

ORLANDO SANFORD INTERNATIONAL AIRPORT
BAGGAGE HANDLING SYSTEM (BHS)
PREVENTATIVE MAINTENANCE, REPAIRS
AND INSPECTIONS – RE-BID

NOTICE TO BIDDERS/
INVITATION FOR BIDS

**SANFORD AIRPORT AUTHORITY
NOTICE TO BIDDERS/INVITATION FOR BIDS
#2025-020-ITB-CB**

The Sanford Airport Authority, hereinafter called "Owner," hereby requests sealed bids for the **"Baggage Handling System (BHS) Preventative Maintenance, Repairs and Inspections – Re-Bid" (Project), at ORLANDO SANFORD INTERNATIONAL AIRPORT (SFB).**

The project can generally be described:

The Sanford Airport Authority invites firms meeting the minimum qualifications outlined in the solicitation documents, to submit bids for Baggage Handling System (BHS), which includes Baggage Carousels (Claim Devices) and Make-Up Units (MU) equipment, for preventative maintenance, repairs, and inspections, at Orlando Sanford International Airport. The BHS equipment at SFB includes eight (8) inbound belts, four (4) outbound belts, sixteen (16) Fire/Security doors, and four (4) oversized doors. This project supports the Authority's ongoing commitment to enhancing airport infrastructure and operations.

The Sanford Airport Authority is only accepting electronic sealed response submissions. Respondents shall create a FREE account with OpenGov by signing up at <https://flysfb.com/procurement/solicitations/>. Once you have completed account registration, browse back to the Project page, click on "Submit Response", and follow the instructions to submit the electronic response. Responses will be accepted up to Tuesday, June 17, 2025 @ 2:00 p.m., at which time all responses received will be publicly opened, the contents noted and read aloud. The opening will take place at the Sanford Airport Authority Welcome Center Vigilante Conference Room. The Vigilante Conference Room is located across from the main airport terminal on the 1st floor of the Welcome Center/Rental Car Building at 2001 Red Cleveland Blvd., Sanford, Florida 32773.

On and after May 15, 2025, Solicitation Documents will be available electronically and may be obtained on the Sanford Airport Authority's webpage: <https://flysfb.com/procurement/solicitations/> or by contacting the Authority Procurement Department, Phone: 407-585-4000; Email: procurement@osaa.net (hard copies are not available). Respondents must be registered through OpenGov Procurement on the Sanford Airport Authority's online procurement webpage @ <https://www.flysfb.com/procurement> **to be eligible to submit a response for the project.** A complete examination and understanding of the specifications contained in the solicitation documents is necessary in order for the Respondent to properly submit a response. All ITB submittals shall be prepared in accordance with the solicitation documents. The failure to comply with any requirement contained in the solicitation documents may result in the rejection of the response as non-responsive or a finding that the Respondent is not qualified for this Project.

A MANDATORY Pre-Bid Conference will be conducted at the Orlando Sanford International Airport, Sanford Airport Authority Welcome Center Vigilante Conference Room. The Vigilante Conference Room is located across from the main airport terminal on the 1st floor of the Welcome Center/Rental Car Building at 2001 Red Cleveland Blvd., Sanford, Florida 32773. The pre-bid will take place on Wednesday, May 28, 2025 at 10:00 am, local time. The Mandatory Pre-Solicitation Conference must be attended in-person at the location specified in the Timeline. To be considered as attending in-person, prospective Respondents must be in the conference room by the scheduled start time of the Mandatory Pre-Bid Conference. A Mandatory Site Inspection will be conducted immediately following the Pre-Bid Conference. The Pre-Bid Conference is the primary opportunity that Bidders will have to address with the Owner questions about the Project and contract. Refer to the Mandatory Pre-Bid requirements for the project on OpenGov for further information.

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IMPORTANT NOTICES

The Sanford Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concessions disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Nicole Martz

Nicole Martz, Esq. AICP, President and CEO
Sanford Airport Authority