the Bidder to properly submit a Bid. The Bid Documents also include a detailed set of Instructions to Bidders. All Bids shall be prepared in accordance with the project documents. The failure to comply with any requirement contained in the Bid Documents may result in the rejection of the Bid as non-responsive or a finding that the Bidder is not qualified for this Project.

A NON-MANDATORY Pre-Bid Conference will be conducted at the Orlando Sanford International Airport, Sanford Airport Authority Board Room, 1200 Red Cleveland Boulevard, Sanford, Florida 32773 on April 3, 2025 at 10:00 am, local time. The Pre-Bid Conference is the primary opportunity that Bidders will have to address with the Owner questions about the Project, the Contract Documents, and the Owner's security requirements.

A Bid Security in the amount of five percent (**5%**) of the sum of the Total Bid Price will be required for this Project. Exact Bid Guarantee period requirements are defined in the Special Terms and Conditions in the project on the Authority procurement portal OpenGov.

IMPORTANT NOTICES

The Sanford Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concessions disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award .

Nicole Martz

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Sanford Airport Authority